



MINUTES

Borough of Ambridge – Workshop Meeting of Borough Council

Thursday, December 28th, 2023 – 6:30 PM

I. Call to Order / Roll Call

Present: Mr. Basalyga
Mr. Cafarelli
Mr. Dunn
Mr. Gill
Ms. Gilliam
Mr. Prentice
Ms. Tessaro
Mayor Miller

Also Present: Mario Leone (by phone), Kim Killian

II. Pledge of Allegiance

III. Oath of Office Swearing in of Councilman Scott Prentice by Judge Alex Korol

IV. Presentation: Certificate of Appreciation Lethera Harrison & Terry Stenhouse of Annie Lee's Southern Kitchen.

V. Public Comment on/off Agenda Items (5 minutes per speaker)

VI. New Business

1. Consider Action to adopt the 2024 Budget as advertised.

(Revenues of \$6,025,000.00 and Expenditures of \$6,024,219.00)

Motion by Mr. Basalyga to adopt the 2024 Budget as advertised; seconded by Mr. Dunn.

Comment by Mr. Gill asked about the question that someone came in and didn't have an opportunity to review it. Mr. Leone advised that three residents came in and were provided a copy budget free-of-cost.

Council	Vote		Council	Vote
Mr. Basalyga	Yes		Ms. Gilliam	Yes
Mr. Cafarelli	Yes		Mr. Prentice	Yes
Mr. Dunn	Yes		Ms. Tessaro	Yes
Mr. Gill	Yes			
Mayor Miller			Motion Carried	7-0

2. Consider Action to approve Resolution 2023-13 Establishing 2024 Tax Rate at 6.5 mills.

Motion by Mr. Dunn to approve Resolution 2023-13 Establishing 2024 Tax Rate at 6.5 mills; seconded by Mr. Basalyga.

Comment: Mr. Leone provided the explanation of the baseline of 5.863 based on the new assessment, then we withheld in the 10% with an ending millage of 6.5 to provide us with the revenue put in the budget to make the budget balance.

Council	Vote		Council	Vote
Mr. Basalyga	Yes		Ms. Gilliam	Yes
Mr. Cafarelli	Yes		Mr. Prentice	Yes
Mr. Dunn	Yes		Ms. Tessaro	Yes
Mr. Gill	Yes			
Mayor Miller			Motion Carried	7-0

3. Consider Action to approve Ordinance 1327 Repealing Ordinance 1272 amending the Civil Service Rules.

Motion by Mr. Dunn to approve Ordinance 1327 Repealing Ordinance 1272 amending the Civil Service Rules; seconded by Mr. Basalyga.

Council	Vote		Council	Vote
Mr. Basalyga	Yes		Ms. Gilliam	Yes
Mr. Cafarelli	Yes		Mr. Prentice	Yes
Mr. Dunn	Yes		Ms. Tessaro	Yes
Mr. Gill	No			
Mayor Miller			Motion Carried	6-1

4. Consider Action to approve the Borough's Insurance Packet to low bid proposal from Adamson Insurance Agency in the amount of \$250,600.00 as recommended by the Borough Manager. (\$47,500.00 saving from last year)

Motion by Mr. Cafarelli to approve the Borough's Insurance Packet to low bid proposal from Adamson Insurance Agency in the amount of \$250,600.00 as recommended by the Borough Manager (\$47,500.00 savings from last year); seconded by Mr. Gill.

Comment: Mr. Leone advised that he reached out to Mr. Adamson to provide a quote. The Borough's previous premium was \$298,503.00. Our existing broker came back with a quote of \$268,317.00. Mr. Adamson came in with a quote of \$250,600.00 for a saving of \$47,900.00. We are getting better insurance with better deductibles. Mr. Adamson was available for any questions.

Council	Vote		Council	Vote
Mr. Basalyga	Yes		Ms. Gilliam	Yes
Mr. Cafarelli	Yes		Mr. Prentice	Yes
Mr. Dunn	Yes		Ms. Tessaro	Yes
Mr. Gill	Yes			
Mayor Miller			Motion Carried	7-0

5. Consider Action to approve the purchase of new Caterpillar 262D3 Skid Steer at a purchase price of \$9,462.00 CoStar Contract #4400019935 (*Total Cost \$69,462.00 - \$58,500.00 Trade in - \$1,500.00 Discount = \$9,462.00*).

Motion by Mr. Basalyga to approve the purchase of a new Caterpillar 262D3 Skid Steer at a purchase price of \$9,462.00 on CoStar Contract #4400019935; seconded by Mr. Cafarelli.

Comment: Mr. Gill asked where the funding for this expenditure comes from. Mr. Leone stated that funding will come from the Notes Capital Program as an expenditure. We anticipate that with an enhanced maintenance program, we hope to extend the life of this piece of equipment beyond 11-12 years. Mr. Cafarelli advised that there was a meeting with Mr. Gill and Mr. Dunn for a Public Works Committee expenditure. With our trade-ins of \$58,500.00 the selling price is \$9,462.00, which is a great deal with an extended warranty of 60 months. Stressed importance of regular maintenance to extend the life of the equipment.

Council	Vote		Council	Vote
Mr. Basalyga	Yes		Ms. Gilliam	Yes
Mr. Cafarelli	Yes		Mr. Prentice	Yes
Mr. Dunn	Yes		Ms. Tessaro	Yes
Mr. Gill	Yes			
Mayor Miller			Motion Carried	7-0

6. Consider Action to approve Amendment #3 to the SGA Streetscape Contract not to exceed \$144,499.21 for a total contract amount not to exceed \$542,079.56.
Motion by Mr. Basalyga to approve Amendment #3 to the SGA Streetscape Contract not to exceed \$144,499.21 for a total contract amount not to exceed \$542,079.56; seconded by Ms. Gilliam.

Council	Vote		Council	Vote
Mr. Basalyga	Yes		Ms. Gilliam	Yes
Mr. Cafarelli	Yes		Mr. Prentice	Yes
Mr. Dunn	Yes		Ms. Tessaro	Yes
Mr. Gill	Yes			
Mayor Miller			Motion Carried	7-0

7. Consider/Discuss Action to approve the Handicap Parking Space for Donna Kipilo, 1413 Lenz Avenue as recommended by Police Chief.
Motion by Mr. Basalyga to approve the Handicap Parking Space for Donna Kipilo, 1413 Lenz Avenue as recommended by Police Chief; seconded by Mr. Dunn.

Council	Vote		Council	Vote
Mr. Basalyga	Yes		Ms. Gilliam	Yes
Mr. Cafarelli	Yes		Mr. Prentice	Yes
Mr. Dunn	Yes		Ms. Tessaro	Yes
Mr. Gill	Yes			
Mayor Miller			Motion Carried	7-0

8. Consider Action to approve 2-year contract extension for the Borough Manager.
Motion by Mr. Cafarelli to table the approval of the two-year contract extension for the Borough Manager until the next Regular Meeting; seconded by Mr. Gill.

Council	Vote		Council	Vote
Mr. Basalyga	Yes		Ms. Gilliam	Yes
Mr. Cafarelli	Yes		Mr. Prentice	Yes
Mr. Dunn	Yes		Ms. Tessaro	Yes
Mr. Gill	Yes			
Mayor Miller			Motion Carried	7-0

Mayor Miller requested the floor to congratulate Bob and Denise Dunn their accomplishment of raising over \$100,000 for St. Jude's Childrens Hospital. Mr. Dunn reported that this year they raised \$17,000.00 for this year.

Ms. Tessaro reported that she received complaints this past weekend:

Municipal lot between 5th and 6th with a car on blocks, and a trailer

Rolled up carpet in the lower alley

Can the street sweeper be run on Merchant Street; Kim to confirm with Public Works whether the street sweeper is out of service due to winterization

Can some focus be put on the alleys for debris

Can we get more trash cans on Merchant Street (especially in the 500 block). Mr. Leone advised we will ask Public Works to get costs.

VII. Other Unfinished Business

1. IPMC- Ticket for Zoning/Code Violations

VIII. Adjournment - Motion to adjourn at 7:05 p.m. by Mr. Cafarelli; seconded by Ms. Gilliam; all in favor.

NEXT MEETING OF BOROUGH COUNCIL:

Reorganization Meeting: Tuesday, January 2nd 2024