



MINUTES

Borough of Ambridge – Meeting of Borough Council
 Executive Session 5:30 Personnel
 Council Chambers
Tuesday, January 10th, 2023 – 6:30 PM

I. Call to Order / Roll Call

Present: Mr. Cafarelli
 Ms. DeVincent
 Mr. Dunn
 Ms. Gilliam
 Mrs. Miller
 Mrs. Tessaro

Also Present: Mr. Leone, Fire Chief Larrick, Chief DeLuca, James Brunner/NIRA, Solicitor Chesney

Absent: Mr. Gill, Mayor McCoy

II. Invocation – Rev. Rick Thornhill, New Hope Community Church

III. Pledge of Allegiance

IV. Public Comment on/off Agenda Items (5 minutes per speaker)

Doug McCombie – 638 Maplewood Avenue – An issue he would like addressed by the Police Chief. In the past there were issues with vandals that appeared to be resolved. People began to take better care of their properties. In recent times, it appears that young kids are vandalizing, spray painting in the area again. I would like more patrols in the area. Speaking on behalf of neighbors, would like to see stepped up patrols in the area to stop things before it gets out of hand again.

V. Approval of Previous Meeting’s Minutes

December 13th - Regular Meeting

Motion by Mrs. Miller to accept the meeting minutes from the December 13, 2022, Council Meeting; seconded by Ms. Gilliam.

Council	Vote	Council	Vote
Mr. Cafarelli	Yes	Ms. Gilliam	Yes
Ms. DeVincent	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Gill			
Mayor McCoy		Motion Carried	6-0

VI. Approval to ratify and pay the Bills and Expenses:(For the month of January)

1. General Fund	Unpaid: \$56,410.88	Paid: \$201,661.66
2. Grants / Special Project Fund	Unpaid: \$ 493.57	Paid: \$ 834.00
3. Recreation Fund	Unpaid: \$0.00	Paid: \$
4. 2021 Capital Note	Unpaid: \$ 3,395.84	Paid: \$
5. American Rescue Plan Fund	Unpaid: \$0.00	Paid: \$ 15,761.98

- 6. Escrow Fund Unpaid: \$0.00
- 7. Police Pension Fund Unpaid: \$0.00
- 8. Service Employees Pension Fund Unpaid: \$0.00
- 9. Firemen’s Pension Fund Unpaid: \$0.00
- 10. Drug Investigation Fund Unpaid: \$0.00
- 11. Fire Apparatus Replacement Fund Unpaid: **\$5,414.55**

Motion by Ms. DeVincent to ratify and pay the bills and expenses for the month of December; seconded by Mr. Dunn.

Council	Vote	Council	Vote
Mr. Cafarelli	Yes	Ms. Gilliam	Yes
Ms. DeVincent	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Gill			
Mayor McCoy		Motion Carried	6-0

VII. Consent Agenda

Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of Council, that item must be removed from the consent agenda and considered separately.

- **Motion to approve 3 Items listed on the Consent Agenda.**

1. Borough Financial Report - acknowledge receipt of the Borough Treasurer’s Report for January, 2023.
 2. Approve the Handicap Permit Application for Martin Chirumbolo 819 15th Street.
 3. Approve the Handicap Permit Application for William Wright Jr. 277 Glen wood Drive.
- Motion** by Mrs. Miller to approve three items listed on the Consent Agenda; seconded by Ms. DeVincent.

Council	Vote	Council	Vote
Mr. Cafarelli	Yes	Ms. Gilliam	Yes
Ms. DeVincent	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Gill			
Mayor McCoy		Motion Carried	6-0

IX: New Business

1. Consider Action to Accept the resignation of Ted Eberhart effective January 2nd, 2023.
Motion by Mrs. Miller to accept the resignation of Ted Eberhart effective January 2, 2023; seconded by Mr. Dunn.

Council	Vote	Council	Vote
Mr. Cafarelli	Yes	Ms. Gilliam	Yes
Ms. DeVincent	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Gill			
Mayor McCoy		Motion Carried	6-0

2. Consider Action to Advertise for Road Department vacancy.
Motion by Mr. Cafarelli to advertise for Road Department vacancy; seconded by Mr. Dunn.

Council	Vote	Council	Vote
Mr. Cafarelli	Yes	Ms. Gilliam	Yes
Ms. DeVincent	Yes	Mrs. Miller	Yes

Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	6-0

3. Consider Action to Approve the payment request from Jet Jack in the amount of \$286,947.45 as recommended by the Borough Engineer (80% reimbursed through County ARPA Grant).
Motion by Mr. Dunn to approve payment request from Jet Jack in the amount of \$286,947.45 as recommended by the Borough Engineer (80% reimbursed through County ARPA Grant); seconded by Ms. DeVincent.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Gilliam	Yes
Ms. DeVincent	Yes		Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	6-0

4. Consider Action to Authorize the Borough Engineer to Advertise for the 2023 Road Paving Project as presented.

Motion by Mr. Dunn to authorize the Borough Engineer to advertise for the 2023 Road Paving Project as presented; seconded by Mr. Cafarelli.

Comments: Mr. Cafarelli asked if the advertisements would be posted soon; Mr. Brunner advised we are planning to open bids at the end of February; may have the advertisement out as soon as next week. Contract would be awarded in March so the project could move forward in the spring, early summer. Planning to pave Merchant Street from the 300 block to the 400 block, Olive Lane, Ohioview Avenue from 10th Street to 11th Street, 10th Street from Duss Avenue to Beaver Road, Kerr Street from Duss Avenue to Beaver Road, Beaver Road from 14th Street to 15th Street. Preliminary estimate for this project is around \$510,000.00. Will be adding eight additional roads as bid alternates which are Claude Alley, Henning Street Park parking lot, two roads in the Port of Ambridge (Port of Ambridge Drive and Century Drive—there was a tenant in Port of Ambridge to contribute a portion that we will revisit), Glenwood Drive from 4th Street to 5th Street, Wilson Avenue (from Ridge Road to just past 4th Street, Melrose Avenue (5th Street to 8th Street, and lower alley (from 7th Street to 8th Street (alley behind where the Subway is). These alternates are another \$515,000.00. We will do our best to stay fiscally responsible.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Gilliam	Yes
Ms. DeVincent	Yes		Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	6-0

5. Consider action for the following Board Appointments:

1. Civil Service - Alternate

Motion by Mr. Cafarelli to appoint Carol Dingfelder as alternate on the Civil Service Commission for a two-year term; seconded by Mrs. Miller

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Gilliam	Yes
Ms. DeVincent	Yes		Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	6-0

2. Zoning Board of Adjustments - Alternate

Motion by Mrs. Miller to appoint Keenan Baker as alternate on the Zoning Board of Adjustment for a three-year term; seconded by Mr. Cafarelli.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Gilliam	Yes
Ms. DeVincent	Yes		Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	6-0

3. Municipal Authority

Motion by Mrs. Miller to appoint Tom Morris to the Ambridge Municipal Authority for a five-year term; seconded by Mr. Cafarelli.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Gilliam	Yes
Ms. DeVincent	Yes		Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	6-0

4. Water Authority

Motion by Mr. Cafarelli to appoint Dave Drownowski to the Ambridge Water Authority for a five-year term; seconded by Ms. DeVincent.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Gilliam	Yes
Ms. DeVincent	Yes		Mrs. Miller	No
Mr. Dunn	No		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	4-2

5. Planning Commission (3)

Motion by Mr. Cafarelli to appoint John Ivancik to the Ambridge Planning Commission for a four-year term; seconded by Ms. DeVincent.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Gilliam	Yes
Ms. DeVincent	Yes		Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	6-0

Motion by Ms. DeVincent to appoint Russell Basalyga to the Ambridge Planning Commission for a four-year term; seconded by Mr. Cafarelli.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Gilliam	Yes
Ms. DeVincent	Yes		Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	6-0

Motion by Mrs. Tessaro to appoint Kelly Shaw to the Ambridge Planning Commission for a four-year term; seconded by Ms. Gilliam.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Gilliam	Yes
Ms. DeVincent	Yes		Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	6-0

6. Shade Tree Commission

Motion by Mr. Dunn to appoint Mike Mikulich to the Shade Tree Commission for a five-year term; seconded by Mr. Cafarelli.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Gilliam	Yes
Ms. DeVincent	Yes		Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill				
Mayor McCoy			Motion Carried	6-0

Committee Reports

1. Public Safety Committee – Mr. Dunn reported they did not meet. Mr. Dunn asked Fire Chief Larrick if he had anything; Fire Chief Larrick advised that he had just submitted his report. Mr. Dunn asked Police Chief DeLuca if he had anything. Chief DeLuca requested permission to purchase the 10 portable digital radios from Lattamus Communications for \$21,454.10 (a little less than the grant money we received from Beaver County from the radio fund). Will hold until the Workshop Meeting.
2. Code Committee – Ms. Gilliam provided the report from the Code Enforcement. Ms. Gilliam reminded the community that residents and business owners have a responsibility of maintaining their properties free of issues; your assistance is greatly appreciated. Together we can keep our Ambridge neighborhoods vibrant, safe, and beautiful. A meeting is scheduled for Thursday at 10:00 a.m.
3. Public Works Committee – Mr. Cafarelli reported that they met on Monday (Ms. DeVincent and Mr. Dunn). The road paving project was discussed. We also discussed the Road Superintendent vacancy with Ted’s resignation. Mr. Cafarelli recommended to promote Mr. Hilliard for a 90-day probationary period. We will advertise a full-time and possibly part-time employment. The Road Department contract was discussed and a counter-offer proposal which will be forwarded to the rest of Council to get input. Also, discussed work of changing some of the lighting in the Borough building. Public Works took down Christmas decorations and lighting. With the weather being mild, we discussed doing some potholes and patching in the Borough.
4. Parks and Recreation Committee – Mrs. Miller stated she had nothing to report.
5. Engineer’s Report – Mr. Brunner reported that on the catch basin project, we’ve got 28 of the 40 catch basins installed. Further restoration work will continue. Mr. Brunner completed a site study for the intersection of 4th Street and Duss Avenue that was discussed at last month’s meeting and recommended that a stop sign could be installed on the southbound lane of Duss Avenue where it intersects with Melrose. Mr. Brunner submitted a recommendation to approve a lot consolidation plan to the Planning Commission at 498 Merchant Street.
6. Solicitor’s Report – Mr. Chesney reminded everyone it is time to complete their Statement of Financial Interest. Any employee or any person who would recommend any type of spending, anyone in position of authority. Bid limits have changed for this year; below \$12,200.00 you do not need any formal bidding requirement; between \$12,200.00-\$22,500.00 requires three written or telephonic quotes; above \$22,500.00 you need a formal bidding process. Also on the stop sign ordinance, Mr. Chesney will be recommending a couple other changes to make it more organized by adding some sub-paragraphs to separate it by street names to make it easier to read and enforce.

7. Manager’s Report – Mr. Leone wanted to notify the public in attendance and Council that there will be a Streetscape public workshop on January 25th at 6:00 p.m. Consultants will be here to explain some of the scenarios and get public input on what they have. Based on the public input, it will help the Borough decide what direction and style that we go with. Mr. Leone has been working on various grants. Included in the packet was a small Arts grant for the wall mural at 5th Street Park, unfortunately we did not get selected for the grant. But, we do anticipate getting a call within two weeks. They liked our proposal, but there wasn’t enough money to disburse to everyone. There may be some other avenues that we might be able to get funding there. Mr. Leone did the final report for the Heart and Soul; working on Police grants; had a conference call with our grant consultant, KSA, to strategize on funding opportunities that they see coming up that might match some of the available funding. Met with a prospective business owner for a local winery to come to Merchant Street next to the Chamber of Commerce building. The Latino market should be opening very soon, they are eager to open.

X. Official Reports - Motion to accept Official Reports.

Motion by Mr. Cafarelli to accept the Official Reports; seconded by Mr. Dunn.

Council	Vote	Council	Vote
Mr. Cafarelli	Yes	Ms. Gilliam	Yes
Ms. DeVincent	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Gill			
Mayor McCoy		Motion Carried	6-0

XI. Other Unfinished Business

Mr. Cafarelli asked Mr. Leone about the trees for removal. Mr. Leone advised that he has not heard from the business, but will check on the status. Mr. Cafarelli asked if we’ve received calls for any other trees; Mr. Leone stated that there is one on Pine. There is a tree on Church Street (not on the original list) behind the Library that the resident asked about; Mr. Leone will discuss with the contractor to take a look at it to see what we are looking at for costs to see if it’s achievable. Mrs. Tessaro advised that the Committee to Clean and Beautify met on Saturday and discussed a tree in P.J. Caul Park by the War Memorial. Mr. Leone stated it is on the list (there are two in P.J. Caul Park)

The Committee to Clean and Beautify has set up our cleanup day for May 13, 2023, from 9:30 a.m. to 12:00 p.m. More details will come.

XII. Adjournment

Motion by Mr. Cafarelli to adjourn; seconded by Mr. Dunn.

NEXT MEETING OF BOROUGH COUNCIL:

Workshop Meeting: January 24th, 6:30 pm
 Streetscape Public Workshop: January 25th, 6:00 pm
 Regular Meeting: February 14th, 6:30 pm

Announcements: