



MINUTES

Borough of Ambridge – Meeting of Borough Council
Executive Session 6:00 Personnel
Council Chambers
Tuesday, December 13th, 2022 – 6:30 PM

I. Call to Order / Roll Call

Present: Mr. Cafarelli
Mr. Dunn
Mr. Gill
Ms. Gilliam
Mrs. Miller
Mrs. Tessaro
Mayor McCoy

Also Present: Mr. Leone, Fire Chief Larrick, Chief DeLuca, James Brunner/NIRA, Solicitor Chesney (via phone)

Absent: Ms. DeVincent

II. Invocation – Mr. Ryan Cecil, Trinity School for Ministry

III. Pledge of Allegiance

IV. Presentations – Auditors Report – Kim Turnley

Audit report presented for the period ending December 31, 2021. Provided management letters providing some analysis and internal control recommendations.

V. Public Comment on/off Agenda Items (5 minutes per speaker)

VI. Approval of Previous Meeting's Minutes

November 8th - Regular Meeting

Motion by Mrs. Miller to accept the meeting minutes from the November 8, 2022, Council Meeting; seconded by Mr. Dunn.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

VII. Approval to ratify and pay the Bills and Expenses:(For the month of December)

1. General Fund	Unpaid: \$128,376.44	Paid: \$504,318.80
2. Grants / Special Project Fund	Unpaid: \$ 150.00	
3. Recreation Fund	Unpaid: \$0.00	Paid: \$ 689.50
4. 2021 Capital Note	Unpaid: \$ 28,825.01	Paid: \$118,130.21
5. American Rescue Plan Fund	Unpaid: \$0.00	Paid: \$ 28,098.88

- 6. Escrow Fund Unpaid: \$0.00
- 7. Police Pension Fund Unpaid: \$0.00
- 8. Service Employees Pension Fund Unpaid: \$0.00
- 9. Firemen’s Pension Fund Unpaid: \$0.00
- 10. Drug Investigation Fund Unpaid: \$0.00
- 11. Fire Apparatus Replacement Fund Unpaid: \$0.00

Motion by Mr. Dunn to ratify and pay the bills and expenses for the month of November; seconded by Mr. Cafarelli.

Comments: Mr. Gill asked about the total costs for the Streetscape Project. Mr. Leone advised that the total cost of it through construction is about \$500,000.00 to \$700,000.00, but he will pull the contract to get more accurate amount. Mr. Gill also asked about a credit on the Staples Advantage bill; Mr. Leone will research this further and advise.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	No			
Mayor McCoy			Motion Carried	5-1

VIII. Consent Agenda

Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of Council, that item must be removed from the consent agenda and considered separately.

- **Motion to approve 1 Items listed on the Consent Agenda.**

1. Borough Financial Report - acknowledge receipt of the Borough Treasurer’s Report for December, 2022.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	No			
Mayor McCoy			Motion Carried	5-1

IX: New Business

1. Consider Action to Approve 2023 Budget.

Motion by Mrs. Miller to approve the 2023 Budget; seconded by Mr. Dunn.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	No			
Mayor McCoy			Motion Carried	5-1

2. Consider Action to Approve **Resolution 2022-11** establishing a tax rate at 34.5 mills for 2023.

Motion by Mrs. Miller to approve Resolution 2022-11 establishing a tax rate at 34.5 mills for 2023; seconded by Mr. Gill.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes

Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

3. Consider Action to Approve **Resolution 2022-12** Authorizing borough officials “Kimberly Killian” as an authorized representative to request and receive all tax information from Berkheimer Tax. **Motion** by Mr. Cafarelli to approve Resolution 2022-12 authorizing borough official Kimberly Killian as an authorized representative to request and receive all tax information from Berkheimer Tax; seconded by Mr. Dunn.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

4. Consider Action to Approve **Resolution 2022-13** formally implementing Act 57 of 2022. **Motion** by Mr. Gill to approve Resolution 2022-13 formally implementing Act 57 of 2022; seconded by Mr. Dunn.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

5. Consider Action to Approve the 2023-2026 FOP Contract as recommended by Attorney McCreary, Police Chief, and Borough Manager. **Motion** by Mrs. Miller to approve the 2023-2026 FOP Contract as recommended by Attorney McCreary, Police Chief DeLuca, and Borough Manager Leone; seconded by Mr. Dunn.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	No			
Mayor McCoy			Motion Carried	5-1

6. Consider action to hire Part Time Fire Fighter/Code Enforcement Officer **Hunter Hagy** pending physical & screenings with a start date of January 2nd 2023, as recommended by the Fire Chief. **Motion** by Mrs. Miller to hire part-time Fire Fighter/Code Enforcement Officer Hunter Hagy, pending physical and screenings with a start date of January 2, 2023, as recommended by Fire Chief Larrick; seconded by Mr. Cafarelli.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

7. Consider action to Approve **Anundson & O’Barto Consulting Foresters** agreement to act as the Borough’s consultant for the possible sale of timber located at Walter Panek Park.

Motion by Mr. Dunn to approve Anundson & O’Barto Consulting Foresters agreement to act as the Borough’s consultant for the possible sale of timber located at Walter Panek Park; seconded by Ms. Gilliam.

Comments: Mr. Gill asked if there were any other bids. Mr. Leone advised that it is a professional service, so it does not require a bid. The bidding will take place when they formalize the list of trees, then we will advertise the project and solicit bids at that time. There is no fee to Anundson & O’Barto, they will work off the commission on the sale of the timber. Mr. Cafarelli asked if they will come before Council to discuss. Mr. Leone advised that once the analysis is completed, they can come in to explain. Mr. Cafarelli is concerned about leftover cuttings.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

8. Consider Action to Approve the advertising for Road Department Salt Storage Shed.

Motion by Mr. Gill to approve the advertising for Road Department for the Salt Storage Shed; seconded by Mr. Dunn.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

9. Consider Action to Approve the advertising for Library Roof replacement.

Motion by Mr. Gill to approve the advertising for the Laughlin Library roof replacement; seconded by Mr. Dunn.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

10. Consider Action to Approve the advertising for cleaning of the library’s exterior stonework.

Motion by Mr. Dunn to approve the advertising for cleaning the Laughlin Library’s exterior stonework; seconded by Ms. Gilliam.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

11. Consider Action to Approve the advertising for 2023 Council Regular and Workshop meetings on the 2nd and 4th Tuesdays of the month.

Comments: Mr. Cafarelli asked if the meetings will both be at 6:30 p.m.; it was agreed that both meetings would be at 6:30 p.m.

Motion by Mr. Cafarelli to approve the advertising for 2023 Council Regular and Workshop meetings on the 2nd and 4th Tuesdays of the month; seconded by Mr. Dunn.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

Committee Reports

1. Public Safety Committee – Mr. Dunn reported that the Public Safety Committee did not meet.
2. Mayor’s Report – The Mayor commented that he appreciated the hard work of the Police Chief and Officers and the Fire Department. He wished more people came to the meetings to thank them for what they do.
3. Code Committee -- Ms. Gilliam advised that they have not met, so she has nothing to report. Ms. Gilliam did add a reminder that with upcoming snow season, every person responsible for snow and/or removal within 24 hours of the snow event.
4. Public Works Committee – Mr. Cafarelli had an informal meeting with Mr. Leone. The Salt Shed was approved this evening. They also reviewed the new Public Works Garage, and he prefers to keep the existing garage once the new building is erected. Mr. Cafarelli stated that the Borough’s equipment would have increased longevity if kept indoors. Ms. Tessaro asked about a sign for “opposing traffic” at 4th and Duss. Chief DeLuca recommended a stop sign would be better. A study will be conducted by NIRA.
5. Parks and Recreation Committee – No report.
6. Finance Committee
7. Engineer’s Report – Mr. Brunner advised that the three projects above are ready for bid in January, open the bids in February, and award bids expected for March. Storm sewer/catch basis project began last week. The site survey for the Henning Street Park completed.
8. Solicitor’s Report – Mr. Chesney stated he has a couple of ordinances he is working on; one on hold due to an addition to it. The Street Opening Ordinance draft will be ready soon. Mr. Chesney thanked Council for having him.
9. Manager’s Report – Mr. Leone reported that he is working with developers on some local projects in the queue. He submitted a grant for some public arts opportunity for the Borough. Mr. Leone took the opportunity to thank everyone who participated in the Christmas Parade, the Police Department, the Fire Department, and Public Works for their work. Kudos to the Council float. Wish everyone a Merry Christmas.

X. Official Reports - Motion to accept Official Reports.

Motion by Mr. Cafarelli to accept the Borough’s Official Reports; seconded by Mrs. Miller.

Council	Vote		Council	Vote
Mr. Cafarelli	Yes		Ms. Jones-Gilliam	Yes
Ms. DeVincent			Mrs. Miller	Yes
Mr. Dunn	Yes		Mrs. Tessaro	Yes
Mr. Gill	Yes			
Mayor McCoy			Motion Carried	6-0

XI. Other Unfinished Business

Mr. Cafarelli asked a question about the tree cutting that was supposed to start in December. Mr. Leone stated he had reached out to him, but is still waiting for a response. It was supposed to start the first week of December, but it has not begun. \$15,000 was budgeted in 2022, but can carry over

to 2023. Mr. Cafarelli also commented about the Christmas Parade, that it was a fantastic time. Mrs. Miller also commented that it was nice to see so many people downtown for this event.

XII. Adjournment – Motion by Mrs. Miller to adjourn; seconded by Mr. Dunn.

NEXT MEETING OF BOROUGH COUNCIL:

Workshop Meeting: Cancelled due to Christmas holiday.

Regular Meeting: January 10th, 2023

Announcements: Borough offices will be closed on December 23rd & 26th and January 2nd, 2023