

**BOROUGH OF AMBRIDGE
MINUTES
Council Meeting: January 12, 2021
Live Meeting – Council Chambers**



I. **Executive Session** - personnel and legal matters 6:00 pm Fire Training Room

II. **Call to Order / Roll Call**

Roll Call:

Present:

Mr. Cafarelli
Mr. Dunn
Mr. Flannery
Mr. Gill
Mrs. Miller
Mrs. Tessaro
Mr. Mikulich
Mayor Drewnowski
Chris Suehr
Rick Start via phone
Chief DeLuca
Chief Gottschalk

III. **Invocation** – Mrs. Barb Costa, Trinity School for Ministry

IV. **Pledge of Allegiance**

V. **Presentations** –

VI. Mr. Mikulich comments that the Heart & Soul and the Rodriguez Group were removed from the Agenda due to Covid situations, the Borough Manager will be meeting with them in a private meeting and they can discuss their concerns and the Manager will then relay them to Council.

VII. **Awards and Recognitions:**

Mr. Mikulich commented on how many awards that our Borough has received from the Pennsylvania State Association of Borough.

- a. President Mikulich – 30 + years of service on Council. Mrs. Miller made comments on how dedicated Mr. Mikulich has been. Mr. Mikulich agreed with Mr. Cafarelli that credit goes to the citizens as well for electing them every 4 yrs. He also commented on well Ambridge has been coming along with all the improvements.
- b. Councilman Cafarelli – 20 + years of service on Council and numerous other committees throughout the past 41 yrs.
- c. Councilman M.J. Flannery – 10 + years of service on Council.
- d. Ambridge Borough – 5,001- 7,500 population category
2nd Place: Borough Newsletter Contest
3rd Place: Borough Social Media
Honoree: for Website & Budget Presentation
- e. US Census Bureau Recognition

VI. Public Comment on/off Agenda Items (5 minutes per speaker)

Stan Williams – 1st Baptist Church – Free Meals – from 12 to 2

VII. Approval of Previous Meeting’s Minutes of **December 8th, 2020**

Motion to approve minutes made by Mrs. Miller, seconded by Mr. Cafarelli.
No questions or corrections.

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

VIII. Approval to ratify and pay the Bills and Expenses:

1. General Fund	Unpaid: \$100,822.47	Paid: \$85,111.72
2. Grants / Special Project Fund	Unpaid: \$ 56,350.93	
3. Recreation Fund	Unpaid: \$.00	Paid: \$.00
4. Escrow Fund	Unpaid \$.00	
5. Police Pension Fund	Unpaid \$.00	
6. Service Employees Pension Fund	Unpaid \$.00	
7. Firemen’s Pension Fund	Unpaid \$.00	
8. Drug Investigation Fund	Unpaid \$.00	
9. Fire Apparatus Replacement Fund	Unpaid \$.00	

Motion to pay the bills made by Mrs. Miller, seconded by Mr. Dunn.
A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

• **Consent Agenda:**

Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of Council, that item must be removed from the consent agenda and considered separately.

- A. Authorize placement of a dedicated handicap parking space at 553 Maplewood Ave as recommended by the Ambridge Police Dept.
- B. Borough Financial Report - acknowledge receipt of the Borough Treasurer’s Report.

Treasurer's Report

January 12, 2021

Marilyn Sheleheda - Treasurer

General Fund Analysis	
\$329,402.26	General Fund Bank Account Balance as of: -January 12, 2021 -3:00 pm
\$124,437.30	All (including today's checks) Outstanding Checks as of: -January 12, 2021 -3:00 pm
\$204,964.96	Available Balance as of: -January 12, 2021 -3:00 pm
General Fund Bank Summary:	<i>Totals that cleared the bank are</i>
	<i>Deposits:</i> \$337,107.45
	<i>Debits:</i> #REF!
	-which include the following:
	78 <u>Checks &</u> \$243,996.60
3 <u>Payroll (s)</u> \$268,104.88	
Other Fund Balances as of January 12, 2021 3:00 pm	
210.00	Ambridge Bicentennial 2024 Fund. (Savings Account)
\$332.76	Ambridge Borough Drug Investigation Fund
\$15,593.31	Ambridge Fire Apparatus Replacement Fund
\$174,687.45	Escrow Disbursement Account (Includes Fire Escrow from Sukkup Steel)
\$27,728.75	Grants/Special Funds
\$5,052.16	Liquid Fuels Fund
\$35,863.11	Recreation Fund
\$327,720.08	Sinking Fund
\$587,187.62	Total Other Funds Balances (Restricted Use)

New Business - Items for Discussion:

Consider action to approve the Renewal of Borough Insurance Policy Coverage thru McKee Risk & Amtrust for an annual premium amount of \$217,285.00.

Motion made by Mr. Gill, seconded by Mr. Cafarelli. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

A. Consider action to approve the Memorandum of Understanding between the Beaver County Conservation District and the Borough of Ambridge.

Motion made by Mr. Cafarelli, seconded by Mr. Gill. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

- B. Consider action to accept high bid in the Amount of \$3,351.00 for the sale of Fire Department Cargo Trailer to Carol May Yamber/Walnut Creek Stables. LLC.
Motion made by Mrs. Miller, seconded by Mr. Cafarelli. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

- C. Consider action to accept high bid in the Amount \$6,500.00 for the sale of the 1981 Ladder truck to Scott Kramer.
Motion made by Mrs. Miller, seconded by Mr. Dunn. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

- D. Consider action to place the following Public Work's Department equipment on Municibid for sale: 2001/2 F-650, 8' Tailgate spreader, 8'Salt Dog V Hopper w/ 9' spinner, Western 9' Hydraulic Plow.
Motion made by Mrs. Miller, seconded by Mr. Cafarelli. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

- E. Consider action to approve the Fire Department to apply for a FEMA SCBC grant in the Amount of approximately \$135,900 with an estimated cost share between \$6,500.00 - \$8,500.00 plus a 1.5% grant writer fee (\$2,038.50).
Motion made by Mr. Gill and Mrs. Tessaro. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

- F. Consider action to advertise for Part-Time/Seasonal Parking Enforcement Officer (20 hours per week for approximately 16 weeks between March to October) at a rate of \$12.50 hour.

Motion made by Mrs. Miller, seconded by Mr. Dunn. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

- **Committee Reports**

1. **Public Safety Committee – Mr. Flannery.**

No report at this time.

2. **Mayor’s Report – Mr. Drewnowski**

Mayor reported how many calls came into the 911 Center for 2020.

3. **Code Committee – Mrs. Tessaro**

Reminded people about registration for buildings for 2021. The Code Dept are taking Covid precautions & sanitizing prior to entering.

4. **Public Works Committee – Mr. Cafarelli**

Commented about the hiring of Parking Enforcement Officer. He stated also about the MS4 mandate for all the streets that have to be swept at least 25 times a year to kept the debris from entering the catch basins and then the river. We will figure out a way to let the residents know before street sweeping in the spring. He also commented the meeting with the Engineer on the issue on Merchant St. – he turned over the floor to Mr. Suehr to explain during the Engineers Report.

Mr. Mikulich commented that the Borough Public Works is now picking up Christmas trees. Also he commented we are in our second week of garbage pick up all in one day. If you are not getting your garbage picked up on a Monday, call the Borough office immediately and report the situation. He thanked the residents for their patience. He also thanked the Committee of Public Works that looked into this street sweeping situation and making the changes.

5. **Parks and Recreation Committee – Mrs. Miller**

No report at this time. However, Mrs. Miller asked Mr. Leone to give some good news on the Henning street park. Mr. Leone stated that he received a phone call today that tentatively the Borough is approved for a \$250,000.00 grant from Greenway Trails. Mrs. Miller commented that is almost the whole cost of the playground and splash pad and fencing. The Borough will still have to kick in some money, the whole project is over \$600,000.00. There is still some work that needs done on the grant documentation.

5. **Engineer’s Report**

Mr. Suehr will be contacting prospective contractors for quotes on the work for Merchant Street and Municipal lot resurfacing. He gave information to the Borough Manager regarding annual MS4 requirements. Discussed street sweeping requirements during meeting with Public Works. He also discussed the speed bump in Upper Alley in the 900 block. Mr. Leone explained that in order to put in a speed bump, there needs to be a traffic study done

and it's not cheap. Mr. Suehr commented that it has to be authorized by the State. Mr. Suehr commented that his opinion just install signage.

Mr. Cafarelli states that he thinks we should take pictures of sidewalks prior to a demo, keep the photos on file, and any damage is done to that property or a neighboring property, we have no issues, the demo company will be responsible.

X. Official Reports - Motion to accept Official Reports.

Motion to accept the Official Reports was made by Mrs. Miller, seconded by Mr. Gill; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

XI. Other Unfinished Business

Nothing discussed.

XII. Adjournment –

Motion to adjourn was made by Mrs. Miller, seconded by Mrs. Tessaro

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mrs. Tessaro	Yes
Mr. Flannery	Yes	Mr. Mikulich	Yes
Mr. Gill	Yes	Mayor Drewnowski	
Motion carried.			

Meeting was adjourned at 8:07 PM.

Respectfully submitted:

Mario N. Leone, Jr.,
Borough Manager / Secretary