

BOROUGH OF AMBRIDGE

MINUTES

Council Meeting: November 13, 2018
Ambridge Borough Building



- **Executive Session – Personnel, Real Estate and Legal Matters**
- **The November 13, 2018 meeting of Ambridge Borough Council was called to order at 7:00PM within Council Chambers of the Ambridge Borough Building, 600 11th Street.**

- **Roll Call:**
Present:

Mrs. Caldarelli
Mr. Dunn
Mr. Flannery
Mr. McCoy
Mrs. Miller
Mr. Mikulich
Mayor Drewnowski

Also Present: Borough Manager Kauer, Solicitor Start, Chief Gottschalk and Engineer Suehr

Absent: Mr. Cafarelli, Chief Romutis

- **Invocation** – the invocation was conducted by Mr. Barbara Costa, Trinity School for Ministry.
- **Pledge of Allegiance**
- **Presentations**
 - None.
- **Citizen's Participation On/Off Agenda Items (5 minutes per speaker)**

Mr. Mikulich thanked all veterans for their service and wished them a happy Veterans Day; he also expressed kind wishes for a happy Thanksgiving as well.

No citizens had any comment for Council.

- **Approval of Previous Meeting Minutes**
October 9, 2018, Council Meeting

Mrs. Caldarelli made the motion to accept the minutes, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

Mr.
Mrs
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Mot

• **Borough Bills and Expenses**

Motion to Pay the Bills the following bills was made by Mr. Dunn, seconded by Mrs. Miller; a roll call vote was taken:

1.	General Fund	Unpaid: \$110,810.62	Paid: \$56,737.09
2.	2016 Capital Project Bond Fund	Unpaid: \$12,824.91	
3.	Grants / Special Project Fund	Unpaid: \$0.00	
4.	Recreation Fund	Unpaid: \$220.00	Paid: \$0.00
5.	Escrow Fund	Unpaid: \$2,112.00	
6.	Police Pension Fund	Unpaid: \$7,337.64	
7.	Service Employees Pension Fund	Unpaid: \$983.69	
8.	Firemen's Pension Fund	Unpaid: \$3,115.78	
9.	Drug Investigation Fund	Unpaid: \$0.00	

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

• **Consent Agenda:**

Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of Council, that item must be removed from the consent agenda and considered separately.

Motion to approve Items 1 through 4 listed on the Consent Agenda was made by Mr. McCoy, seconded by Mrs. Caldarelli, motion carried unanimously.

1. Borough Financial Report - acknowledge receipt of the Borough Treasurer's Report.

Treasurer's Report

November 13, 2018

Marilyn Sheleheda - Treasurer

General Fund Analysis

\$481,584.03	General Fund Bank Account Balance as of: -November 13, 2018 -3:00 pm
\$1,938.82	All Outstanding Checks as of: -November 13, 2018 -3:00 pm
\$479,645.21	Available Balance as of: -November 13, 2018 -3:00 pm

General Fund Summary:	Totals are as follows:	
	Deposits:	\$290,962.66
	Debits:	\$912,412.46
	-which include the foll	
	61 Checks	\$755,808.76
	2 Payroll (s)	\$156,470.95
	2 Debits	\$132.75

Other Fund Balances as of November 13, 2018 3:00 pm	
\$47,258.08	Ambridge Borough Drug Investigation Fund
\$1,164,587.79	Ambridge Capital Project Fund 2016-PLGIT Account
\$6,828.39	Ambridge Fire Apparatus Replacement Fund
\$11,588.69	Escrow Disbursement Account
\$11,651.61	Grants/Special Funds
\$3,160.93	Liquid Fuels Fund
\$34,603.84	Recreation Fund
\$313,931.97	Sinking Fund
\$1,593,611.30	Total Other Funds Balances (Restricted Use)

2. Grant an on-street dedicated handicap parking space in front of 206 Pine Street, per the recommendation of the Ambridge Police Department.

3. Authorize the Ambridge Regional Chamber of Commerce to use PJ Caul Park and close Merchant Street for the applicable parades in 2019 including: July 27 - Antiques & Art in the Park, September 28 - Fall Festival of Churches (parade also), December 7 - Christmas on Merchant (parade also).

4. Ratify authorization to permit the submittal of two FEMA Assistance to Firefighters Grants, one would replace Self Contained Breathing Apparatus (SCBA) and one would purchase an exhaust removal system for within the firehouse.

• **New Business - Items for Discussion:**

- A. Motion to adopt Ordinance No. 1309, an Ordinance of the Borough of Ambridge, amending the Ambridge Borough Code of Ordinances, amending Chapter 120 regarding curfews by changing a time of the curfew from 11:00PM and 6:00AM to 10:00PM and 6:00AM and changing terms as well as a definitional change. Motion was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

- B. Motion to adopt Ordinance No. 1310, an Ordinance of the Borough of Ambridge, amending the Ambridge Borough Code of Ordinances, Article IV, Chapter 290, Section 34, entitled "Parking Prohibited At All Times in Certain Locations," so as to prohibit parking at all times on the east side of Locust Street from house number 121 to the terminus of Locust Street. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

- C. Motion to authorize the advertisement and public display of the proposed 2019 Budget. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; Mr. Mikulich stated that the 2019 Budget does not call for a tax increase, it will be 14 years without an increase; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

- D. Motion to authorize the advertisement and public display of Ordinance No. 1311, an Ordinance of the Borough of Ambridge, providing for collection of taxes by the locally elected tax collector between the period of January 15, 2019 and April 15, 2019 in accordance with the provisions of Act 169 of 1998 and its amendments. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli, a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

- E. Motion to authorize the advertisement and public display of Ordinance No. 1312, an Ordinance of the Borough of Ambridge, levying a tax for the year of 2019 of thirty-four and one-half mills on each dollar of the assessed valuation of taxable property, setting discounts and penalties on collections. *(Note: no tax increase in 2019 – 14 years without an increase.)* Motion was made by Mr. McCoy, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

- F. Motion to authorize entering into agreement with the Beaver County Humane Society for 2019 Animal Control Services. Motion was made by Mrs. Caldarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

- G. Motion to authorize the execution of a Memorandum of Agreement between the County of Beaver, Pennsylvania Historic Preservation Officer and the Borough of Ambridge regarding the demolition of 439-441 Merchant Street. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

- H. Motion to accept the resignation of Patrolman Zadock Dismuke effective October 19, 2018. Motion was made by Mrs. Miller with regrets, seconded by Mr. Dunn, Mrs. Caldarelli commented that she too accepts this resignation with sincere regrets; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

- **Committee Reports**

1. **Code Enforcement Committee:** Mrs. Caldarelli reported that rental inspections and commercial fire inspections are continuing. She stated that this year Code Enforcement has sent out 356 Ordinance Violation notices and 307 have been abated to-date.
2. **Public Safety:** Mr. Flannery reported that he met with the Police Chief; they are working out a retirement strategy for the K9. He also reported that they are trying to cover upcoming events and staffing issues with part time officers. Mr. Flannery lastly stated that the monthly Police report is more detailed and that the Chief will be working on performance reviews with staff.

Regarding the Fire Department, he stated that the Department is working on attaining three FEMA grants for new air packs.

3. **Public Works:**

Mr. Mikulich questioned the Manager if the Road Crew is ready for coming snows. The Manager stated that currently two trucks are set up for snow removal, one is out for repairs and the fourth truck is currently set up for leaf collection. Mr. Mikulich also stated that Christmas Tree Recycling is scheduled from December 26th through February 1st.

4. **Parks:** Mrs. Miller reported that construction of the new playground improvements are underway and that the Engineer will report on those activities.

5. **Engineer's Report:** Engineer Suehr reported that the new picnic shelter at 8th Street Park is complete, the new play equipment is to arrive within the week, and he is meeting with the fencing contractor for the basketball courts at Panek Park tomorrow and is hoping to have the projects wrapped up within the next week or so.

The Borough Engineer also informed Council that he reviewed a site plan for the proposed Harmony Storage Development on New Economy Drive. He stated that he provided his comments back to the applicant and that the Planning Commission is scheduled to meet on November 26th to review the application. Lastly, he reported that the Manager requested him to start preparing the necessary plans and specifications to put the Merchant Street and Parking Lot Paving Projects out to bid by early January / February 2019. Mr. Mikulich commented that paving will be anticipated to be underway as soon as the streetscape project is completed.

• **Official Reports**

1. **Motion to accept the Official Reports;** motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

• **Other Unfinished Business**

Mr. McCoy stated that there was a traffic accident recently on Duss Avenue where a motorist ran into and under the trailers parked on the road by Creekside Springs Water Company. He stated that the parking of those trailers is very dangerous. Chief Gottschalk stated that they were to put reflectors on those trailers, but haven't.

Mrs. Caldarelli stated that there is a need for more lighting in front of the Borough Building.

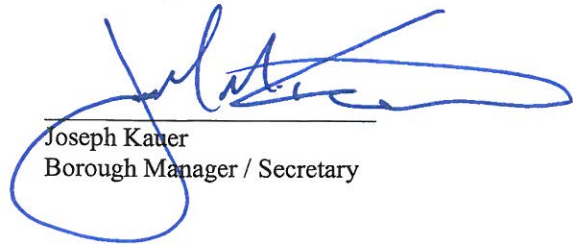
Mayor Drewnowski stated that the Police Chief has been working on Uniform Crime Reporting and in the past three months, crime is down over 50%, comparing the crime to the same three months in 2017. He stated the Chief attributes this reduction to either two things, 1) crime is actually going down, or 2) the way officers are now reporting crimes and what crimes are actually reportable offences and that not every police call or disturbance is a reportable crime. The Mayor stated that the Chief is working hard on correcting and improving the Police Departments reporting efforts.

Ms. Stephanie Manos, Ambridge Regional Chamber of Commerce Executive Director informed Council that there are seven ribbon cuttings this month for new businesses within the community. She welcomed the Council to attend the events.

• **Adjournment –**

Motion to adjourn was made by Mrs. Miller, seconded by Mrs. Caldarelli; motion carried unanimously – meeting was adjourned at 7:25PM.

Respectfully submitted:



Handwritten signature of Joseph Kauer in blue ink, written over a horizontal line.

Joseph Kauer
Borough Manager / Secretary