

BOROUGH OF AMBRIDGE

MINUTES

Council Meeting: December 13, 2016
Ambridge Borough Building



- **Executive Session – Personnel and Legal Matters**
- **The December 13, 2016 meeting of Ambridge Borough Council was called to order at 7:00PM within Council Chambers of the Ambridge Borough Building, 600 11th Street.**
- **Roll Call:**
Present:
 - Mr. Cafarelli
 - Mrs. Caldarelli
 - Mrs. Drewnowski
 - Mr. Dunn
 - Mrs. Miller
 - Mr. Mikulich
Also Present: Borough Manager Kauer, Solicitor Start, Borough Engineer Suehr, Chief Mann

Absent: Mr. McCoy, Mayor D'Ambrosio and Fire Chief Gottschalk
- **Invocation** – a moment of silence was led by Mr. Mikulich.
- **Pledge of Allegiance**
- **Presentations**
- **Citizen's Participation On/Off Agenda Items (5 minutes per speaker)**
Mr. Michael Knecht, 1641 Church Street and Site Administrator of Old Economy Village, on behalf of the Ambridge Historic District Economic Development Corporation thanked the Borough Council for adding Christmas Lights to Merchant Street within the Historic District this year. He updated Council on the progress being made on the Feasibility Study to save the Harmonist Society's Bachelor's Quarters at 284 13th Street. He stated that the architect has finished plans that show the property being reused in multiple ways including a commercial space, multi-family and single family residences. Lastly, he stated that Old Economy Village will be offering free Ambridge Resident Passes in 2017 and the site reopens for the year on April 1st.

Mr. Mikulich wished everyone a Merry Christmas and thanked the Public Works Department and Borough Electrician, Tom Patrician for their efforts to install the new Christmas Lights along Merchant Street and decorate the town for the upcoming holidays.
- **Approval of Previous Meeting Minutes**
November 1, 2016 Council Meeting
Mrs. Caldarelli made the motion to accept the minutes, seconded by Mrs. Miller; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

November 7, 2016 Council Meeting

Mr. Dunn made the motion to accept the minutes, seconded by Mrs. Miller; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

- Treasurer's Report:**

Mr. Mikulich reviewed the Treasurer's Report with Borough Council:

Treasurer's Report

December 13, 2016

Marilyn Shelehedá - Treasurer

General Fund Analysis

| | |
|---------------------|--|
| \$353,932.82 | General Fund Bank Account Balance as of: -(December 13, 2016) -4:00 pm |
| \$60,750.40 | All Outstanding Checks as of: -(December 13, 2016) -4:00 pm |
| \$293,182.42 | Available Balance as of: -(December 13, 2016) -4:00 pm |

| | | |
|------------------------------|-------------------------------|--------------|
| General Fund Summary: | <i>Totals are as follows:</i> | |
| | Deposits: | \$245,257.37 |
| | Debits: | \$320,687.19 |
| | -which include the following: | |
| | 69 Checks | \$140,804.62 |
| | 2 Payroll (s) | \$179,882.57 |

| Other Fund Balances as of (December 13, 2016) 4:00 pm | |
|---|--|
| \$3,219.67 | Ambridge Fire Apparatus Replacement Fund |
| \$2,333.93 | Grants/Special Funds |
| \$23,776.77 | Liquid Fuels Fund |
| \$46,283.59 | Escrow Disbursement Account |
| \$32,640.05 | Recreation Fund |
| \$0.34 | 2015 Road Construction Fund |
| \$0.00 | 2015 PIB Note Sinking Fund |
| \$335,472.28 | Sinking Fund |
| \$124,050.48 | Ambridge Capital Project Fund 2016-WesBanco |
| \$2,570,421.48 | Ambridge Capital Project Fund 2016-PLGIT Account |
| \$7,683.16 | Ambridge Borough Drug Investigation Fund |
| \$3,021,831.27 | Total Other Funds Balances (Restricted Use) |

Motion to acknowledge receipt of the Borough Treasurer's Report was made by Mrs. Drewnowski, seconded by Mrs. Miller; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |
| Motion carried. | | | |

- Borough Bills and Expenses**

Motion to Pay the Bills (Unpaid: \$96,805.07 / Paid: \$54,068.59) was made by Mrs. Drewnowski, seconded by Mrs. Miller; - a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |
| Motion carried. | | | |

- New Business - Items for Discussion:**

1. Motion to adopt the 2017 Budget. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller. Mr. Mikulich stated that the 2017 Budget does not call for a tax increase and stated that we should end 2016 without a deficit, ending many years of deficit spending. A roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |
| Motion carried. | | | |

2. Motion to adopt Ordinance No. 1291, an Ordinance of the Borough of Ambridge, providing for the collection of taxes by the locally elected tax collector between the period of January 15, 2017 and April 15, 2017 in accordance with the provisions of Act 169 of 1998 and its amendments. Motion was made by Mr. Cafarelli, seconded by Mrs. Drewnowski; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |
| Motion carried. | | | |

3. Motion to adopt Ordinance No. 1292, an Ordinance of the Borough of Ambridge, levying a tax for the year of 2017 of thirty-four and one-half (34.50) mills on each dollar of assessed valuation of taxable property, setting discounts and penalties on collections. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; Mr. Mikulich stated that there is no real estate tax increase in 2017, reflecting 12 years at the same rate. A roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

4. Motion to adopt Resolution No. 2016-8, a Resolution of the Borough of Ambridge, providing for installment payments of the tax levy for the year 2017 on each dollar of the assessed valuation of taxable property. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

5. Motion to adopt Resolution No. 2016-9, a Resolution of the Borough of Ambridge, fixing the salaries and wages to be paid to the non-union personnel for the calendar year 2017. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

6. Motion to adopt Resolution No. 2016-10, a Resolution of the Borough of Ambridge, establishing fees for the filing of applications, permits and licenses for the Borough. *(Note: 2017 Fee Schedule)* Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

7. Motion to authorize the advertisement and public display of Ordinance No. 1293, an Ordinance of the Borough of Ambridge, amending Chapter 290 Motor Vehicles and Traffic, Article II, Traffic Regulations Section 290.22, Stop Intersections of the Ambridge Borough Code of Ordinances, by providing for a stop sign on Central Lane at its intersection with Church Street. Motion was made by Mrs. Miller, seconded by Mrs. Drewnowski; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

8. Motion to authorize the advertisement and public display of Ordinance No. 1294, an Ordinance of the Borough of Ambridge, amending the Ambridge Borough Code of Ordinances Chapter 110, entitled "Code Enforcement", Article 1, entitled "Food-Handling Establishments," by adding provisions that incorporate the Pennsylvania Department of Agriculture Food Code. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

9. Motion to authorize the disbursement of \$3,860 to W.M. Aiken & Son Excavating for the work completed to replace the broken storm sewer inlet casting at 8th Street and Maplewood Avenue, and the adjacent sidewalk / ADA ramp work associated with the replacement. Motion was made by Mr. Dunn, seconded by Mrs. Drewnowski; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

10. Motion to authorize the disbursement of \$106,676.00 from the 2016 Capital Project Bond Fund to TRS Roofing for Payment Application No. 1 and Final of the Municipal Building Roof Replacement Project. Motion was made by Mr. Dunn, seconded by Mrs. Caldarelli; Mr. Mikulich reported that the roof project has been completed. A roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

11. Motion to authorize the purchase of a 2017 Ford Interceptor SUV for the Police Department from Ibis Tek Specialized Vehicles at a cost not to exceed \$38,605.40. *(Note: Vehicle is to be paid via a municipal lease agreement over four years with disbursements payable from the General Fund.)* Motion was made by Mrs. Miller, seconded by Mrs. Drewnowski; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

12. Motion to authorize the purchase of a 2017 Ford Interceptor SUV for the Fire Department from Ibis Tek Specialized Vehicles at a cost not to exceed \$37,492.50. *(Note: Vehicle is to be paid from the 2016 Capital Project Bond Fund.)* Motion was made by Mrs. Drewnowski, seconded by Mrs. Miller; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

13. Motion to enter into agreement by and between the Borough of Ambridge and the Beaver County Humane Society to provide Animal Control of domestic animals starting January 1, 2017. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

14. Motion to grant a dedicated on-street handicap parking space in front of 800 17th Street as approved and recommended by the Ambridge Police Department. Motion was made by Mr. Cafarelli, seconded by Mrs. Drewnowski; motion carried unanimously.
15. Consider action to grant a dedicated on-street handicap parking space in front of 1207 Beaver Road as approved and recommended by the Ambridge Police Department. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; motion carried unanimously.
16. Motion to authorize free metered parking along Merchant Street between December 1, 2016 through January 8, 2017. Motion was made by Mrs. Drewnowski, seconded by Mr. Dunn; motion carried unanimously.
17. Motion to authorize the curb-side collection and recycling of Christmas Trees by the Public Works Department between December 27, 2016 through January 27, 2017. Motion was made by Mr. Cafarelli, seconded by Mr. Dunn; motion carried unanimously.

18. Motion to appoint Mr. Tom Klinksy to the Ambridge Water Authority with a five year term that would expire December 31, 2021. Motion was made by Mr. Dunn, seconded by Mrs. Caldarelli; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

19. Motion to appoint Mr. Jason Roth to the Ambridge Municipal Authority with a five year term that would expire December 31, 2021. Motion was made by Mr. Dunn, seconded by Mrs. Caldarelli; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |

Motion carried.

• Committee Reports

- **Code Enforcement Committee:** Mrs. Caldarelli reported that citations have been issued against 31 landlords for not registering 34 rental properties as part of the 2016-17 Rental Registration Program. She also stated that the current operations of Code Enforcement have been working well with both the Firefighters and Office Staff handling code related complaints.
- **Public Safety:** Mrs. Drewnowski reported that the Public Safety Committee met on December 8, 2016, present included: Chief Mann, Chief Gottschalk, Mr. McCoy, Mr. Dunn, Mayor D'Ambrosio, and herself. She reported that in regards to the Police Department:

- (a) There have been over 70 Heroin overdoses so far this year in the Borough.
- (b) There has been a rash of cars broken into, but the Police Department has identified the person responsible and a warrant is out for his arrest, and;
- (c) Chief Mann reminded everyone that this is the time of year that purse snatchings, vehicle break-ins and bank robberies occur most. He asked everyone to please be aware of your surroundings and to report any suspicious activity to the Police.

Mrs. Drewnowski reported that in regards to the Fire Department:

- The AFD has received a \$1,200 Fire Prevention Grant from FM Global Insurance Company. This brings the total grants received this year to four with a total of \$30,000 received.
- **Public Works:** Mr. Cafarelli reported on the following:
 - Curbside Leaf Collection concluded December 9th, leaves and yard waste will now have to be bagged for pickup.
 - The new roof on the Borough Building has been completed, inspected by the architect, and 20-year warranty paperwork is on file in the Manager's office.
 - Crew put up Christmas decorations and decorated the Borough Building, PJ Caul Park, Merchant Street between 4th and 8th Streets, Merchant Street in the Historic District and the small parklet next to the Magistrates office.
 - Ongoing maintenance has been dedicated to filling pot-holes and repairs to alleys.
 - Equipment Maintenance:
 - A new battery has been installed in the street-sweeper. The sweeper has been winterized and is now stored in the fire station for the winter months.
 - Chevy Colorado Pickup has been inspected and oil changed.
 - Sign maintenance is on-going, replacing missing signs and repairing damaged locations.
 - Foreman responded, marked and reported multiple PA-One Call requests.
- **Parks:** No report.
- **Engineer's Report:** Engineer Suehr reported that he has recently completed the plans for the 2017 Road Program. He stated that he will have copies of the plans for the Road Committee to review. The Engineer also reported that he has received a proposal for \$3,100 to complete core sampling to finalize the 2017 Road Program project specifications. Mr. Suehr updated Council on the needed storm water outfall repairs under the Ambridge-Aliquippa Bridge; he stated that it remains unchanged. He also reported that the repairs to the 8th and Maplewood catch-basin project and the Borough Building Roof Replacement Project are both complete. He updated Council that he reviewed some settling behind 959 Hazel Avenue this past month and that he provided the Manager with Merchant Street maps for the upcoming Streetscape Project. Lastly, he thanked the members of Council who attended their annual Christmas Party.

Mr. Mikulich stated that the Borough has received six bids for the design of the Merchant Street Streetscape Project. He stated that action will be taken at the January Meeting to award contract.

- **Official Reports**

1. **Motion to accept the Official Reports;** motion was made by Mr. Cafarelli, seconded by Mr. Dunn; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mrs. Drewnowski | Yes | Mr. Mikulich | Yes |
| Mr. Dunn | Yes | Mayor D'Ambrosio | |


Motion carried.

- **Other Unfinished Business**

Mrs. Drewnowski stated that in the Council packets was a year-end summary of activities performed by the Health Officer. She reported that he inspected 75 food establishments this year in the Borough, attended three days of training at his own expense in Greensburg, conducted two Safe Serve classes for area food managers and handlers, and that his goal is for Ambridge to be known as a best place to eat in the area.

- **Adjournment –**
Motion to adjourn was made by Mr. Cafarelli, seconded by Mrs. Miller; motion carried unanimously –
meeting was adjourned at 7:25 PM

Respectfully submitted:



Joseph Kauer
Borough Manager / Secretary