

## **Permit Requirements in Ambridge Borough**

In order to clarify any questions, you might have about local and Building Permits and the Permit Process, here are a few notes and guidelines to go by.

On the surface, the Permit Process can appear to be a bit overwhelming, but help is only a phone call away! We recommend you choose not to listen to local lore and urban legend when it comes to Permit Requirements. While the source of this information may seem reliable, perhaps the point of origin is questionable. Further, the Regulations are frequently modernized to reflect new technology and changes in State and Local Laws, so please call for directions.

The Commonwealth of Pennsylvania requires that construction projects involving new construction (a room addition, deck, porch, garage, etc) or projects that make structural changes to an existing structure (a new window or door-not window replacement, enlarging an existing room, adding a second floor, etc.) will require a Building Permit. The Permit Application for construction is available at the Borough office and is also available from our Inspection Agency, MDIA.

It is important to remember to submit your Permit Application directly to the Borough Code Office, in order to begin the approval process. Generally speaking, you are required to have drawing when submitting your application. Please refer to the Borough Office or MDIA as to the require drawings. The Borough Code Official will review your Application for Local Code Compliance. Once Local Compliance is confirmed, the Application will be sent to MDIA for further review.

For Residential Applications, a response to your Application will be sent directly to you within 15 business days of receipt of your Application. For Commercial Applications, a response to your Application will be sent directly to you within 30 business days of receipt of your Application.

All inspections, including Electrical Inspections, performed in the Borough are required to be supplied by MIDA – Middle Department Inspection Agency- Inspections from any third party companies will not be accepted by the Borough, and you will be required to contact MDIA to have an inspection performed.

Remember, explanation of the Permit Requirements in the Borough of Ambridge is as simple as a phone call, in order to make sure you have acted according to the Requirements of State and Local Government. Please feel free to contact the Borough Office at 724.266.4070 for questions about Local Zoning and Maintenance Issues. If you have questions regarding technical aspects of a Construction Project, please call MDIA at 800-580-6342 for Commercial and 800-922-6342 for Residential.