

# BOROUGH OF AMBRIDGE MINUTES

**Council Meeting: November 14, 2017  
Ambridge Borough Building**



- **Executive Session – Personnel and Legal Matters**
- **The November 14, 2017 meeting of Ambridge Borough Council was called to order at 7:00PM within Council Chambers of the Ambridge Borough Building, 600 11<sup>th</sup> Street.**

- **Roll Call:**

Present:

Mr. Cafarelli  
Mrs. Caldarelli  
Mr. Dunn  
Mr. McCoy  
Mr. Mikulich  
Mrs. Miller

Also Present: Borough Manager Kauer, Solicitor Start, Chief Mann and Engineer Suehr

Absent: Mrs. Drewnowski and Mayor D'Ambrosio

- **Invocation** – the invocation was conducted by Mrs. Barbara Costa, Trinity School for Ministry.
- **Pledge of Allegiance**
- **Presentations** – none.
- **Citizen's Participation On/Off Agenda Items (5 minutes per speaker)**
  1. **Mr. Mike Rogers, 424 Merchant Street**, stated that the building at 420 Merchant Street has been a source of rodents in the area and needs to be addressed. Mr. Mikulich informed Mr. Rogers that we will contact the County to see if they can help us address this issue.
  2. **Ms. Judy Pugar, 64 Pugar Place**, commented to Council that there have been numerous tractor trailers on Merchant Street recently causing a multitude of issues. She stated that the truck route signs on Route 989 are not adequately posted. She also stated that Centria on the northern end of Merchant Street should also have their truck signage improved as well.

- **Approval of Previous Meeting Minutes  
October 10, 2017, Council Meeting**

Mrs. Caldarelli made the motion to accept the minutes, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- **Treasurer's Report:**

Mr. Mikulich reviewed the Treasurer's Report with Borough Council:

# Treasurer's Report

(November 14, 2017)

Marilyn Sheleheda - Treasurer

General Fund Analysis	
\$432,376.30	General Fund Bank Account Balance as of: -(November 14, 2017) -4:00 pm
\$84,390.89	All Outstanding Checks as of: -(November 14, 2017) -4:00 pm
<b>\$347,985.41</b>	<b>Available Balance as of: -(November 14, 2017) -4:00 pm</b>

Totals are as follows:		
<b>General Fund Summary:</b>	Deposits:	<b>\$242,136.54</b>
	Debits:	<b>\$849,715.10</b>
	-which include the following:	
	63 Checks	\$708,799.42
	2 Payroll (s)	\$140,915.68

Other Fund Balances as of (November 14, 2017) 4:00 pm	
\$5,129.22	Ambridge Fire Apparatus Replacement Fund
\$75,979.17	Grants/Special Funds
\$44,262.29	Liquid Fuels Fund
\$13,815.52	Escrow Disbursement Account
\$30,701.90	Recreation Fund
\$337,541.84	Sinking Fund
\$1,238,620.62	Ambridge Capital Project Fund 2016-PLGIT Account
\$8,439.69	Ambridge Borough Drug Investigation Fund
<b>\$1,754,490.25</b>	<b>Total Other Funds Balances (Restricted Use)</b>

Motion to acknowledge receipt of the Borough Treasurer's Report was made by Mrs. Miller, seconded by Mr. Cafarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- **Borough Bills and Expenses**

Motion to Pay the Bills (General Fund Unpaid: \$66,977.90 / Paid: \$53,417.47; 2016 Capital Project Bond Fund Unpaid: \$2,700, Recreation Fund Unpaid: \$0 / Paid: \$0) was made by Mr. Dunn, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- **New Business - Items for Discussion:**

1. Motion to authorize the advertisement and public display of the proposed 2018 Borough Budget. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Mr.  
Mrs  
Mrs  
Mr.  
Mot

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

2. Motion authorize the advertisement and public display of Ordinance No. 1298, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, providing for the collection of taxes by the locally elected tax collector between the period of January 15, 2018 and April 15, 2018 in accordance with the provisions of Act 169 of 1998 and its amendments. Motion was made by Mr. Cafarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

3. Motion to authorize the advertisement and public display of Ordinance No. 1299, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, levying a tax for the year of 2018 of thirty-four and one-half mills on each dollar of the assessed valuation of taxable property, setting discounts and penalties on collections. Motion was made by Mrs. Caldarelli, seconded by Mr. McCoy; Mr. Mikulich stated that there is no increase in real estate taxes – 13<sup>th</sup> year at 34.5 mills. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

4. Motion to request the Southwestern Pennsylvania Commission and PENNDOT to conduct a study to consider removing the traffic signal at the intersection of Merchant and Sixth Streets, and implement the results of this study either it be removal or upgrades. Motion was made by Mr. McCoy, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

5. Motion to authorize Municipal Advertising Consultants to produce the 2018 Borough Newsletter. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

6. Motion to authorize the following disbursements from the applicable pension plans to CIM Investment Management, Inc., for fourth quarter 2017 investment services: Police Pension Plan - \$6,890.59, Firemen's Pension Plan - \$3,044.35, Service Employee's Pension Plan - \$945.51. Motion was made by Mr. McCoy, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

7. Motion to grant a dedicated on-street handicapped parking space in front of 412 Elm Road as per the recommendation of the Ambridge Police Department. Motion was made by Mr. Dunn, seconded by Mr. Cafarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

8. Motion to grant a dedicated on-street handicapped parking space in front of 1683 Henrici Street as per the recommendation of the Ambridge Police Department. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

9. Motion to grant a dedicated on-street handicapped parking space in front of 228 Locust Street as per the recommendation of the Ambridge Police Department. Motion was made by Mr. Dunn, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

10. Motion to authorize free metered parking starting December 1, 2017 through January 8, 2018. Motion was made by Mrs. Miller, seconded by Mr. Dunn; motion carried unanimously.
11. Motion to authorize the Borough Solicitor to prepare an Ordinance that will require proof of property insurance as a requirement to receive the biannual rental operating licenses. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

12. Motion to authorize the Solicitor to prepare an Ordinance that will dedicate Maplewood Avenue between 1<sup>st</sup> Street and Bank Street as a no parking zone at all times on both the east and west sides of the street. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

### • Committee Reports

- **Code Enforcement Committee:** Mrs. Caldarelli reported that multiple permits have been issued this past month. She also reported that a Zoning Hearing was held on November 9<sup>th</sup> and that the residential demolition of seven buildings is currently underway throughout town. She stated that locations for 2018 funding for residential demolition has been sent to the County as well this past month by the Borough Manager.
- **Public Safety:** Mr. McCoy reported that the Public Safety Committee met on November 9, 2017, Present: Chief Mann; Chief Gottschalk; Duke McCoy; Manager Joe Kauer and Committee Chair Stephanie Drewnowski; absent: Mayor D'Ambrosio, Bob Dunn.

The purpose of the Public Safety Committee meeting was to discuss a request by MoreFlavor, Inc. to place no parking signs on Bank Street to make sure their trucks can maneuver from First Street, down Bank Street and onto their property. MoreFlavor has agreed to pay the costs associated to adopt an ordinance and to purchase and place the signs. After a brief discussion a poll was taken of each person at the meeting. It was unanimous to proceed with the no parking signs. Therefore, the Public Safety Committee is recommending that Council proceed with adopting an ordinance, the purchase, and placement of no parking signs on Bank Street.

In other business:

Chief Mann requested that our police officers be equipped with tourniquets and be trained on how to use them in an emergency. Chief Mann offered to be trained and then he will train the rest of our officers. There was no objection to his request. It was also decided that the tourniquets should be provided to the fire department. Chief Gottschalk commented that vehicles are speeding from Tenth Street to Eleventh Street on Maplewood Avenue and requested police presence in an attempt to make them slow down. The Street Department will paint the word "SLOW" on the street once the temperature is 50 degrees or above.

Mr. McCoy also suggested that Council present Firefighter Bob Charlovich with a Letter of Commendation for his recent actions to save a motorist from a burning vehicle on Interstate 80. Mr. Mikulich stated that we can present this to Firefighter Charlovich at our December meeting.

Mr. McCoy asked Chief Mann to explain the benefits of equipping our officers with the tourniquets. Chief Mann explained that this past month a Pennsylvania State Trooper was shot outside of Philadelphia while on duty and was able to save his own life through the use of a combat tourniquet. A motion was made by Mr. McCoy, seconded by Mrs. Caldarelli to authorize the Police Chief to get pricing on equipping our police officers with combat tourniquets and to authorize Chief Mann and Gottschalk to be trained on its use. Motion carried unanimously.

- **Public Works:** Mr. Cafarelli reported on the following:
  - Grass Cutting of Borough Properties, Lots, Right of Ways and Abandoned Properties are ongoing.
  - Curbside Leaf Collection is underway following the street sweeping routes through December 8th. We have a temporary employee through the State OVR program assisting us with leaf collection, he started on November 7<sup>th</sup>.
  - Water has been shut off to all parks and outside facilities have been winterized.
  - Ongoing maintenance has been dedicated to filling pot-holes and repairs to multiple alleys.
  - Crew has been helping the firefighters build the new garage for the fire boat next to the fire station.
  - Line painting was finished for the season; stop and slow stencils have been painted on 4<sup>th</sup> Street and Maplewood Avenue.
  - Crew cleaned up Merchant Street and PJ Caul Park for the Halloween Parade.
  - Electrician repaired service wires to the 8<sup>th</sup> Street traffic signals on November 5<sup>th</sup> as requested by Duquesne Light.
  - Equipment Maintenance:
    - 5-ton Dump Truck Salt Spreader was repaired under warranty, no charge.
    - Salt-Spreader Hopper for the F-350 Pickup is out getting serviced for the season at Sabre Systems in Coraopolis.
    - Streetsweeper had its conveyor belt bearings replaced due to failure last week of sweeping
  - Sign maintenance is on-going, replacing missing signs and repairing damaged locations.
  - Foreman responded, marked and reported multiple PA-One Call requests.
- **Parks:** Mrs. Miller reported that the Borough is currently getting ready for Christmas and with the donation of Mayor D'Ambrosio's salary this year, the new Christmas banners have been hung in the mid-town district and the over-the-road Season's Greetings display will go up shortly.

Mrs. Miller also announced that today the Borough received notice that we were awarded a \$100,000 grant to make improvements to both 8<sup>th</sup> Street and Panek Parks. Work includes reconstruction of the basketball courts at Panek Park and at 8<sup>th</sup> Street there will be new playground equipment, a new picnic shelter and ADA swings and accessible routes. She stated that the project is estimated to cost \$148,660. Mrs. Miller commented that it is the plan of the Recreation Committee, through this project, to make all of our existing parks safe, accessible and updated before we construct the new park on Henning Street. Mrs. Miller and Mr. Mikulich thanked the Borough Manager for his efforts in applying for this grant.

- **Engineer's Report:**  
Engineer Suehr reported that the 2017 Road Project is complete with only punch list items remaining.

The Engineer also stated that permit approval has been received to fix the outfall under the Ambridge-Aliquippa Bridge; we just need to find the money to make these repairs. The permit is valid through year 2023. Regarding the Borough's MS4 permit renewal, he reported that DEP had concerns with our proposed Pollution Control Plan. He stated that he will be working with the DEP and the Borough Manager to find an acceptable compromise.

Engineer Suehr stated that he reviewed plans for the sanitary sewer disconnection of the parking lot drains at 120 Merchant Street. He stated that they now are planning to connect into the storm sewers on Maplewood Avenue, versus tapping into on Merchant Street.

Mr. Cafarelli questioned the Engineer on what he felt of the work performed by Youngblood Paving as part of the 2017 Road Program? Engineer Suehr stated that the work is up to construction standards.

- **Official Reports**
  1. **Motion to accept the Official Reports;** motion was made by Mrs. Miller, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- **Other Unfinished Business**

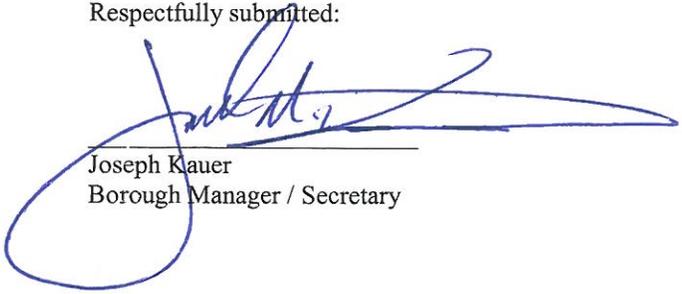
Mr. Cafarelli stated that he had lunch today with Bob Allen from KDKA TV News. He stated that we have a great police chief here in Ambridge and wanted to pass along those accolades to both Council and the Chief.

Mr. Mikulich wished everyone a Happy Thanksgiving.

- **Adjournment –**

Motion to adjourn was made by Mrs. Miller, seconded by Mr. McCoy; motion carried unanimously – meeting was adjourned at 7:45PM.

Respectfully submitted:



Joseph Kauer  
Borough Manager / Secretary