

# BOROUGH OF AMBRIDGE MINUTES

**Council Meeting: October 10, 2017  
Ambridge Borough Building**



- **Executive Session – Personnel and Legal Matters**
- **The October 10, 2017 meeting of Ambridge Borough Council was called to order at 7:00PM within Council Chambers of the Ambridge Borough Building, 600 11<sup>th</sup> Street.**
- **Roll Call:**  
Present:
  - Mrs. Caldarelli
  - Mrs. Drewnowski
  - Mr. Dunn
  - Mr. McCoy
  - Mr. Mikulich
  - Mrs. Miller
  - Mayor D’Ambrosio
- **Also Present:** Borough Manager Kauer, Solicitor Start, Chief Mann and Engineer Suehr
- **Absent:** Mr. Cafarelli
- **Invocation** – the invocation was conducted by Mrs. Barbara Costa, Trinity School for Ministry.
- **Pledge of Allegiance**
- **Presentations** – none.
- **Citizen’s Participation On/Off Agenda Items (5 minutes per speaker)**
  1. **Mr. Doug McCombie, 638 Maplewood Avenue**, stated that the Fall Festival was a great event. He spoke to the effect that he is seeking the help of Council to lower the speed limit on Maplewood Avenue. Mr. Mikulich stated that both he and the Solicitor have researched speed humps. Solicitor Start stated that he would not recommend the placement of speed bumps on streets, but stated that speed humps are an acceptable control device that could prove to be effective. He stated that a “Watts” style speed hump with the appropriate signage and painting could cost approximately \$3,000 if installed mid-block on a street and be effective.
  2. **Mr. Frederick Banks, 303 Merchant Street**, expressed his concerns to Council about the “Stop Here on Red” sign at the intersection of Merchant / Duss and Third Streets. He stated that he believes this sign should be located closer to Third Street’s corner to increase visibility for motorists. Mr. Mikulich stated that the Council will review this matter.
- **Approval of Previous Meeting Minutes  
September 12, 2017, Council Meeting**  
Mrs. Miller made the motion to accept the minutes, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- Treasurer's Report:**

Mr. Mikulich reviewed the Treasurer's Report with Borough Council:

### Treasurer's Report

October 10, 2017

Marilyn Shelehedra - Treasurer

<b>General Fund Analysis</b>
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\$1,092,446.79	General Fund Bank Account Balance as of: -October 10, 2017 -10:00am	
\$48,228.86	All Outstanding Checks as of: -October 10, 2017 -10:00am	
<b>\$1,044,217.93</b>	<b>Available Balance as of: -October 10, 2017 -10:00am</b>	

<b>General Fund Summary:</b>	<i>Totals are as follows:</i>		
	Deposits:		\$551,995.21
	Debits:		\$283,454.60
	-which include the following:		
	69 Checks	\$135,018.68	
2 Payroll (s)	\$148,435.92		

<b>Other Fund Balances as of October 10, 2017 4:00 pm</b>	
\$5,128.79	Ambridge Fire Apparatus Replacement Fund
\$63,656.89	Grants/Special Funds
\$44,218.85	Liquid Fuels Fund
\$13,814.35	Escrow Disbursement Account
\$32,641.24	Recreation Fund
\$337,210.54	Sinking Fund
\$1,238,074.48	Ambridge Capital Project Fund 2016-PLGIT Account
\$8,393.40	Ambridge Borough Drug Investigation Fund
<b>\$1,743,138.54</b>	<b>Total Other Funds Balances (Restricted Use)</b>

Motion to acknowledge receipt of the Borough Treasurer's Report was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Mr.  
Mrs  
Mrs  
Mr.  
Mot

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- Borough Bills and Expenses**

Motion to Pay the Bills (General Fund Unpaid: \$666,063.76 / Paid: \$67,562.69; 2016 Capital Project Bond Fund Unpaid: \$2,940.00, Recreation Fund Unpaid: \$344.03 / Paid: \$2,395.00) was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

• **New Business - Items for Discussion:**

1. Motion to authorize the execution of the Second Amendment to the Lease and Cooperation Agreement for the Park and Ride Facility, by and between the Borough of Ambridge, Port Authority of Allegheny County and the Beaver County Transit Authority. Motion was made by Mr. McCoy, seconded by Mrs. Drewnowski. The Borough Manager explained that this agreement is as result of Beaver County Transit Authority (BCTA) upgrading the bus shelters and taking responsibly for the maintenance of those new shelters. There is no change or affect to the Borough. Mrs. Caldarelli questioned if the BCTA shelter on Merchant Street at 11<sup>th</sup> Street was planned to be upgraded as well? Manager Kauer stated that BCTA has informed him that they plan to upgrade that shelter as well later this year. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

2. Motion to accept the lowest responsible bid received through the Beaver County Regional Council of Governments and enter into agreement with Morton Salt, Inc., for the purchase of Winter Rock Salt at a price of \$55.95 per ton. Motion was made by Mrs. Drewnowski, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

3. Motion to authorize the disbursement of \$21,971.04 from the General Fund to the Ambridge Volunteer Firemen's Relief Association. *(Note: disbursement reflects a pass through from the Commonwealth to the Relief Association.)* Motion was made by Mrs. Miller, seconded by Mrs. Drewnowski; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

4. Motion to authorize the following disbursements from the General Fund to the applicable Pension Plans reflecting the payment of the 2017 Minimum Municipal Obligations: Police Pension - \$228,714, Firemen's Pension - \$9,827, Service Employees - \$63,317. Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

5. Motion to authorize the disbursement of \$281,247.21 to US Bank for the annual debt payment on the 2016A and 2016B Bonds. Motion was made by Mr. Dunn, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

6. Motion to authorize the disbursement of \$506,555.31 from the 2016 Bond Fund to Youngblood Paving, Inc., for Progress Payment Application No. 2 of the 2017 Road Program. Motion was made by Mrs. Drewnowski, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

7. Motion to authorize the closure and parking restrictions of Merchant Street between 14<sup>th</sup> Street and 4<sup>th</sup> Street on Saturday, October 28, 2017 from 11AM to 1PM for the 2<sup>nd</sup> Annual Ambridge Halloween Parade sponsored by the Ambridge Rotary Club. Motion was made by Mrs. Miller, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

8. Motion to authorize the advertisement and solicitation for public bids for the construction of the Merchant Street Streetscape Project. Motion was made by Mr. McCoy, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

9. Motion to conduct and advertise a Special Budget Meeting to be held on Tuesday, October 24, 2017 at 5:30PM to discuss and take appropriate actions regarding the 2018 Borough Budget. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

10. Motion to hire Nicholas Sell as a probationary part-time Police Officer. Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

Officer Sell introduced himself to the Council and the community. He stated that he attended North Allegheny High School and graduated from Seaton Hill University in 2015. After college he played professional baseball for the Los Angeles Dodgers and then later attended the Allegheny County Police Academy. He stated that he is excited to serve the citizens of Ambridge.

11. Consider action to hire Amanda Brown as a probationary part-time Police Officer. Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

Officer Brown introduced herself to Council and the community. She stated that she has been a life-long resident of Ambridge, graduated from the Ambridge High School and the Beaver County Police Academy. She stated that she is also a police officer in Chippewa Township.

### • Committee Reports

- **Code Enforcement Committee:** No Report.
- **Public Safety:** Mrs. Drewnowski reported that the Fire Department has achieved 100% accreditation from the State Fire Commissioner's Office with all career firefighters being at a minimum of Firefighter-1 Certified. She also stated that October is Fire Prevention Month and encouraged the citizens to change the batteries in their smoke detectors.

Chief Mann reported that the Police Department has placed its less than lethal shotguns into service. He stated that he would like to purchase another one of these guns in 2018.

- **Public Works:** No Report.
- **Parks:** Mrs. Miller reported that the Fall Festival went great. She thanked Mr. Mikulich for his help the entire day at the festival. She also stated that the Kaboom Playground grant was denied and that the Committee will continue to seek funding for the new Henning Street Playground Project.

Mr. Mikulich thanked everyone who assisted with the Fall Festival of Churches including Kim Vilella and Mr. and Mrs. Miller. Mrs. Miller thanked the Chiefs, Jr. ROTC, Borough Electrician Tom Patrician, Public Works Department, Office Staff and the Manager for their assistance with the Festival. Mr. Mikulich stated that the Friday Tour of the Churches was a sell out as well.

- **Engineer's Report:**

Engineer Suehr reported that the 2017 Road Project is complete with only punch list items remaining. He stated that 5% retainage is being held until all of those issues are addressed. Regarding the 2018 Road Program, he is working on finalizing the specifications to repave Merchant Street in the downtown area and the two Merchant Street public parking lots.

The Engineer also reported that he received correspondence back from PENNDOT regarding the Police Department's concern of slick pavement on Rt. 65 near 4<sup>th</sup> Street. It was reported that PENNDOT has tested the pavement and that the conditions are adequate and ok as-is.

Manager Kauer reported that the Borough's grant application to Duquesne Light to relocate the electrical lines and remove the utility poles on Merchant Street in the Streetscape Projects area was awarded.

- **Official Reports**

1. **Motion to accept the Official Reports;** motion was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- **Other Unfinished Business**

Mrs. Drewnowski stated that the Borough has received the traffic study results for the consideration to make the right west-bound lane on 8<sup>th</sup> Street a dual turning lane onto Route 65. She stated that within the PENNDOT study time, on average 414 cars on 8<sup>th</sup> Street turn left to every 26 that turn right to go north bound. PENNDOT reports that this change will reduce backups on 8<sup>th</sup> Street and the side streets. Motion to dedicate the right turning lane into a dual left-right turning lane was made by Mrs. Drewnowski, seconded by Mr. Mikulich; Mrs. Miller questioned if the Police Chief thought this change was ok? Chief Mann stated that based on PENNDOT's study, he is. A roll call vote was taken:

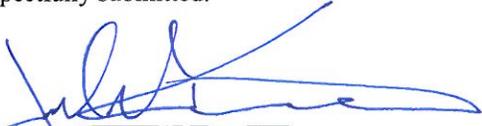
Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- **Adjournment –**

Motion to adjourn was made by Mr. McCoy, seconded by Mrs. Caldarelli; motion carried unanimously – meeting was adjourned at 7:42PM.

Respectfully submitted:

  
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 Joseph Kauer  
 Borough Manager / Secretary