

BOROUGH OF AMBRIDGE

MINUTES

Council Meeting: June 11, 2019
Ambridge Borough Building



- **Executive Session – Personnel, Real Estate and Legal Matters**
- **The June 11, 2019 meeting of Ambridge Borough Council was called to order at 6:30PM within Council Chambers of the Ambridge Borough Building, 600 11th Street.**

- **Roll Call:**

Present:

Mr. Cafarelli
Mrs. Caldarelli
Mr. Dunn
Mr. Flannery
Mrs. Miller
Mr. Mikulich
Mayor Drewnowski

Also Present: Borough Manager Kauer, Solicitor Start, Chief Romutis and Chief Gottschalk

Absent: Mr. McCoy, Engineer Suehr

- **Invocation** – the invocation was conducted by Mr. Barbara Costa, Trinity School for Ministry.
- **Pledge of Allegiance**
- **Presentations**
 - None
- **Citizen’s Participation On/Off Agenda Items (5 minutes per speaker)**

1. **Mr. Nick Diamantis, 228 Locust Street**, made complaint and questioned the status of 226 and 224 Locust Street. Manager Kauer informed him that 222 has been cited for the high grass on June 6th and the Public Works Department will be cutting the grass and liening the property shortly. Regarding 224, he stated that the property is vacant and now for sale, and that the firefighters are working on setting up the necessary point of sale inspection with the real estate agent.

- **Approval of Previous Meeting Minutes**
May 14, 2019, Council Meeting

Mrs. Caldarelli made the motion to accept the minutes, seconded by Mr. Dunn; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mr. Dunn | Yes | Mr. Mikulich | Yes |
| Mr. Flannery | Yes | Mayor Drewnowski | |

Motion carried.

Mr.
Mrs
Mrs
:
Mot

• **Borough Bills and Expenses**

Motion to pay the bills was made by Mr. Flannery, seconded by Mr. Dunn; a roll call vote was taken:

| | | | |
|-----|---------------------------------|----------------------|--------------------|
| 1. | General Fund | Unpaid: \$137,313.08 | Paid: \$137,655.28 |
| 2. | 2016 Capital Project Bond Fund | Unpaid: \$25,642.96 | |
| 3. | Grants / Special Project Fund | Unpaid: \$2,575 | |
| 4. | Recreation Fund | Unpaid: \$0.00 | Paid: \$0.00 |
| 5. | Escrow Fund | Unpaid: \$0.00 | |
| 6. | Police Pension Fund | Unpaid: \$0.00 | |
| 7. | Service Employees Pension Fund | Unpaid: \$0.00 | |
| 8. | Firemen's Pension Fund | Unpaid: \$0.00 | |
| 9. | Drug Investigation Fund | Unpaid: \$0.00 | |
| 10. | Fire Apparatus Replacement Fund | Unpaid: \$1,600 | |

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mr. Dunn | Yes | Mr. Mikulich | Yes |
| Mr. Flannery | Yes | Mayor Drewnowski | |

Motion carried.

• **Consent Agenda:**

Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of Council, that item must be removed from the consent agenda and considered separately.

Motion to approve Items 1 through 7 listed on the Consent Agenda was made by Mrs. Miller, seconded by Mr. Flannery, motion carried unanimously.

1. Borough Financial Report - acknowledge receipt of the Borough Treasurer's Report.

Treasurer's Report

June 10, 2019

Marilyn Sheleheda - Treasurer

General Fund Analysis

| | |
|-----------------------|--|
| \$1,207,963.01 | General Fund Bank Account Balance as of: -June 10, 2019 -3:00 pm |
| \$185,691.20 | All Outstanding Checks as of: -June 10, 2019 -3:00 pm |
| \$1,022,271.81 | Available Balance as of: -June 10, 2019 -3:00 pm |

| | | |
|------------------------------|-------------------------------|---------------------|
| General Fund Summary: | Totals are as follows: | |
| | Deposits: | \$357,467.97 |
| | <hr/> | |
| | Debits: | \$375,414.50 |
| | -which include the follow | |
| | <u>729 Checks</u> | \$231,566.30 |
| | <u>2 Payroll (s)</u> | \$143,848.20 |

| | |
|--|--|
| Other Fund Balances as of June 10, 2019 3:00 pm | |
| \$16,195.84 | Ambridge Borough Drug Investigation Fund |
| \$852,693.80 | Ambridge Capital Project Fund 2016-PLGIT Account |
| \$3,327.11 | Ambridge Fire Apparatus Replacement Fund |
| \$11,667.63 | Escrow Disbursement Account |
| \$15,358.69 | Grants/Special Funds |
| \$217,994.10 | Liquid Fuels Fund |
| \$34,403.83 | Recreation Fund |
| \$346,191.55 | Sinking Fund |
| \$1,497,832.55 | Total Other Funds Balances (Restricted Use) |

2. Grant a dedicated on-street handicap parking space at 216 Park Road as recommended by the Ambridge Police Department.
3. Authorize the street closure of 19th Street between Duss Avenue and Oak Way on Friday evenings from 6:00PM to 9:00PM from June 7, 2019 to October 25, 2019 for motorcycle events at Duss Avenue Café.
4. Authorize the closure of Church Street between 13th Street and Wagner Street on Saturday, September 21, 2019 from 3:00PM to 9:00PM for the Historic District Economic Development Corporation's Wine Tasting Event.
5. Authorize Hot Metal Horns to conduct free concerts in PJ Caul Park on June 29 and August 31, 2019 from 4:00PM to 9:00PM.
6. Accept the resignation of Karen Frynkewicz as a School Crossing Guard effective June 7, 2019.
7. Authorize advertisement to hire School Crossing Guards to the 2019-20 School Year.

Mr. Cafarelli thanked Mrs. Frynkewicz for her 13 years of service. Mr. Mikulich stated that we should recognize her at our next Council Meeting on her retirement.

New Business - Items for Discussion:

- A. Motion to approve the Frynkewicz Lot Consolidation Plan of 933 Glenwood Avenue per the recommendation of the Borough Engineer and Ambridge Planning Commission contingent upon the applicant satisfying any requirements from the Beaver County Planning Commission. Motion was made by Mr. Flannery, seconded by Mr. Cafarelli; Mr. Flannery stated that he attended the Planning Commission Meeting and that the meeting went well with no issues. A roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mr. Dunn | Yes | Mr. Mikulich | Yes |
| Mr. Flannery | Yes | Mayor Drewnowski | |

Motion carried.

- B. Motion to adopt Resolution No. 2019-4, a Resolution of the Borough of Ambridge supporting the Governor's proposed "Restore Pennsylvania" Program, a \$4.5 billion infrastructure improvement plan. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; Manager Kauer explained that this proposed new state program would fund infrastructure and blight removal projects and would be funded by a gas drilling severance tax. A roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mr. Dunn | Yes | Mr. Mikulich | Yes |
| Mr. Flannery | Yes | Mayor Drewnowski | |

Motion carried.

- C. Motion to approve Change Order No. 4 for the Merchant St. Streetscape Project in the amount of \$15,682. (*Change Order is to address voids found underneath the sidewalks in the Phase 3 area.*) Motion was made by Mr. Flannery, seconded by Mrs. Miller; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mr. Dunn | Yes | Mr. Mikulich | Yes |
| Mr. Flannery | Yes | Mayor Drewnowski | |

Motion carried.

- D. Motion to ratify payment made to Baiano Construction in the amount of \$123,499.12 for Payment 8 of the Merchant St. Streetscape Project. Motion was made by Mr. Cafarelli, seconded by Mr. Dunn; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mr. Dunn | Yes | Mr. Mikulich | Yes |
| Mr. Flannery | Yes | Mayor Drewnowski | |

Motion carried.

- E. Motion to approve payment in the amount of \$148,686.31 to Baiano Construction for Payment Request No. 9 of the Merchant St. Streetscape Project. Motion was made by Mr. Flannery, seconded by Mr. Cafarelli; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mr. Dunn | Yes | Mr. Mikulich | Yes |
| Mr. Flannery | Yes | Mayor Drewnowski | |

Motion carried.

- F. Motion to authorize the advertisement of a Request for Proposals for towing, impoundment and disposal of abandoned and junk vehicles as recommended by the Public Safety Committee. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mr. Dunn | Yes | Mr. Mikulich | Yes |
| Mr. Flannery | Yes | Mayor Drewnowski | |

Motion carried.

- G. Motion to transfer the 2018 General Fund surplus of \$65,771 from the General Fund to the Sinking Fund to be used for future capital projects. Motion was made by Mr. Dunn, seconded by Mrs. Caldarelli; Mr. Cafarelli asked the Manager to explain. Mr. Kauer stated that the General Fund performed well last year, ending with a surplus of \$90,000. This transfer is the remaining surplus after the HVAC upgrades at the Borough Building. A roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mr. Dunn | Yes | Mr. Mikulich | Yes |
| Mr. Flannery | Yes | Mayor Drewnowski | |

Motion carried.

- **Committee Reports**
 - **Code Enforcement Committee:** no report.

- **Public Safety:** Mr. Flannery reported that the committee met on June 5th and discussed enforcement of fireworks regulations, fire department and police department operations. Regarding the fire department he stated that work is focused on volunteer recruitment and equipment upgrades. Regarding the police department a number of protocols were discussed and the recent Coffee with a Cop program.

Chief Romutis stated that last month the department participated in the Click it or Ticket Program enforcing a number of traffic laws. He also reported on recent drug busts this past month and thanked Councilwoman Caldarelli for her Teddy Bear Program. The Chief stated that he gave out a teddy bear last month during a road rage incident that involved a five year old child in the car.

- **Public Works:** Mr. Cafarelli reported the following:
 - Street-sweeping is underway every other week and increased in French Point Creek Watershed area.
 - Grass Cutting is underway at Borough Properties, Parks, Right of Ways and Abandoned properties.
 - Electrician is working on electric service and lights at 8th Street Park and Pavilion. Electrician also relocated the 14th Street Traffic Signal on the new utility pole installed by Verizon.
 - Crew repaired storm sewer and installed a new catch basin on 5th Street between Pine and Wilson Avenue.
 - Streetscape Project – crew has been installing benches and trash cans in finished project areas.
 - Shade Tree Maintenance – contractor completed Borough work, including stump grinding. In partnership with Duquesne Light, nine trees on the south side of 13th and 14th Streets in the Historic District have been removed at their expense and they provided the Borough with nine \$75 vouchers to purchase new trees for those areas that will not interfere with the electric lines in the future. In partnership with the Shade Tree Commission, the Borough will plant those tree replacements in the fall. Crew also mulched all tree pits and around new trees planted in the Historic District on May 22nd.
 - Crew continues to hang Military Troop Banners, and decorated PJ Caul Park and Merchant Street in the mid-town for Memorial Day activities.
 - Equipment Maintenance:
 - Removed Snow Plows and Salters from Trucks
 - Assisted the Fire Department and striped the lettering off the new Squad Car received from Baden Police.
 - Red F-550 Dump Truck – repairs were made to salter controls and snow plow.
 - Red 5-ton Dump Truck at Zarins for Inspection – needs exhaust and body work to pass inspection.
 - Sign maintenance is on-going, replacing missing signs and repairing damaged locations.
 - Ongoing maintenance has been dedicated to filling pot-holes and repairs to multiple alleys.
 - Foreman responded, marked and reported multiple PA-One Call requests.

Mrs. Caldarelli stated that attention is needed to filling potholes. Mr. Cafarelli commented that they are catching up and have staff issues right now with one employee out on extended sick leave and we are not getting summer help assistance this year like prior years.

Mr. Mikulich reported on the streetscape project. He stated that the 400 block will be closed for the next two weeks starting on Monday for the crosswalk work at the parking lot and that the closure of the 700 block is scheduled to start on July 8th. He reported that the work underway in these closings will match the recently completed work in the 500 block that is all one level, no steps, making it handicap accessible. Mr. Mikulich also stated that the new benches, landscaping and trash cans are going in. He added that there are a number of trees on back order that will be planted in the fall.

- **Parks:** Mrs. Miller reported that the committee will meet this month. She stated that the Lion's Club raised funds to purchase a special water fountain that is designed to look like a lion. She stated that the staff is working with the Water Authority to partner to install this new fountain in 8th Street Park near the new playground.
- **Engineer's Report:** no report.

- **Official Reports**

Motion to accept the Official Reports; motion was made by Mr. Flannery, seconded by Mrs. Miller; a roll call vote was taken:

| Council | VOTE | Council | Vote |
|-----------------|------|------------------|--------|
| Mr. Cafarelli | Yes | Mr. McCoy | Absent |
| Mrs. Caldarelli | Yes | Mrs. Miller | Yes |
| Mr. Dunn | Yes | Mr. Mikulich | Yes |
| Mr. Flannery | Yes | Mayor Drewnowski | |

Motion carried.

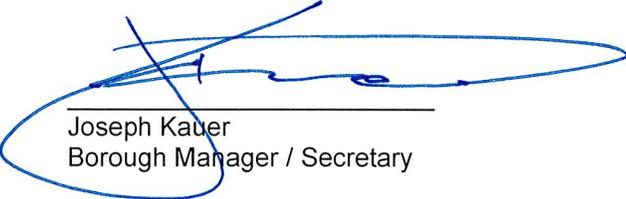
- **Other Unfinished Business**

Mr. Caldarelli questioned the road closure requested by Duss Avenue Café. Manager Kauer explained that it is for their motorcycle cruises; same event that they did last summer with no issues.

- **Adjournment –**

Motion to adjourn was made by Mr. Flannery, seconded by Mr. Cafarelli; motion carried unanimously – meeting was adjourned at 7:02PM.

Respectfully submitted:



Joseph Kauer
Borough Manager / Secretary