

BOROUGH OF AMBRIDGE MINUTES

Council Meeting: August 13, 2019
Ambridge Borough Building



- **Executive Session – Legal Matters**
- **The August 13, 2019 meeting of Ambridge Borough Council was called to order at 6:30PM within Council Chambers of the Ambridge Borough Building, 600 11th Street.**
- **Roll Call:**
Present:
 - Mr. Cafarelli
 - Mrs. Caldarelli
 - Mr. Dunn
 - Mr. Flannery
 - Mr. McCoy
 - Mrs. Miller
 - Mr. Mikulich
 - Mayor Drewnowski
- Also Present: Borough Manager Kauer, Solicitor Start, Chief Gottschalk, Chief Romutis and Engineer Suehr
- Absent: None.
- **Invocation** – the invocation was conducted by Mrs. Barbara Costa, Trinity School for Ministry.
- **Pledge of Allegiance**
- **Presentations**
 1. Mrs. Wendy Nickerson, PA State Assoc. of Borough's – presented 10 Years of Service Award to Councilman Bob Dunn. She also presented Council with recognitions including plaques for 1st place award for the Borough Newsletter, 2nd place award for the Borough's Facebook page and a special recognition for the annual budget report.
- **Citizen's Participation On/Off Agenda Items (5 minutes per speaker)**
 1. **Mr. Tom Friend, 511 Merchant Street**, stated that at last night's Leet Township Commissioners Meeting, their Allegheny County Councilwoman presented on her program to provide Autism Awareness stickers that can be placed on vehicles or residences of those with autism to alert first responders so they can act accordingly with those with autism. He recommended the program be expanded to Ambridge.
 2. **Mrs. Cathy Holler, 824 11th Street**, questioned which mapping does the Borough use to establish the right of way limits on Merchant Street. The Borough Engineer stated that he uses County tax maps. She also questioned if the streetscape contract was extended; she was advised to contact the Community Development Program as the contracts are through the County and not the Borough.
- **Approval of Previous Meeting Minutes**
July, 2019, Council Meeting
Mr. Flannery made the motion to accept the minutes, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

Mr.
Mrs
Mrs
Mr.
Mot

• **Borough Bills and Expenses**

Motion to pay the bills was made by Mr. Flannery, seconded by Mr. Dunn; a roll call vote was taken:

1.	General Fund	Unpaid: \$88,178.68	Paid: \$44,339.65
2.	2016 Capital Project Bond Fund	Unpaid: \$12,834.39	
3.	Grants / Special Project Fund	Unpaid: \$1,475.00	
4.	Recreation Fund	Unpaid: \$0.00	Paid: \$0.00
5.	Escrow Fund	Unpaid: \$45.00	
6.	Police Pension Fund	Unpaid: \$7,427.10	
7.	Service Employees Pension Fund	Unpaid: \$2,855.51	
8.	Firemen's Pension Fund	Unpaid: \$3,058.82	
9.	Drug Investigation Fund	Unpaid: \$0.00	
10.	Fire Apparatus Replacement Fund	Unpaid: \$0.00	

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

• **Consent Agenda:**

Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of Council, that item must be removed from the consent agenda and considered separately.

Items 1 through 5 listed on the Consent Agenda were accepted by unanimous vote; all were in favor.

1. Borough Financial Report - acknowledge receipt of the Borough Treasurer's Report.

Treasurer's Report August 13, 2019 Marilyn Sheheda - Treasurer	
General Fund Analysis	
\$929,875.38	General Fund Bank Account Balance as of: -August 13, 2019 -3:00 pm
\$429,279.17	All Outstanding Checks as of: -August 13, 2019 -3:00 pm
\$500,596.21	Available Balance as of: -August 13, 2019 -3:00 pm
General Fund Summary:	Totals are as follows:
	Deposits: \$402,621.00
	Debits: \$509,491.16
	-which include the follow
	69 Checks \$294,384.34
2 Payroll (s) \$215,106.82	
Other Fund Balances as of August 13, 2019 3:00 pm	
\$16,399.07	Anbridge Borough Drug Investigation Fund
\$518,615.98	Anbridge Capital Project Fund 2016-PLGIT Account
\$2,917.50	Anbridge Fire Apparatus Replacement Fund
\$11,534.57	Escrow Disbursement Account
\$10,976.51	Grants/Special Funds
\$218,865.46	Liquid Fuels Fund
\$35,659.72	Recreation Fund
\$413,936.31	Sinking Fund
\$1,228,505.12	Total Other Funds Balances (Restricted Use)

2. Authorize the closure of Melrose Avenue and Glenwood Avenue from 8th to 7th Streets, beginning Monday, August 26, 2019 through Monday, September 2, 2019 for the annual Good Samaritan Parish Festival, and authorize the hanging of event banners over 8th Street.
3. Grant an on-street dedicated handicap parking space at 818 21st Street as recommended by the Chief of Police.
4. Grant an on-street dedicated handicap parking space at 822 13th Street as recommended by the Chief of Police.
5. Authorize the renumbering and issuance of address of the existing residence at 825 21st Street to be known as 815 21st Street to correct a standing chronological numbering error.

New Business - Items for Discussion:

- A. Motion to adopt Ordinance No. 1313, an Ordinance of the Borough of Ambridge, relative to the establishment and maintenance of Police Employees' Pension, Annuity, Insurance and Benefit Fund or Funds to amend certain provisions of the Pension Plan or Program applicable to the police employees of said Borough. Motion was made by Mrs. Caldarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- B. Motion to authorize the execution of a renewed Collective Bargaining Agreement with the Ambridge Firefighters Union, IAFF Local No. 1863, for the period 1/1/2020 through 12/31/2023. Motion was made by Mr. Cafarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- C. Motion to authorize the execution of a Memorandum of Understanding between the Ambridge Borough Police Department and the Beaver County District Attorney as it relates to record requests for video recordings and license plate data from the Automatic License Plate Reader system. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; Solicitor Start explained that the Borough received a request from the District Attorney to participate in this program that would construct a License Plate Reader System in the Borough that would capture images of vehicles at various intersections with a goal to fight crime. He stated that he has reviewed the agreement and worked out multiple issues, the agreement is satisfactory to be considered. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- D. Motion to accept the resignation of part-time Patrolman Mustafa Mahmood effective July 24, 2019. Motion was made by Mr. Cafarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- E. Motion to hire Mrs. Ella Shell as a School Crossing Guard, based on the recommendation from the Chief of Police. Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- F. Motion to hire Mr. William Balkovec as an alternate School Crossing Guard, based on the recommendation from the Chief of Police. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- G. Motion to authorize the disbursement of \$186,033.85 to Baiano Construction, Inc., for pay application #11 for the Merchant St. Streetscape Project. Motion was made by Mr. Flannery, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- H. Motion to authorize the acceptance of Change Order No. 1 with Merit Electrical Group, Inc., in the amount of \$3,118.00 for materials and labor for the installation of a pole to accommodate two traffic signals at the intersection of 8th and Merchant Streets. Motion was made by Mr. McCoy, seconded by Mrs. Miller; Mr. Cafarelli questioned which pole is this. The Manager explained that it is the pole at the corner of 8th and Merchant next to the Subway Restaurant. Mr. Cafarelli commented that the new pole on the CVS Pharmacy corner is back farther than the previous pole there. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- I. Motion to grant a LERTA Tax Abatement for new construction of Phase 2 of the Harmony Storage Development at 1201 New Economy Drive in accordance with Chapter 276, Article VII and X of the Ambridge Code of Ordinance. Motion was made by Mr. Flannery, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- J. Motion to authorize the Ambridge Fireworks Committee to conduct "fireworks" celebrations within Walter Panek Park on Saturday, September 28th. Motion was made by Mr. Cafarelli, seconded by Mr. McCoy; Mr. Mikulich stated that the Manager met with the Fireworks Committee and recommended having the fireworks the same day as the fall festival and dedication of Merchant Street, and everyone agreed that it would make for a wonderful day to celebrate the community. Mr. Mikulich stated that the Fireworks Committee is a great group of people. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

• **Committee Reports**

- **Code Enforcement Committee:** Mrs. Caldarelli reported that the firefighters are doing an excellent job. She reviewed their work for the month, highlighting that commercial fire inspections are 63% registered and inspected to-date, 67 buildings have been inspected for presale inspections this year so far, and 78% of the high grass complaints for the year have been abated. Mrs. Caldarelli reviewed a new door hanger program instituted this month that hopes to speed up compliance and save money on postage. She stated that the door hanger will replace first letters for property maintenance / quality of life violations.
- **Public Safety:** Mr. Flannery had no report. Mrs. Caldarelli questioned that for the next Council Meeting, can the Police Department research equipping the officers with body cameras. She then questioned the Mayor if he thought it was a good idea. Mayor Drewnowski agreed. Mrs. Caldarelli stated that this would be a great addition; helping to protect the officers and citizens.
- **Public Works:** Mr. Cafarelli reported the following:
 - Street-sweeping is underway every other week and increased in French Point Creek Watershed area.
 - Light poles on Church Street and Merchant Street within the Historic District were repainted.
 - Grass Cutting is underway at Borough Properties, Parks, Right of Ways and Abandoned properties.
 - Tree care: dead trees on Kennedy Drive removed by the crew. Stump grinding on 13th and 14th Street completed by the contractor. DPW crew removed stumps of the storm damaged removed trees in Panek Park. Crew also trimmed all of the street trees on Merchant within the Historic District.
 - Car Cruise Prep – cleaned up Merchant Street and the Park in advance of the event on July 20th.
 - Crew restored the practice football field at Panek Park, vehicle damage from the vendors after the storm during the Fireworks celebrations.
 - One employee assisted on Saturday, July 27th, working the household / electronic waste collection event at the Borough Building.

- Installed the new tabletop historic markers in the Historic District on 14th, 15th and Church Streets.
- Electrician replaced bad light fixtures within the Borough Building, wired up the new information kiosk at the corner of 14th and Church Street and made repairs to multiple traffic signals this past month.
- Crew continues to hang Military Troop Banners.
- Summer Help Employee – last day through Job Training of Beaver County was Friday, 8/9.
- Equipment Maintenance:
 - o Red 5-ton Dump Truck, alternator replaced
 - o White Stake-bed Truck – transmission line and pan rusted and was replaced.
 - o Red F-550 Dump Truck, salter controller replaced in preparation for the coming winter season.
- Sign maintenance is on-going, replacing missing signs and repairing damaged locations.
- Ongoing maintenance has been dedicated to filling pot-holes and repairs to multiple alleys.
- Foreman responded, marked and reported multiple PA-One Call requests.

Mr. Cafarelli also reported that a utility company did work recently at the corner of 8th and Rice. He stated that the street is made of concrete and should be restored in-kind and not asphalt. The Borough Manager stated that he'll review, research who did the work and let them know what is needed to correct this restoration.

Mrs. Caldarelli stated the DPW crew is doing an excellent job. She stated they don't get enough credit for all of their hard work. She stated that we have a great crew.

Mayor Drewnowski reported that the Borough Electrician replaced the GFI electrical outlets around the gazebo at PJ Caul Park.

Mr. Mikulich stated that the nine historic tabletop markers throughout the Historic District that the DPW crew installed are a great addition to the community. He also thanked the electrician for wiring up the new information kiosk at the corner of 14th and Church Streets.

- o **Parks:** Mrs. Miller stated that work is underway planning the upcoming Fall Festival of Churches on September 28th. She requested authorization from Council to use the Recreation Fund to pay for children's activities that are not covered by donations received; all agreed. Mrs. Miller stated that volunteers will be needed to help with the event as well.
- o **Engineer's Report:** Engineer Suehr reported that work on the streetscape is concluding and that he is working to have the paving work completed very soon. He stated that he is meeting with the paving contractor on Friday.

The Engineer also reported that he reviewed the storm sewer outfall / landslide repair that was done last year under the Ambridge-Aliquippa Bridge, he stated that all of the work held up greatly and all of the vegetation grew in. He reported that regarding development in the community, he provided utility information to the Beemac Development engineer for their New Economy property and explained the land development process to a potential developer of a new bakery on 14th Street. Engineer Suehr lastly reported that he is working with Metals USA in Port Ambridge about a storm water issue they are having on their property.

- **Official Reports**

Motion to accept the Official Reports; motion was made by Mrs. Caldarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

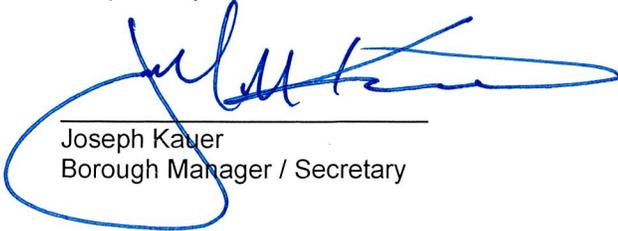
- **Other Unfinished Business**

Mayor Drewnowski asked for the Chief of Police to present his monthly report. Chief Romutis stated that there was recently a drug raid on Valley Road which made three arrests and removed 350 stamp bags of heroin from the streets. He also stated that a recent traffic stop resulted in a large marijuana bust. To-date there have been 11 large drug busts in the community. Mrs. Caldarelli questioned if any of the drug busts have been in Crestvue Village; Mayor and Chief both responded, no.

- **Adjournment –**

Motion to adjourn was made by Mrs. Miller, seconded by Mrs. Caldarelli; motion carried unanimously – meeting was adjourned at 7:08PM.

Respectfully submitted:



Joseph Kauer
Borough Manager / Secretary