

BOROUGH OF AMBRIDGE
MINUTES
Council Meeting: April 9, 2019
Ambridge Borough Building



- **Executive Session – Personnel, Real Estate and Legal Matters**
- **The April 9, 2019 meeting of Ambridge Borough Council was called to order at 6:30PM within Council Chambers of the Ambridge Borough Building, 600 11th Street.**
- **Roll Call:**
Present:
 - Mrs. Caldarelli
 - Mr. Dunn
 - Mr. Flannery
 - Mr. McCoy
 - Mrs. Miller
 - Mr. Mikulich
 - Mayor Drewnowski
- Also Present: Borough Manager Kauer, Solicitor Start, Chief Romutis and Engineer Suehr
- Absent: Mr. Cafarelli, Chief Gottschalk (in training)
- **Invocation** – the invocation was conducted by Mr. Barbara Costa, Trinity School for Ministry.
- **Pledge of Allegiance**
- **Presentations**
Borough Council and Mayor presented a Proclamation recognizing the Ambridge Italian Villa for over four decades of business in Ambridge. John and Amy Palavros were present and accepted the proclamation.
- **Citizen’s Participation On/Off Agenda Items (5 minutes per speaker)**
 1. **Mr. Frank Martocci, 69 15th Street**, introduced himself to the Borough Council and informed them that he is a candidate for District Judge. He stated that he is an Ambridge resident and that this Sunday he will be conducting a Voters Registration Event in PJ Caul Park. He also requested to distribute his resume; Mr. Mikulich informed him that the Borough Council does not get involved with political campaigns during the Council Meetings and recommend that he leave his resume in the back of the room.
 2. **Mrs. Kathleen Sabol, 919 Pine Street**, stated that she has a lift chair that she would like to donate to someone in need. She also made numerous complaints about various properties in the Borough that place large amounts of trash out each week and that their trash is not in cans. She proceeded to show pictures of each property to the Council and officials. Mrs. Sabol also questioned why the Borough Manager had her architectural drawings for her 14th Street property stamped by the architect as she states that she talked to a state representative and was told that it was not needed. Mrs. Sabol also presented a street sign that she found in her neighbors trash to the Council.
 3. **Mrs. Bobbie Boykins, 1004 11th Street**, thanked Mr. Cafarelli for his efforts to get upper 11th Street included in the biweekly street sweeping route.
 4. **Mrs. Lorianne Burgess, 570 Merchant Street**, stated that the Ambridge Police are doing an excellent job working with the youth who live in the County Housing facilities in the Borough. She stated that she spoke to Council at last month’s meeting about the Police Service

Agreement with the County Housing Authority, and recently she reached out to the County Commissioners for an answer as to why the contract has not been acted upon. She stated that they informed her that the Housing Authority provided the Borough with contract renewal documents in September 2018 and that the Borough responded back to them in March about negotiating the fee and hours provided. They told her that the Borough told them that they would take action in March; however the Council never took any action. Mr. Mikulich responded that this matter is a legal matter and that the Council cannot discuss this at this time. Mrs. Burgess questioned are you in contact with the Housing Authority? Mr. Mikulich responded that the issue is ongoing and cannot discuss it.

- **Approval of Previous Meeting Minutes**

- **March 12, 2019, Council Meeting**

- Mr. McCoy made the motion to accept the minutes, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- **Borough Bills and Expenses**

- Motion to Pay the Bills the following bills was made by Mr. McCoy, seconded by Mrs. Caldarelli; a roll call vote was taken:

1.	General Fund	Unpaid: \$163,578.98	Paid: \$20,637.33
2.	2016 Capital Project Bond Fund	Unpaid: \$29,566.67	
3.	Grants / Special Project Fund	Unpaid: \$1,448.25	
4.	Recreation Fund	Unpaid: \$0.00	Paid: \$0.00
5.	Escrow Fund	Unpaid: \$0.00	
6.	Police Pension Fund	Unpaid: \$0.00	
7.	Service Employees Pension Fund	Unpaid: \$0.00	
8.	Firemen's Pension Fund	Unpaid: \$0.00	
9.	Drug Investigation Fund	Unpaid: \$0.00	

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- **Consent Agenda:**

- *Those matters included under the consent agenda are self-explanatory and are not expected to require further review or discussion. Items will be enacted by one motion. If discussion is desired by any member of Council, that item must be removed from the consent agenda and considered separately.*

Motion to approve Items 1 through 2 listed on the Consent Agenda was made by Mr. Flannery, seconded by Mr. McCoy, motion carried unanimously.

1. Borough Financial Report - acknowledge receipt of the Borough Treasurer's Report.

**Treasurer's Report
April 9, 2019**

Marilyn Sheleheda - Treasurer

General Fund Analysis

\$805,342.98	General Fund Bank Account Balance as of: -April 9, 2019 -3:00 pm
\$208,196.81	All Outstanding Checks as of: -April 9, 2019 -3:00 pm
\$597,146.17	Available Balance as of: -April 9, 2019 -3:00 pm

General Fund Summary:	<i>Totals are as follows:</i>	
	Deposits:	\$621,979.80
	<hr/>	
	Debits:	\$352,030.19
	<i>-which include the follow</i>	
	75 Checks	\$209,586.35
2 Payroll (s)	\$142,433.84	
1 Debit	\$10.00	

<i>Other Fund Balances as of April 9, 2019 3:00 pm</i>	
\$37,758.01	Ambridge Borough Drug Investigation Fund
\$1,160,671.06	Ambridge Capital Project Fund 2016-PLGIT Account
\$9,949.53	Ambridge Fire Apparatus Replacement Fund
\$13,081.85	Escrow Disbursement Account
\$45,181.92	Grants/Special Funds
\$217,119.62	Liquid Fuels Fund
\$34,398.08	Recreation Fund
\$43,429.88	Sinking Fund
\$1,561,589.95	Total Other Funds Balances (Restricted Use)

2. Authorize the closure of Church Street between 13th and 15th Streets, and Boyleston and Creese Streets from Merchant to Church Streets from 7AM on May 4 to 7PM on May 5th.

New Business - Items for Discussion:

- A. Motion to enter into an Intergovernmental Cooperation Agreement by and between the Borough of Ambridge, Ambridge Water Authority and the Ambridge Municipal Authority for the shared maintenance of the municipal building. Mr. McCoy questioned if this is a new agreement? Mr. Mikulich responded that this is not, when the building was built, it was agreed that shared areas maintenance costs would be split in thirds between all entities. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- B. Motion to adopt Resolution No. 2019-2, a Resolution authorizing the establishment of a procedure governing the sale of personal property valued at less than one thousand dollars (\$1,000). Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- C. Motion to authorize the sale of surplus Borough property listed in the Borough Manager's April 1st memorandum. Motion was made by Mr. Flannery, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- D. Motion to authorize the execution of a Memorandum of Understanding for Emergency Shelter with the County of Beaver to authorize the District Court access to the Municipal Building as a shelter if the County needed to evacuate Magisterial District Court 36-1-01 for an emergency. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- E. Motion to authorize Graham's Tree Service to perform the annual Shade Tree Maintenance at a cost not to exceed \$15,000 per the recommendation of the Shade Tree Commission. Mr. Flannery questioned if the trees to be removed or pruned are those recommended by the Shade Tree Commission? Mr. Mikulich stated that they were and were outlined on a memo within the Council Packets. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- F. Motion to grant a Local Economic Revitalization Tax Assistance (Tax Abatement) in accordance with Chapter 276 of the Ambridge Code of Ordinances to the Harmony Storage Development at 1201 New Economy Way (parcel: 12-003-0100.000) Motion was made by Mr. Flannery, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- G. Motion to authorize the disbursement of \$31,234.93 to Baiano Construction for Invoice No. 7 of the Merchant St. Streetscape Project; motion was made by Mr. Flannery, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

• **Committee Reports**

- **Code Enforcement Committee:** Mrs. Caldarelli reported that the Committee met on April 3rd, those present were herself, Mrs. Miller, Mr. Dunn, Chief Gottschalk and Manager Kauer. She stated that the Committee discussed the Beaver Road rodent complaint and stated that the Code Officers are addressing trash issues in this neighborhood. Mrs. Caldarelli also reported that inspections and code sweeps are ongoing, and that an Electronic and Household Waste Recycling Event will be held at the Borough Building on April 13th.

Mr. McCoy stated that the Code requires each house to have two trash cans with lids.

- **Public Safety:** Mr. Flannery reported that the committee will be meeting in the next week. He questioned the Police Chief about tourniquets. Chief Romutis reported that each officer has been provide with a tourniquet and that each squad car has a bleed control kit in it now, all compliments of Mr. Dunn's salary donation to the Police Department.

Mr. McCoy stated that Mr. Dunn has never taken a Borough salary, as he did for his first nine years on Council. He stated that Mrs. Burgess's earlier comments were very disheartening.

- **Public Works:** No report.
- **Parks:** Mrs. Miller reported that the committee will be meeting soon to review the preliminary plans for the Henning Street Playground Project.
- **Engineer's Report:** Engineer Suehr reported that the Merchant Street Paving Project is currently out to bid; bid opening is set for April 26th. He also reported that he finished preliminary plans and cost estimate for the Henning Street Playground Project and that he looks forward to working with the Committee on this project.

The Engineer also stated that he reviewed two land development plans this past month, one being Phase 2 of Harmony Storage on New Economy Drive and the other being a Natural Gas Filling Station at the Duss Avenue Waste Management Facility. Both projects he recommended approval and that the Planning Commission will be meeting on April 11th to review the plans.

Mr. Mikulich questioned when the Merchant Street paving will be completed. Mr. Suehr stated that it is built into the project that it is to be immediately based on the contractor's availability, the bid was very clear he stated. He added that as an alternate bid to the road project is the paving of Upper Alley between 5th and 6th Streets; hopefully we'll get good bids to complete all of the work.

• **Official Reports**

Motion to accept the Official Reports; motion was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Yes	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	

Motion carried.

- **Other Unfinished Business**

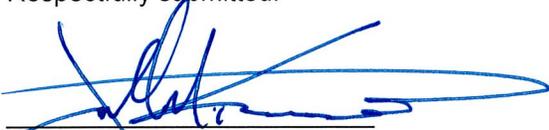
Mayor Drewnowski stated that Council received the monthly police report and that he'd like Chief Romutis to present it to the citizens.

Chief Romutis highlighted the summary of police calls for the month, reported that the officers are taking domestic violence training, reviewed the new tourniquets / bleed kits, stated he joined the Beaver County Human Trafficking Coalition, increased traffic enforcement in town, passed out street sweeping warnings, APD conducted three drug raids this past month, responded to two drug overdose calls, and is working with the Chamber of Commerce to conduct a monthly "Talk with a Cop" at the Chamber Building to get citizens feedbacks and concerns.

- **Adjournment –**

Motion to adjourn was made by Mr. McCoy, seconded by Mr. Dunn; motion carried unanimously – meeting was adjourned at 7:15PM.

Respectfully submitted:



Joseph Kauer
Borough Manager / Secretary