

BOROUGH OF AMBRIDGE

MINUTES

Council Meeting: March 8, 2016

Ambridge Municipal Complex



- **Executive Session – Personnel and Legal Matters**
- **The March 8, 2016 meeting of Ambridge Borough Council was called to order at 7:00PM within the Council Chambers of the Ambridge Municipal Complex.**
- **Roll Call:**
Present:
 - Mrs. Caldarelli
 - Mrs. Drewnowski
 - Mr. Dunn
 - Mrs. Miller
 - Mr. Mikulich
 - Mayor D'Ambrosio
- Also Present: Borough Manager Kauer, Solicitor Start, Borough Engineer Suehr, Chief Mann, Acting Chief Gottschalk and Code Enforcement Officer Clark.
- Absent: Mr. Cafarelli and Mr. McCoy
- **Invocation** given by Rev. John Strachovsky of the Good Shepherd Anglican Church.
- **Pledge of Allegiance**
- **Presentations**
 - Proclamation of the Ambridge Borough Council and Mayor recognizing the 100th year anniversary of state-owned control of Old Economy Village was presented to Mr. Michael Knecht, Site Administrator of Old Economy Village.
- **Citizen's Participation On/Off Agenda Items (5 minutes per speaker)**
 1. **Rev. James Hamilton, 1134 Maplewood Avenue**, on behalf of Citizens to Protect the Ambridge Reservoir, presented information to Council and updated the community regarding an upcoming lecture they are presenting on April 20th at the Ambridge High School regarding their efforts to protect the Authority's water quality. He asked the Borough Council to post and share the information on the event and for them to attend.
 2. **Ms. Marlene DeAngelis, 1120 Lenz Avenue**, expressed dissatisfaction about the closed Bottom Dollar Grocery Store on 11th Street. She asked what a resident could do to help bring another grocery store to Ambridge. She was advised that the Borough Council has already reached out to about twenty different grocery chains about the store, giving them information about the property and incentives that the Borough could offer to open here in Ambridge. She was advised to reach out to the property's Real Estate Agent to see how they can help as well.
 3. **Ms. Jamie Watkins, 542 Glenwood Avenue**, requested Council to consider seeking occupancy for the former Bottom Dollar Store other than a Grocery Store.
 4. **Ms. Joanne Trella, 832 Glenwood Avenue**, expressed concerns about vehicles traveling the wrong way on Glenwood Avenue. Chief Mann stated that the Police Department will monitor the area to address this issue.

5. **Mr. David Buka, 246 Park Road**, made a complaint about the junk yard operating on Park Road behind the former American Bridge Office Building site. Mr. Mikulich advised Mr. Buka that the property owner has been cited by the Code Enforcement Officer for the zoning violations of the junk yard and the property maintenance issues of the on-going demolition site. The Solicitor added that the property owner is currently working on getting bids for another contractor to finish the demolition work.

- **Approval of Previous Meeting Minutes
February 9, 2016 Council Meeting**

Mrs. Caldarelli made the motion to accept the minutes, seconded by Mr. Dunn. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

- **Treasurer's Report:**

President Mikulich reviewed the Treasurer's Report with Borough Council:

Treasurer's Report March 8, 2016

Marilyn Sheleheda - Treasurer

General Fund Analysis

\$507,453.00	General Fund Bank Account Balance as of: -(March 8, 2016) -4:00 pm
\$3,411.86	All Outstanding Checks as of: -(March 8, 2016) -4:00 pm
\$504,041.14	Available Balance as of: -(March 8, 2016) -4:00 pm

General Fund Summary:	<i>Totals are as follows:</i>	
	Deposits:	\$530,555.57
	Debits:	\$330,365.55
	<i>-which include the following:</i>	
	86 Checks	\$197,450.96
2 Payroll (s)	\$132,914.59	

Other Fund Balances as of (March 8, 2016) 4:00 pm	
\$1,615.42	Ambridge Fire Apparatus Replacement Fund
\$82,506.15	Grants/Special Funds
\$4,409.53	Liquid Fuels Fund
\$46,248.67	Escrow Disbursement Account
\$33,652.24	Recreation Fund
\$827,475.75	2015 Road Construction Fund
\$0.00	2015 PIB Note Sinking Fund
\$4,649.24	Sinking Fund
\$5,799.78	Ambridge Borough Drug Investigation Fund
\$1,006,356.78	Total Other Funds Balances (Restricted Use)

- **Borough Bills and Expenses**

Motion to Pay the Bills (Unpaid: \$151,507.29 / Paid: \$103,905.15) was made by Mrs. Millier, seconded by Mr. Dunn; - a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

- **New Business - Items for Discussion:**

1. Motion to adopt Ordinance No. 1284, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, amending Chapter 27, Part 7, "H" – Historic District, of the Code of Ordinances of the Borough of Ambridge so as to add a section which provides a penalty for violation of said chapter. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

2. Motion to adopt Resolution No. 2016-1, a Resolution of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, establishing fees for the filing of applications, permits and licenses for the Borough. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller. The Borough Manager explained that this action would amend the 2016 Fee Schedule to provide for a reduced fee for Change of Occupancy Permits, a special program that is intended for use by local entrepreneurs whose goal is to open or re-open a storefront in an existing structure that requires minimal improvements in order to achieve compliance with state requirements; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

3. Motion to adopt Resolution No. 2016-2, a Resolution of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, declaring its intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008. Motion was made by Mrs. Drewnowski, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

4. Motion to adopt Resolution No. 2016-3, a Resolution of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, authorizing the destruction of specific records in accordance with

Resolution No. 2016-2. Motion was made by Mrs. Miller, seconded by Mrs. Drewnowski; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

5. Motion to ratify the authorization for D'Andrea Plumbing and Construction, Inc. to repair a collapsed inlet and storm sewer at Ross Alley and Lenz Avenue at a cost not to exceed \$6,100. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

6. Motion to ratify the authorization for D'Andrea Plumbing and Construction, Inc. to perform road base repairs on Park Road at a cost not to exceed \$3,460. Motion was made by Mr. Dunn, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

7. Motion to authorize the submission of a Certified Local Government grant application to the Pennsylvania Historic Museum Commission seeking \$15,000 for the 2017 National Main Street Conference through Pennsylvania Downtown Center. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; the Borough Manager explained that this grant is intended to partner with the Pennsylvania Downtown Center and the Pennsylvania Historical and Museum Commission to fund workshops as part of the 2017 National Main Street Conference that is to be held in Pittsburgh. He stated that they plan to have a workshop at Old Economy Village as part of this conference. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

8. Motion to authorize the Committee to Clean and Beautify Ambridge the use of the fire station for a Chili Cook-Off event on Sunday, April 17, 2016 and further authorize the hanging of event banners at the 8th Street Park and H&H Sports Courts for this event. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; motion carried unanimously.
9. Motion to authorize the temporary road closure of Merchant Street from 10th Street to 14th Street and on 14th Street from Merchant Street to New Economy Drive for a Car Cruise Event sponsored by the Ambridge Rotary Club on Saturday July 16th (with a rain date of July 30th) from 10AM to 8PM, furthermore authorizing the use of PJ Caul Park, and authorizing the Parks and Recreation Committee

to co-sponsor the event. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; motion carried unanimously.

10. Motion to authorize the Ambridge Regional Chamber of Commerce the use of PJ Caul Park on May 14, 2016 from 12PM to 4PM for their International Wine Walk event. Motion was made by Mrs. Miller, seconded by Mrs. Drewnowski; motion carried unanimously.
11. Motion to authorize the disbursement of \$5,208 from the Ambridge Police Pension Plan to Mockenhaupt Benefits Group for actuarial services including preparation of the Act 205 Report and Valuations. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

12. Motion to authorize Mockenhaupt Benefits Group to draft a restated plan document that complies with all state and federal mandates for governmental pension plans for each Ambridge Pension Plan at a cost not to exceed \$4,250 per plan that is to be paid from each applicable pension plan. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

13. Motion to authorize the Ambridge Zoning Hearing Board to serve as the International Property Maintenance Code Board of Appeals for the purposes of hearing the Condemnation Appeal of the property at 439/441 Merchant Street. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

14. Motion to authorize the advertisement seeking applicants to serve as Alternate School Crossing Guards. Motion was made by Mrs. Miller, seconded by Mrs. Drewnowski; Chief Mann stated that he is seeking the hiring of at least two alternate crossing guards, a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

- **Committee Reports**

- **Code Enforcement Committee:** Mrs. Caldarelli reported that work is on-going including many Ordinance Notices sent out and permits issued. She also reported that first letters / registration notices for the 2016/17 rental registrations were mailed out earlier this month.
- **Public Safety:** Mrs. Drewnowski reported that Police Cruiser No. 302 has been sold via www.Municibid.com for \$2,350. She also reported that the property owner of 273 15th Street is going to rebuild after the fire this month at this residence. Mrs. Drewnowski also reported that the Fire Department is looking at demonstration units for the new fire engine. She stated that recently, they looked at a 65' telesquirt unit that would cost \$650,000 – with a 50' unit costing \$573,000. Lastly, she reported that in the past week the Firefighters completed over 24 hours of training.

Mrs. Miller thanked the Fire and Police Departments for their response and efforts containing the fire at 273 15th Street, she stated that this fire happened next to her residence. She stated that the Police officers worked quickly to get the resident to safety and the firefighters quick action saved both her residence and the house of origin.

- **Public Works:** Engineer Suehr reported that work as part of the 2016 Road Program is scheduled to start next week with efforts dedicated to concrete repairs. He also reported that it is still scheduled to complete the intersection of 5th Street and Elm Road first. Mr. Mikulich also urged the members of Council to review the estimates for the 2017 road program so that we can start preparing for next year's road program.
- **Parks:** No report.
- **Engineer's Report:** The Engineer had nothing additional to report other than what was previously mentioned under the road program update.

- **Official Reports**

1. **Motion to accept the Official Reports;** motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

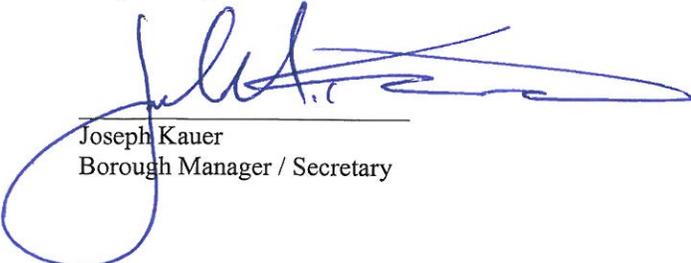
Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Absent
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

- **Other Unfinished Business**
None.

- **Adjournment –**

Motion to adjourn was made by Mrs. Drewnowski, seconded by Mr. Cafarelli; motion carried unanimously – meeting was adjourned at 7:45 PM

Respectfully submitted:



Joseph Kauer
Borough Manager / Secretary