

BOROUGH OF AMBRIDGE

MINUTES

Council Meeting: June 12, 2018
Ambridge Borough Building



- **Executive Session – Personnel and Legal Matters**
- **The June 12, 2018 meeting of Ambridge Borough Council was called to order at 7:00PM within Council Chambers of the Ambridge Borough Building, 600 11th Street.**
- **Roll Call:**
Present:
 - Mrs. Caldarelli
 - Mr. Flannery
 - Mr. McCoy
 - Mrs. Miller
 - Mr. Mikulich
 - Mayor Drewnowski
- Also Present: Borough Manager Kauer, Solicitor Start, Chief Gottschalk, Lt. Jameson and Engineer Suehr
- Absent: Mr. Cafarelli, Mr. Dunn, Chief Mann
- **Invocation** – the invocation was conducted by Mr. Barbara Costa, Trinity School for Ministry.
- **Pledge of Allegiance**
- **Presentations** –
 - i. None.
- **Citizen’s Participation On/Off Agenda Items (5 minutes per speaker)**
 1. **Mr. Tom Friend, 511 Merchant St.**, stated that parking on Merchant Street is being abused right now as the meters are removed; cars are parking in the same spot all day blocking businesses. Mr. Mikulich stated that the parking meters have been removed to make way for the streetscape construction project. He stated that once the project is complete two-hour parking regulations will be in full affect.
 2. **Mrs. Lillian Paff, 1325 N. Walnut St.**, made complaint to Borough Council about the conditions of Spruce Street and stated that it should have stop signs on it to control traffic. Mr. Mikulich informed her that Spruce Street is in Harmony Township and that we will pass on her concerns to their Board of Commissioners.
 3. **Mr. Jerome Gill, 831 Glenwood Avenue**, questioned what a Fire Police Officer is. Mr. Mikulich stated that Fire Police assist with traffic control during emergencies and events and is under the commander of the Chief of Police. He stated that Mayor Drewnowski has taken the necessary training and is certified as a Fire Police Officer. Mr. Gill questioned what a Consent Agenda is and if it will change the format for public comment. Mr. Mikulich stated that there will be no change in public comment; this new style will lump motions that are rather administrative such as road closures and handicap parking spaces into one motion versus voting on each item individually. Mr. Gill then questioned the difference between a suspension without pay and administrative leave with pay. Mr. Mikulich stated that suspension without pay is discipline and administrative leave with pay is not discipline and is in place to accommodate an active investigation.

4. Ms. Joanne Trella, 832 Glenwood Avenue, thanked the Borough for addressing the water runoff conditions in the alley behind her house and the football stadium.

• **Approval of Previous Meeting Minutes**

May 8, 2018, Council Meeting

Mrs. Caldarelli made the motion to accept the minutes, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

• **Treasurer's Report:**

Mr. Mikulich reviewed the Treasurer's Report with Borough Council:

Treasurer's Report
(June 12, 2018)

Marilyn Sheleheda - Treasurer

General Fund Analysis	
\$1,141,949.15	General Fund Bank Account Balance as of: -(June 12, 2018) -3:00 pm
\$121,016.56	All Outstanding Checks as of: -(June 12, 2018) -3:00 pm
\$1,020,932.59	Available Balance as of: -(June 12, 2018) -3:00 pm

Totals are as follows:	
General Fund Summary:	Deposits: \$326,325.41
	Debits: \$301,865.62
	-which include the follow
	83 Checks \$157,789.79
	2 Payroll (s) \$144,060.83
	1 Debit Item \$15.00

Other Fund Balances as of (June 12, 2018) 3:00 pm	
\$5,132.21	Ambridge Fire Apparatus Replacement Fund
\$101,646.59	Grants/Special Funds
\$209,206.30	Liquid Fuels Fund
\$18,323.74	Escrow Disbursement Account
\$34,719.73	Recreation Fund
\$339,106.28	Sinking Fund
\$1,187,240.92	Ambridge Capital Project Fund 2016-PLGIT Account
\$9,655.25	Ambridge Borough Drug Investigation Fund
\$1,905,031.02	Total Other Funds Balances (Restricted Use)

Motion to acknowledge receipt of the Borough Treasurer's Report was made by Mr. Flannery, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

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• **Borough Bills and Expenses**

Motion to Pay the Bills (General Fund Unpaid: \$86,423.86 / Paid: \$30,473.98; 2016 Capital Project Bond Fund Unpaid: \$1,061.63, Recreation Fund Unpaid: \$0 / Paid: \$0, Police Pension Fund: \$0.00, Service Employees Pension Fund: \$0.00, Firefighters Pension Fund: \$0.00) was made by Mr. Flannery, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

• **New Business - Items for Discussion:**

1. Motion to authorize the advertisement and public display of Ordinance No. 1308, an Ordinance of the Borough of Ambridge amending Chapter 290, Vehicles and Traffic, Article V, Section 290-46, Parking Meter Zones Established, by authorizing the removal of some parking meters and authorizing the establishment of other zones as two (2) hour parking areas. Motion by Mr. Flannery, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

2. Motion to ratify the execution of a municipal agreement by and between the Borough of Ambridge and the County of Beaver for the purposes of committing funding for the Merchant Street Streetscape Project. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; Manager Kauer explained that this agreement commits the Borough to funding the construction of the streetscape project over the County funded \$1,500,000.00 in their grant funds towards the project. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

3. Motion to grant a Certificate of Appropriateness for the construction of an accessory use structure at 283 12th Street based on the favorable recommendation from the Historical Architecture Review Board. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; Manager Kauer explained that the property owner at this location has reviewed his plans to construct a storage shed with the HARB. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

4. Motion to approve the Verizon Lot Consolidation Plan for the consolidation of lots at 900 Merchant Street. Motion was made by Mr. Flannery, seconded by Mrs. Miller. Mr. Mikulich stated that the plan has been

reviewed and recommended for approval by the Ambridge Planning Commission. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

5. Motion to award contract to Stefanik’s Next Generation Contracting Company, Inc., in the amount of \$127,698.08 for the Repair of Ambridge Outfall SW-10 Project. Motion was made by Mr. Flannery, seconded by Mrs. Miller. The Borough Manager stated that this project involves the repair of the damaged storm sewer outfall pipes on the Ohio River in the area under the Ambridge-Aliquippa Bridge. He stated that this past winter during high river stages, the hillside around the outfall pipes have slid and eroded greatly. Mr. Mikulich remarked that this project has been in the works to repair for over one year. The Borough was unsuccessful in securing grant funds for this project. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

6. Motion to authorize Markosky Engineering Group, Inc., to complete the Historic Buildings Survey and Ordinance Review Project in the amount of \$23,786. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; Mr. Mikulich stated that this project is funded 50% by a grant from the Commonwealth and with a contribution by the Ambridge Historic District Economic Development Corporation. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

7. Motion to award contact in the amount of \$187,745.00 to Sports & Recreation Associates LLC for the Ambridge Park System Improvements Project. Manager Kauer explained that the awarded contract deducts three items, the new electric service at 8th Street Park that will be now completed in-house using the Borough Electrician and the picnic tables and trash cans for the new shelter that we will purchase ourselves outside of this project. He stated that after these deductions, it will leave a cost to the Borough of \$13,745 for the project that could be paid from the Recreation Fund. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

8. Motion to appoint David Drewnowski as a special Fire Police Officer for the Borough of Ambridge. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

Mr. Flannery questioned, how many Fire Police Officers does the Borough now have? Chief Gottschalk reported, two; Mr. Mikulich and Mr. Drewnowski.

9. Motion to hire Jeremiah Curtis as a probationary part-time police officer. Motion was made by Mr. Flannery, seconded by Mrs. Caldarelli, a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

10. Motion to hire Nathan Swierkosz as a probationary part-time police officer. Motion was made by Mrs. Miller, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

11. Mr. Mikulich grouped the following items together and used it as an example as to how a consent agenda would operate:

- a. Consider action to authorize the closure of Church Street from Creese Street to 14th Street on Sunday, June 24, 2018 from 11AM to 4PM for a neighborhood picnic held by St. John's Lutheran Church.
- b. Consider action to authorize the closure of 4th Street on Sunday, June 24, 2018 between Park Road and Maplewood Avenue from 11AM to 10PM for the Beat for Life Charity Event, and further authorizing the hanging of event signs at the H&H Sports Complex.
- c. Consider action to authorize the closure of 4th Street on Sunday, August 5, 2018 between Park Road and Maplewood Avenue from 11AM to 7PM for the annual Wing Cook—off Event.
- d. Consider action to authorize the closure of Merchant Street for the following events hosted by the Ambridge Rotary Club:
 - i. Merchant Street, between 8th and 14th Streets on Saturday, July 21, 2018 from 10AM to 7PM for the annual Car Cruise / Community Day. Further authorizing the use of PJ Caul Park for the event. Rotary is also seeking a donation towards dash plaques and t-shirts.
 - ii. Merchant Street, between 4th and 14th Streets and 11th Street from Duss to Merchant on Sunday, October 28, 2018 from 10:45AM to 1PM for the annual Halloween Parade.
- e. Consider action to authorize the closure of Merchant Street and the use of PJ Caul Park for the following events hosted by the Ambridge Regional Chamber of Commerce:
 - i. Antiques & Art in the Park – Saturday, July 28, 2018 (Park Use Only)
 - ii. Fall Festival of Churches – Saturday, September 29, 2018
 - iii. Autumn Ale Walk, Saturday, October 13, 2018 (Park Use Only)
 - iv. Christmas on Merchant, Saturday, December 1, 2018

Mr. Mikulich called for a voice vote, all were in favor – actions approved. Mayor Drewnowski questioned if we knew the times for the Chamber events? The Manager reported that they were not provided but will reach out to the Chamber for the requested information.

12. Motion to exonerate the tax collectors from the collection of real estate taxes for years 2007-2017 for 566 Merchant Street contingent on the exonerated on the same taxes by the Ambridge Area School District and the County of Beaver. Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

13. Motion to donate \$500 to the Ambridge Fireworks Committee for the 2018 Independence Day Celebration. Motion was made by Mrs. Miller, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

• **Committee Reports**

- **Code Enforcement Committee:** Mrs. Caldarelli reported on Code Enforcement activity for the past month including: 154 commercial properties have registered for fire inspections to-date, 211 high grass notices were mailed out this past month, 55 general ordinance violation notices have been served, 18 new properties have been added to the rental database this month. She stated that rental inspections are ongoing and that Code Enforcement program is doing outstanding work as their monthly report is proof of it. She recognized Assistant Chief Larrick for his efforts in preparing the monthly activity report for Code Enforcement.

Mrs. Miller recognized Mrs. Caldarelli for doing a great job with the Code Enforcement Committee. She stated that the program is having a positive impact; slowly making a difference in the community.

Mr. McCoy stated that sidewalks throughout town are in bad shape, areas on Beaver Road and Lenz Avenue need addressed.

Mrs. Caldarelli reported that the Borough is accepting comments from concerned citizens regarding the possible demolition of 439 Merchant Street. She stated that if you have concerns about the demolition or historical significance of this structure, please contact the Borough Manager, Joe Kauer at the Borough Office by next Friday, June 22, 2018.

- **Public Safety:** Mr. Flannery reported that the Committee last met in April and that the Committee will be meeting again very soon.
- **Public Works:** No report.
- **Parks:** Mrs. Miller reported that she has been working on the planning for this year’s Fall Festival of Churches. She stated that she is excited for the upcoming park improvements and that once they are complete the Committee will be working to create the new playground on Henning Street.
- **Engineer’s Report:** Engineer Suehr reported that contracts for the Outfall Repair and Park Projects will be ready and notices to proceed issued this month. He also reported that he reviewed the Verizon Lot Consolidation Plan and that the applicant addressed all of his concerns.

- **Official Reports**

1. **Motion to accept the Official Reports;** motion was made by Mr. Flannery, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	Yes	Mayor Drewnowski	
Motion carried.			

- **Other Unfinished Business**

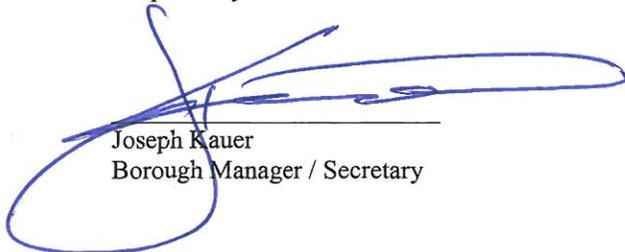
1. Motion to implement a Consent-Styled Agenda for future meetings of Borough Council. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; Mrs. Caldarelli commented that she doesn't believe actually reading all of the motions contained within the consent vote is necessary. Mr. Mikulich stated that he thinks it would be best to read it all so those following without an agenda are kept informed. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mr. Dunn	Absent	Mr. Mikulich	Yes
Mr. Flannery	No	Mayor Drewnowski	
Motion carried, 4-1.			

- **Adjournment –**

Motion to adjourn was made by Mrs. Miller, seconded by Mrs. Caldarelli; motion carried unanimously – meeting was adjourned at 7:45PM.

Respectfully submitted:



Joseph Kauer
Borough Manager / Secretary