

# BOROUGH OF AMBRIDGE

## MINUTES

Council Meeting: January 10, 2017  
 Ambridge Borough Building



- **Executive Session – Personnel and Legal Matters**
- **The January 10, 2017 meeting of Ambridge Borough Council was called to order at 7:00PM within Council Chambers of the Ambridge Borough Building, 600 11<sup>th</sup> Street.**

- **Roll Call:**  
 Present:

Mrs. Caldarelli  
 Mrs. Drewnowski  
 Mr. Dunn  
 Mr. McCoy  
 Mrs. Miller  
 Mr. Mikulich  
 Mayor D'Ambrosio

Also Present: Borough Manager Kauer, Solicitor Start, Borough Engineer Suehr, Chief Mann and Chief Gottschalk

Absent: Mr. Cafarelli

- **Invocation** – the invocation was conducted by Mrs. Barbara Costa, Trinity School of Ministry.
- **Pledge of Allegiance**
- **Presentations**

- **Citizen's Participation On/Off Agenda Items (5 minutes per speaker)**  
**Mr. Fred Alexander, 401 Merchant Street**, stated that he is the new owner of this building. He informed Council that he plans to renovate the eight residential apartments and currently does not have a plan for the first floor commercial space. He stated that he will not rent the commercial space to any establishment that would sell alcohol. Mr. Mikulich welcomed Mr. Alexander to Ambridge and stated that he is happy to see someone fixing up this building. Mr. McCoy questioned if he owned the building at 15<sup>th</sup> and Lenz Avenue, Mr. Alexander confirmed, yes. Mr. McCoy stated that he did a great job renovating that building.

- **Approval of Previous Meeting Minutes**  
**December 13, 2016 Council Meeting**

Mrs. Caldarelli made the motion to accept the minutes, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

- Treasurer's Report:**

Mr. Mikulich reviewed the Treasurer's Report with Borough Council:

**Treasurer's Report  
January 10, 2017**

Marilyn Shelehedá - Treasurer

<b>General Fund Analysis</b>
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\$577,121.59	General Fund Bank Account Balance as of: -January 10, 2017 -4:00 pm	
\$94,232.05	All Outstanding Checks as of: -January 10, 2017 -4:00 pm	
<b>\$482,889.54</b>	<b>Available Balance as of: -January 10, 2017 -4:00 pm</b>	

<b>General Fund Summary:</b>	<i>Totals are as follows:</i>	
	Deposits:	<b>\$504,952.08</b>
	<i>(Includes Sinking Fund Transfer)</i>	
	Debits:	<b>\$282,929.98</b>
	<i>-which include the following:</i>	
	<u>74</u> Checks	\$144,690.34
<u>2</u> Payroll (s)	\$135,599.64	
<u>1</u> Debit	\$2,640.00	

<b>Other Fund Balances as of January 10, 2017 4:00 pm</b>	
\$3,219.94	Ambridge Fire Apparatus Replacement Fund
\$3,334.09	Grants/Special Funds
\$23,787.56	Liquid Fuels Fund
\$46,287.51	Escrow Disbursement Account
\$29,448.69	Recreation Fund
\$0.00	2015 Road Construction Fund
\$0.00	2015 PIB Note Sinking Fund
\$624.53	Sinking Fund
\$9,479.93	Ambridge Capital Project Fund 2016-WesBanco
\$2,571,380.98	Ambridge Capital Project Fund 2016-PLGIT Account
\$7,903.65	Ambridge Borough Drug Investigation Fund
<b>\$2,685,986.95</b>	<b>Total Other Funds Balances (Restricted Use)</b>

Motion to acknowledge receipt of the Borough Treasurer's Report was made by Mrs. Drewnowski, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- Borough Bills and Expenses**

Motion to Pay the Bills (Unpaid: \$214,299.77 / Paid: \$59,175.84) was made by Mrs. Caldarelli, seconded by Mrs. Drewnowski; - a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- New Business - Items for Discussion:**

- Motion to adopt Ordinance No. 1293, an Ordinance of the Borough of Ambridge, amending Chapter 290 Motor Vehicles and Traffic, Article II, Traffic Regulations Section 290.22, Stop Intersections of the Ambridge Borough Code of Ordinances, by providing for a stop sign on Central Lane at its

intersection with Church Street. Motion was made by Mrs. Miller, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

2. Motion to adopt Ordinance No. 1294, an Ordinance of the Borough of Ambridge, amending the Ambridge Borough Code of Ordinances Chapter 110, entitled "Code Enforcement", Article 1, entitled "Food-Handling Establishments," by adding provisions that incorporate the Pennsylvania Department of Agriculture Food Code. Motion was made by Mrs. Drewnowski, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

3. Motion to hire Mr. Eric Dunmyer as a part-time Firefighter / Code Enforcement Officer. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

4. Motion to hire Mr. Robert Charlovich as a part-time Firefighter / Code Enforcement Officer. Motion was made by Mrs. Drewnowski, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

5. Motion to hire Mr. Lawrence Charlton as a part-time Firefighter / Code Enforcement Officer. Motion was made by Mr. Dunn, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

Chief Gottschalk introduced Firefighter / Code Officer Dunmyer, Charlovich and Charlton to the Borough Council, Mayor and citizenry. He stated that Eric Dunmyer is currently a Baden Firefighter who has multiple firefighting certifications, an Air Force Veteran, currently employed also as a

Rochester Borough Police Officer and has served as Rochester's Code Enforcement Officer. He then stated that Robert Charlovich is currently the Conway Borough Fire Chief who has multiple firefighting certifications, a Bachelor's Degree in Fire Science and is also an EMT with Medic Rescue. Lastly, he stated that Lawrence Charlton, is currently an Ambridge Volunteer Firefighter who has multiple firefighting certifications and is also an Ambridge Borough resident.

Mr. Mikulich thanked the Fire Department Staff for coordinating the recent testing that made possible the hiring of the new firefighters. He stated that these new hires is a new pilot Code / Fire Department program developed by the Borough Manager that brings all of the Code Enforcement duties into the services of the Fire Department. Mr. Mikulich stated that this program is a win-win for the community as it adds staffing to the Fire Department and coupled with the long-overdue equipment upgrades coming to the Fire Department this year with the new trucks the AFD will be set for a longtime to come.

6. Motion to enter into agreement with Hancock Architecture to complete the Planning, Design and Implementation of the Merchant Street Streetscape Project at a cost not exceed \$160,000 that will be payable from the 2016 Capital Project Fund. Motion was made by Mrs. Caldarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

Mr. Mikulich stated that the Streetscape Project was brought about as an idea of members of Borough Council. He stated that it will improve Merchant Street between 4<sup>th</sup> and 8<sup>th</sup> Streets and we are currently working with Beaver County to secure an additional \$1,500,000 in funding for the project. Design would be done in 2017 with construction planned to start in 2018. He added that the Architect forecasts construction to last six months.

7. Motion to authorize a community tire collection event in partnership with the Independence Conservancy to be conducted at the Ambridge Borough Building on Saturday, October 7, 2017. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

8. Motion to authorize the disbursement of \$22,174.74 from the Escrow Fund to the Township of Harmony, reflecting fourth quarter 2014 through second quarter of 2016 of their 84% allocation of Earned Income Tax from TMK IPSCO that was paid in error fully to the Borough of Ambridge. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller. Mr. Mikulich stated that this payment is to pay Harmony Township their share of the LST taxes that was paid in error by TMK IPSCO who paid 100% of the LST Tax to Ambridge. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

9. Motion to authorize the submission of a grant application to the Pennsylvania Historical and Museum Commission seeking Certified Local Government grant assistance to develop the Ambridge Historic District Inventory, Ordinance and Preservation Plan Project. *(Note: The Borough of Ambridge is seeking to develop a practical preservation plan that will include an inventory of historic properties within the Borough's Old Economy Historic District, and review and update Ambridge's Historical Preservation Ordinance.)* Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

- **Committee Reports**

- **Code Enforcement Committee:** Mrs. Caldarelli reported that the Committee met in December to interview all of the candidates for the Firefighter / Code Enforcement Officer position. She reported that last month 34 citations were issued for property owners who did not secure their Rental Operating Licenses for 2016-17. She also reviewed 2016 Code Enforcement accomplishment that include:
  - Continued uniform reimplementation of the Rental Operating License and Inspection Program. 34 properties cited for not complying with the 2016-17 program.
  - Partnered with Beaver County Community Development to raze blighted buildings including the demolition of 451 Merchant Street.
  - Reactivated the Historical Architectural Review Board; completed two specialized trainings for the board members and the Board reviewed and issued three Certificates of Appropriateness for improvements in the Historic District.
  - Through persistent code enforcement efforts, saw through the cleanup of the former American Bridge Company Office Building site at the corner of 4th Street and Park Road.
  - Improved the Food Establishment Health Inspection Program, 75 establishments were inspected and licensed in 2016, and the Health Officer coordinated multiple "Serve Safe" training courses here in Ambridge to help train area food managers and handlers on the importance of food safety.
  - Coordinated a Community Tire Collection Event on October 8th, resulting in 207 tires being collected and properly recycled versus being illegally dumped or becoming an eyesore.

- **Public Safety:** Mrs. Drewnowski reported that the new police and fire SUVs have been ordered. She stated that the police car is expected to arrive within the month, fire SUV should be delivered by May. Mrs. Drewnowski also reported that Brindlee Mountain is still working on the new Pierce Fire Engine.

She also stated that January 9<sup>th</sup> was National Law Enforcement Appreciation Day. This is a designated day out of the year that encourages displays of support for all law enforcement officers. She stated that it is a way to simply say thank you to officers who sacrifice so much and get little appreciation the rest of the year. She encouraged everyone to thank the officers for their service.

- **Public Works:** No report.
- **Parks:** No report.
- **Engineer's Report:** Engineer Suehr reported that the 2017 Road Program will be ready to go out to bid shortly, core sampling is scheduled to be completed this week to finalize the project's specifications.

He also reported that work continues on securing DEP approval to complete the storm water outfall repairs under the Ambridge-Aliquippa Bridge. Lastly, he stated that an application to subdivide a parcel on North Walnut Street has been received and reviewed. It is scheduled to go before the Planning Commission later this month.

- **Official Reports**

1. **Motion to accept the Official Reports;** motion was made by Mr. McCoy, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Yes
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

- **Other Unfinished Business**

None.

- **Adjournment –**

Motion to adjourn was made by Mrs. Drewnowski, seconded by Mrs. Miller; motion carried unanimously – meeting was adjourned at 7:26 PM

Respectfully submitted:



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Joseph Kauer  
Borough Manager / Secretary