

**BOROUGH OF AMBRIDGE**  
**MINUTES**  
**Council Meeting: February 14, 2017**  
**Ambridge Borough Building**



- **Executive Session – Personnel and Legal Matters**
- **The February 14, 2017 meeting of Ambridge Borough Council was called to order at 7:00PM within Council Chambers of the Ambridge Borough Building, 600 11<sup>th</sup> Street.**
- **Roll Call:**  
Present:
  - Mr. Cafarelli
  - Mrs. Caldarelli
  - Mrs. Drewnowski
  - Mr. Dunn
  - Mrs. Miller
  - Mr. Mikulich
  - Mayor D’Ambrosio

Also Present: Borough Manager Kauer, Solicitor Start, and Borough Engineer Suehr

Absent: Mr. McCoy

- **Invocation** – the invocation was conducted by Mrs. Barbara Costa, Trinity School of Ministry.
- **Pledge of Allegiance**
- **Presentations - Recognition of Retiring Crossing Guard Mary Ann Rapp**  
Borough Council and Mayor presented School Crossing Guard Mary Ann Rapp with a plaque recognizing her for her upcoming retirement with 18 years of service to the Borough. Mrs. Rapp served as the crossing guard at the corner of Duss Avenue and 8<sup>th</sup> Street.
- **Citizen’s Participation On/Off Agenda Items (5 minutes per speaker)**  
No citizens had any public comment for Borough Council this month.
- **Approval of Previous Meeting Minutes**  
**January 10, 2017 Council Meeting**

Mrs. Caldarelli made the motion to accept the minutes, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D’Ambrosio	

Motion carried.

- **Treasurer’s Report:**  
Mr. Mikulich reviewed the Treasurer’s Report with Borough Council:

## Treasurer's Report

February 14, 2017

Marilyn Sheleheda - Treasurer

<b>General Fund Analysis</b>
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\$354,655.98	General Fund Bank Account Balance as of: -February 14, 2017 -4:00 pm
\$8,926.67	All Outstanding Checks as of: -February 14, 2017 -4:00 pm
<b>\$345,729.31</b>	<b>Available Balance as of: -February 14, 2017 -4:00 pm</b>

<b>General Fund Summary:</b>	<i>Totals are as follows:</i>	
	Deposits:	\$320,184.85
	<hr/>	
	Debits:	\$541,483.80
	-which include the following:	
82 Checks	\$310,299.01	
3 Payroll (s)	\$231,184.79	

Other Fund Balances as of February 14, 2017 4:00 pm	
\$3,220.21	Ambridge Fire Apparatus Replacement Fund
\$2,280.76	Grants/Special Funds
\$23,800.82	Liquid Fuels Fund
\$47,936.79	Escrow Disbursement Account
\$29,451.19	Recreation Fund
\$0.00	2015 Road Construction Fund
\$0.00	2015 PIB Note Sinking Fund
\$654.16	Sinking Fund
\$66,895.79	Ambridge Capital Project Fund 2016-WesBanco
\$2,402,511.92	Ambridge Capital Project Fund 2016-PLGIT Account
\$7,808.06	Ambridge Borough Drug Investigation Fund
<b>\$2,517,663.91</b>	<b>Total Other Funds Balances (Restricted Use)</b>

Motion to acknowledge receipt of the Borough Treasurer's Report was made by Mrs. Drewnowski, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- **Borough Bills and Expenses**

Motion to Pay the Bills (General Fund Unpaid: \$95,719.99 / Paid: \$85,759.37; 2016 Capital Project Bond Fund Unpaid: \$25,641.00) was made by Mrs. Miller, seconded by Mrs. Caldarelli; - a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- **New Business - Items for Discussion:**

1. Motion to approve the subdivision of the Palichat Plan of Lots at 1802 North Walnut Street. Mr. Mikulich stated that the plans have been reviewed and recommended for approval by the Beaver

County Planning Commission, NIRA Engineers and the Ambridge Planning Commission. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; a roll call vote was taken:

<b>Council</b>	<b>VOTE</b>	<b>Council</b>	<b>Vote</b>
<b>Mr. Cafarelli</b>	<b>Yes</b>	<b>Mr. McCoy</b>	<b>Absent</b>
<b>Mrs. Caldarelli</b>	<b>Yes</b>	<b>Mrs. Miller</b>	<b>Yes</b>
<b>Mrs. Drewnowski</b>	<b>Yes</b>	<b>Mr. Mikulich</b>	<b>Yes</b>
<b>Mr. Dunn</b>	<b>Yes</b>	<b>Mayor D'Ambrosio</b>	
Motion carried.			

2. Motion to authorize the bid advertisement and public display of the 2017 Road Program. Mr. Mikulich stated that the following streets are planned to be repaved as part of this project:
- 1st Street (Maplewood to Merchant)
  - Merchant St (1st St. to 3rd St.)
  - Glenwood Drive (3rd to California Alley)
  - Elm Road (4th to 5th)
  - 11th St. (Lenz to Beaver)
  - 13th St (Lenz to Beaver)
  - Dell Alley (Lenz to Beaver)
  - Duss Ave (4th to 6th)
  - Merchant St. (10th to 11th)
  - Merchant St. (16th to Henning)
  - Merchant St. (Henrici to Rt. 65)
  - 8th St. (Beaver to Pine)
  - 5th Street (Pine to Wilson – correcting separated centerline joint in middle of block)
  - Port Ambridge Intersections (at Industrial Drive and then at Century Drive)

He also stated that in 2017, PENNDOT has given notice that they are planning to repave Ohio River Boulevard (PA Route 65) in Ambridge. Work will also include upgrades to the Borough's traffic signals along Route 65. Coupled with the eleven streets paved in 2016; Mr. Mikulich stated that the road work planned for 2017 will total over 25 road segments reconstructed in the community for over \$2,000,000 in public investment in under two years. Motion was made by Mr. Cafarelli, seconded by Mrs. Miller; a roll call vote was taken:

<b>Council</b>	<b>VOTE</b>	<b>Council</b>	<b>Vote</b>
<b>Mr. Cafarelli</b>	<b>Yes</b>	<b>Mr. McCoy</b>	<b>Absent</b>
<b>Mrs. Caldarelli</b>	<b>Yes</b>	<b>Mrs. Miller</b>	<b>Yes</b>
<b>Mrs. Drewnowski</b>	<b>Yes</b>	<b>Mr. Mikulich</b>	<b>Yes</b>
<b>Mr. Dunn</b>	<b>Yes</b>	<b>Mayor D'Ambrosio</b>	
Motion carried.			

3. Motion to authorize the budget line item transfer within the 2017 General Fund Budget of \$8,160 from Line Item No. 4111040 (Full-time Firefighter On-Call Time) and then transfer \$5,280 to Line Item No. 4111031 (Part-time Firefighters) and \$2,888 in Line Item No. 4999999 (Contingency.) Borough Manager Kauer explained that the proposed Line Item Transfer allows for eight additional hours of Code Enforcement per week and adds to the Borough's Contingency Fund. He stated that the proposal also has received consent from the Firefighter's Union. Motion by Mrs. Drewnowski, seconded by Mrs. Caldarelli; a roll call vote was taken:

<b>Council</b>	<b>VOTE</b>	<b>Council</b>	<b>Vote</b>
<b>Mr. Cafarelli</b>	<b>Yes</b>	<b>Mr. McCoy</b>	<b>Absent</b>
<b>Mrs. Caldarelli</b>	<b>Yes</b>	<b>Mrs. Miller</b>	<b>Yes</b>
<b>Mrs. Drewnowski</b>	<b>Yes</b>	<b>Mr. Mikulich</b>	<b>Yes</b>
<b>Mr. Dunn</b>	<b>Yes</b>	<b>Mayor D'Ambrosio</b>	
Motion carried.			

4. Motion to authorize the road closure of 14<sup>th</sup> Street between Duss Avenue and Merchant Street on April 22, 2017 from 6AM to 4PM and on June 2, 2017 at 5PM to 6PM on June 3, 2017 for the Soap Box Derby. Motion was made by Mr. Cafarelli, seconded Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

5. Motion to authorize the disbursement of \$10,567.37 from the applicable Ambridge Employee Pension Plans to CIM Investment Management, Inc. for first quarter 2017 investment services (Police Pension: \$6,666.95, Firemen's Pension: \$2,944.07, Service Pension: \$956.35.) Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

6. Motion to authorize the purchase of a 1992 Pierce / International Pumper from the Fair Oaks Volunteer Fire Department at a cost not to exceed \$12,500. Mr. Mikulich stated that the purchase of this fire engine will be paid for by the sale of Engine 2, Engine 3 and the Ambridge Fire Apparatus Replacement Fund. The Engine will serve as a Reserve Fire Engine replacing our 1977 American LaFrance pumper. He stated that by June, with all of the equipment upgrades and new staffing the Ambridge Fire Department will be set for many years. Motion was made by Mrs. Drewnowski, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

7. Motion to authorize the sale via public auction on www.Municibid.com of Engine 2 (1977 American LaFrance), and Engine 3 (1973 American LaFrance). Motion was made by Mr. Cafarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

Mrs. Drewnowski questioned the reserve price on the trucks, the Manager stated that the first sale would have a reserve asking price of \$5,000 per truck. Mr. Cafarelli questioned if the 1977 American LaFrance was purchased new by the Borough? Mr. Mikulich stated that it was and that the 1973 was purchased used by the Borough in the late 1990s.

8. Motion to adopt Resolution No. 2017-1, a Resolution of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, appointing, ratifying, and/or authorizing appropriate enforcement of local ordinances and uniform codes regarding building, electrical, fire prevention, plumbing,

mechanical and property maintenance matters. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

9. Motion to adopt Police Policy No. 18, Disposal of Media Policy and Procedures. Mayor D'Ambrosio stated that this policy governs how the Police Department will dispose of electronic media such as computer hard drives, CDs, files, etc. Motion was made by Mr. Cafarelli, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

10. Motion to authorize the on-street dedicated handicap parking space at 536 Pine Street based on the recommendation of the Ambridge Police Department. Motion was made by Mrs. Miller, seconded by Mrs. Drewnowski; motion carried unanimously.

11. Motion to authorize the submission of CDBG Grant Applications to the Beaver County Community Development Program, Priority 1 is application seeking \$124,120 for reconstruction of Storm-water Outfall 7 and 8, and Priority 2 is application seeking \$43,602.50 for 6<sup>th</sup> and Melrose Municipal Parking Lot Improvements. The Borough Manager explained that Priority 2 is the public parking lot at the corner of 6<sup>th</sup> and Melrose Avenue, across from Sts' Peter and Paul Ukrainian Catholic Church. He stated that the Borough received grant funding this year to demolish the condemned building that is adjacent to this lot. This grant project would expand the parking lot to the area of the now condemned structure. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

12. Motion to authorize the submission of a grant request to the Local Government Academy that would fund an intern to develop and implement a Business Investment Strategy Plan to help promote and develop our Downtown and Historic Districts. The Borough Manager explained that this intern if funded would cost \$2,400, with the Historic District paying half, it would cost the Borough approximately \$1,200 from the General Fund Contingency line-item. The intern would develop a marketing strategy to attract new business and patrons to our existing businesses in the Historic District and Downtown area. Motion was made by Mrs. Drewnowski, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

13. Motion to authorize advertisement seeking candidates for the position of Alternate School Crossing Guard. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

14. Motion to authorize advertisement seeking candidates for the position of Seasonal Public Works Employee that would work May 1, 2017 through August 31, 2017. Motion was made by Mr. Cafarelli, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

15. Motion to authorize the Ambridge Regional Chamber of Commerce to use PJ Caul Park for the following community events:

- International Food and Wine Walk, May 20, 2017 from 1PM to 5PM
- Festival of the Churches, September 29 (setup) and September 30, 10AM to 8PM
- Autumn Ale Walk & Art in the Park, October 14, 2017, 12PM to 6PM
- Christmas on Merchant, December 2, 2017 from 12-6
- Use of the Fire Station by the Committee to Clean and Beautify Ambridge on April 23, 2017 for a Pierogi and Chili Cook-off event.

Motion was made by Mr. Dunn, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

16. Motion to authorize the closure of Merchant Street between 4<sup>th</sup> and 14<sup>th</sup> Streets for the Festival of Churches Parade on September 30, 2017 between 10AM-11:30AM and the Christmas on Merchant Street Parade on December 2, 2017 between 10AM -11:30AM. Motion was made by Mrs. Miller, seconded by Mrs. Drewnowski; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

Mr. Mikulich thanked Mayor D'Ambrosio for the donation of his 2017 salary that was used to purchase Christmas Decorations for mid-town Merchant Street and for new US Flags for all of Merchant Street this year.

- **Committee Reports**

- **Code Enforcement Committee:** Mrs. Caldarelli reported that the new Firefighters / Code Officers are working out well, they attended a Property Maintenance Code class on 2/1/17 in Monroeville.

She also highlighted the following:

- (a) Four Commercial Occupancy Permits were issued this month for new businesses in the community including: a Health Care Service Store at 568 Merchant, Signature Flags at 510/518 Merchant St, Beaver County Pathways at 1098 Kennedy Dr, and Muscles Gym at 421 10th Street.
  - (b) 24 Code Violation Notices were sent out for Ordinance Violations
  - (c) Fire Chief cited the property owner at 717 22nd Street for the ongoing exterior property maintenance issues.
  - (d) Rental Inspections are ongoing
  - (e) Firefighters all had multiple court hearings this month for Code issues, new Firefighters / Code Officers have attended hearings with them to learn how the courts work.
- **Public Safety:** Mrs. Drewnowski reported that the Ambridge Fire Department received a \$26,000 grant for fire equipment from the State. She also stated that the new pumper is expected to be delivered in the next week and the new Police Cruiser is expected to be in-service by mid-March. She also commented on how well the new Firefighter / Code Officers are working.
  - **Public Works:** Mr. Cafarelli reported the following:
    - Christmas Tree Recycling concluded the first week of February, all trees that were collected were chipped in the DPW Yard by the crew.
    - Crew took down all of the Christmas decorations in town and placed them in storage.
    - DPW has made 13 extra road barricades for road closures and parades.
    - Assisted the Fire Department- repainted the parking lines within the Firehouse.
    - Ongoing maintenance has been dedicated to filling pot-holes and repairs to alleys.
    - Crew has been busy with multiple snow call-outs; treating streets and public sidewalks.
    - Equipment Maintenance:
      - Bucket Truck had its electrical inverter replaced.
      - F-550 Dump Truck was inspected, truck needed ball-joints, brakes and its transmission pan replaced.
      - F-350 Pickup Truck was inspected, needed a bulb replaced
      - F-150 Pickup Truck was inspected, didn't need anything
    - Sign maintenance is on-going, replacing missing signs and repairing damaged locations.
    - Foreman responded, marked and reported multiple PA-One Call requests.
  - **Parks:** Mrs. Miller reported that the Public Works Department will be preparing the parks for the season very soon. She also stated that she has been working with the Chamber of Commerce on the 2017 Fall Festival of Churches and that the group is looking for volunteers to help with this year's event.

Mrs. Miller also reported that the Committee is discussing about applying for park grants this year to make improvements to 8<sup>th</sup> Street and Walter Panek Park.

Mr. Mikulich stated that on February 3<sup>rd</sup> both he and the Manager met with the architect for the Streetscape Project. He stated that the project is on track to have design completed this year with construction to be done in 2018 and last six months. His goal is to have the project completed and lights lit for Christmas 2018. He thanked Council and Mayor for working together to make this streetscape project possible.

- **Engineer's Report:** Engineer Suehr reported that the 2017 Road Program is ready to go out to bid. He also stated that he routinely monitors the conditions at Storm-sewer Outfall No. 7 and 8, and that the Borough is still waiting on DEP approval to complete the necessary repairs. He also reported that he prepared cost estimates for the two CDBG grant applications and that work is starting on the permit renewal application for the Borough's MS4 permit.

Mr. Cafarelli questioned to know the estimated cost to repair the storm sewer outfalls under the Ambridge – Aliquippa Bridge? Engineer Suehr stated that it's estimated at \$125,000.

- **Official Reports**

1. **Motion to accept the Official Reports;** motion was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

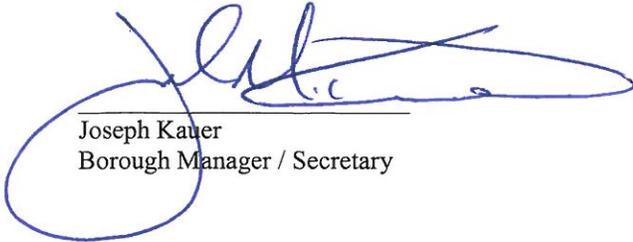
- **Other Unfinished Business**

Mr. Mikulich thanked the Solicitor and Borough Manager for purchasing flowers and candies for the members of Council as today is Valentine's Day.

- **Adjournment –**

Motion to adjourn was made by Mr. Cafarelli, seconded by Mrs. Miller; motion carried unanimously – meeting was adjourned at 7:40 PM

Respectfully submitted:



Joseph Kauer  
Borough Manager / Secretary