

BOROUGH OF AMBRIDGE
MINUTES
Council Meeting: December 28, 2017
Ambridge Borough Building



- **Executive Session – Personnel and Legal Matters**
- **The December 28, 2017 meeting of Ambridge Borough Council was called to order at 12:30PM within Council Chambers of the Ambridge Borough Building, 600 11th Street.**

- **Roll Call:**
Present:

Mr. Cafarelli (late arrival)
 Mrs. Caldarelli
 Mr. Dunn
 Mr. Mikulich
 Mrs. Miller

Also Present: Borough Manager Kauer, Solicitor Start, Chief Gottschalk and Engineer Suehr

Absent: Mrs. Drewnowski, Mr. McCoy, Mayor D’Ambrosio and Chief Mann

- **Invocation**
- **Pledge of Allegiance**
- **Presentations – none.**
- **Citizen’s Participation On/Off Agenda Items (5 minutes per speaker)**
No citizens had any comment for Borough Council.
- **Approval of Previous Meeting Minutes**
November 14, 2017, Council Meeting

Mrs. Caldarelli made the motion to accept the minutes, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D’Ambrosio	
Motion carried.			

- **Treasurer’s Report:**
Mr. Mikulich reviewed the Treasurer’s Report with Borough Council:

Treasurer's Report

December 12, 2017

Marilyn Shelehedá - Treasurer

General Fund Analysis

\$358,037.67	General Fund Bank Account Balance as of:	-December 12, 2017 -3:00 pm
\$101,931.67	All Outstanding Checks as of:	-December 12, 2017 -3:00 pm
\$256,106.00	Available Balance as of:	-December 12, 2017 -3:00 pm

General Fund Summary:	<i>Totals are as follows:</i>	
	Deposits:	\$201,206.31
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	Debits:	\$280,843.21
	-which include the follow	
	68 Checks	\$78,179.34
2 Payroll (s)	\$202,663.87	

Other Fund Balances as of December 12, 2017 3:00 pm	
\$5,129.64	Ambridge Fire Apparatus Replacement Fund
\$75,985.41	Grants/Special Funds
\$44,304.49	Liquid Fuels Fund
\$13,816.66	Escrow Disbursement Account
\$29,704.42	Recreation Fund
\$337,863.66	Sinking Fund
\$1,186,687.46	Ambridge Capital Project Fund 2016-PLGIT Account
\$8,447.74	Ambridge Borough Drug Investigation Fund
\$1,701,939.48	Total Other Funds Balances (Restricted Use)

Mr.
Mrs
Mrs
Mr.

Mo1

- Borough Bills and Expenses**

Motion to Pay the Bills (General Fund Unpaid: \$55,433.47 / Paid: \$28,707.27; 2016 Capital Project Bond Fund Unpaid: \$0, Recreation Fund Unpaid: \$0 / Paid: \$0) was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	

Motion carried.

- New Business - Items for Discussion:**

- Motion to adopt the 2018 Borough Budget. Motion was made by Mrs. Miller, seconded by Mr. Dunn; Mr. Mikulich commented that the 2018 Budget is balanced. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

2. Motion to adopt Ordinance No. 1298, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, providing for the collection of taxes by the locally elected tax collector between the period of January 15, 2018 and April 15, 2018 in accordance with the provisions of Act 169 of 1998 and its amendments. Motion to adopt was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

3. Motion to adopt Ordinance No. 1299, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, levying a tax for the year of 2018 of thirty-four and one-half mills on each dollar of the assessed valuation of taxable property, setting discounts and penalties on collections. Motion was made by Mrs. Miller, seconded by Mr. Dunn; Mr. Mikulich stated that there is no increase in real estate taxes – 13th year at 34.5 mills. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

4. Motion to authorize the advertisement and public display of Ordinance No. 1297, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, setting forth the requirements for obtaining Fire and Safety Certificates prior to the transfer of all structures, establishing procedures for obtaining said Fire and Safety Certificates, and setting fees for said certificates. Motion was made by Mrs. Miller, seconded by Mr. Dunn. Chief Gottschalk stated that this policy is long-overdue and will help make the community safer. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

5. Motion to authorize the advertisement and public display of Ordinance No. 1300, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, amending the Ambridge Borough Code of Ordinances, Chapter 290, Article IV, Section 34, entitled "Parking Prohibited at all times in Certain Locations" so as to prohibit parking at all times on the east and west sides of Maplewood Avenue between 1st Street and Bank Street. Motion was made by Mrs. Miller, seconded by Mr. Dunn; Mr. Mikulich stated that this Ordinance will ensure that trucks can navigate that small section of Maplewood Avenue. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

6. Motion to authorize the advertisement and public display of Ordinance No. 1301, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, amending the Ambridge Borough Code of Ordinances Part II, Chapter 216, Section 216-3, entitled "Permit Requirement" so as to require that all rental units are adequately insured from the risks of fire damage and replacement. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

7. Motion to adopt Resolution No. 2017-5, a Resolution of the Borough of Ambridge, Beaver County, Pennsylvania, providing for installment payments of the tax levy for the year 2018 on each dollar of the assessed valuation of taxable property. Motion was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli		Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

8. Motion to adopt Resolution No. 2017-6, a Resolution of the Borough of Ambridge, Beaver County, Pennsylvania, fixing the salaries and wages to be paid to the non-union personnel for the calendar year 2018. Motion was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

9. Motion to adopt Resolution No. 2017-7, a Resolution of the Borough of Ambridge, County of Beaver and Commonwealth of Pennsylvania, establishing fees for the filing of applications, permits and licenses for the Borough in 2018. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

10. Motion to grant a Certificate of Appropriateness for the reconstruction of a pre-1905 side porch and exterior renovations at 98 13th Street as recommended by the Ambridge Historical Architecture Review Board. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; motion carried unanimously.
11. Motion to grant a Certificate of Appropriateness for the reconstruction of a side porch and exterior improvements at 280 12th Street as recommended by the Ambridge Historical Architecture Review Board. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; motion carried unanimously.
12. Motion to authorize the disbursement of \$40,311.99 from the 2016 Capital Project Bond Fund to Youngblood Paving Inc., for Progress Payment Application No. 3 - Final for the 2017 Road Program. Motion was made by Mr. Cafarelli, seconded by Mr. Dunn; Mr. Cafarelli stated that this company did a great job. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

13. Motion to accept the resignation of part-time Police Officer Nicholas Sell effective November 14, 2017. Motion was made by Mr. Dunn, seconded by Mr. Cafarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

14. Motion to authorize the purchase of a 2018 Ford Police Interceptor SUV in the amount of \$39,263.25 through the Pennsylvania Co-Stars Program from Ibis Tek Specialized Vehicles; financed through Acceptance Leasing and Financing Services with four annual payments of \$10,479.83. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

15. Motion to authorize the purchase of a Tymco 600 Street-sweeper on a 2018 International Truck Chassis in the amount of \$231,930.00 through the Pennsylvania Co-Stars Program from Golden Equipment Co., Inc., financed through Acceptance Leasing and Financing Services with seven annual payments of \$33,899.77; with a December 2017 down payment of \$22,000 from the Liquid Fuels Fund. Motion was made by Mrs. Caldarelli, seconded by Mr. Cafarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

16. Motion to sponsor an Electronic Recycling Collection Event on Saturday, April 14, 2018, coordinated by Environmental Coordination Services and Recycling, at the Ambridge Borough Building. Motion was made by Mr. Dunn, seconded by Mr. Cafarelli; motion carried unanimously.
17. Motion to dedicate a No Parking Loading Zone in front of 463 and 467 Maplewood Avenue from 6:00AM to 10:00AM, Monday through Friday, as requested by the Maple Restaurant. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

18. Motion to ratify the purchase of the vacant lot at 542 Merchant Street, at a cost not exceed \$8,000, plus closing costs, paid from the 2016 Capital Bond Fund. Motion was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

19. Motion to authorize the purchase of the vacant lot at 533 Merchant Street, at a cost not to exceed \$7,000, plus closing costs, paid from the 2016 Capital Bond Fund. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

20. Motion to authorize the Solicitor to initiate the eminent domain taking of 537 Merchant Street for the public purposes and improvement to create a public park at this location. Motion was made by Mrs. Miller, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

21. Motion to hire Mr. Corey P. Kelley as a part-time police officer. Motion was made by Mrs. Caldarelli, seconded by Mr. Dunn; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

22. Motion to hire Mr. Austin L. Turner as a part-time police officer. Motion was made by Mr. Dunn, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

- **Committee Reports**

- **Code Enforcement Committee:** No report.
- **Public Safety:** No report.
- **Public Works:** Mr. Cafarelli reported on the following:
 - Curbside Leaf Collection is wrapping up for the year. Last day of curbside leaf vacuum collections was Friday, December 8th. Yard waste now has to be bagged and requests called into the Borough Office for pickup.
 - DPW decorated many areas for Christmas including:
 - Borough Building
 - PJ Caul Park – including getting the Christmas Tree for the Gazebo
 - Merchant Street
 - Hung Lights and Wreaths in the Historic District
 - New Banners and Over-the-Road Display on 11th Street in the Midtown District
 - Wreaths in the Downtown
 - Crew cleaned up Merchant Street and PJ Caul Park for the Christmas Parade.
 - DPW bagged all Parking Meters on Merchant Street for Free Holiday Parking through January 8th.
 - Equipment Maintenance:
 - Red F-550 Dump Truck – Main Hydraulic Line was replaced on November 10th.
 - Salt Hoppers are in the Trucks – ready for winter
 - Sign maintenance is on-going, replacing missing signs and repairing damaged locations.
 - Christmas Tree Recycling will start December 27th and will run through January 31st. DPW will pick them up at the curb or residents can drop them off at the DPW Yard on 11th Street.
 - Ongoing maintenance has been dedicated to filling pot-holes and repairs to multiple alleys.
 - Foreman responded, marked and reported multiple PA-One Call requests.
- **Parks:** Mrs. Miller reported that the Borough was awarded a second grant, this one from Pennsylvania Department of Conservation and Natural Resources, in the amount of \$74,000, for the Panek Park and 8th St. Park Improvements Project. Manager Kauer stated that this grant will enable the project to be 100% grant funded.
- **Engineer's Report:**

Engineer Suehr reported that the 2017 Road Project is now complete. He also stated that the Borough's MS4 permit has been renewed. The PA DEP had some concerns with the proposed Pollution Reduction Plan. The Engineer will look into possible remedies to remain in compliance with the DEP.

Mr. Cafarelli asked if the new lid on the catch basin at 8th and Rice Avenue be painted so that the rust does not stain the new sidewalk.

- **Official Reports**

1. **Motion to accept the Official Reports;** motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mr. McCoy	Absent
Mrs. Caldarelli	Yes	Mrs. Miller	Yes
Mrs. Drewnowski	Absent	Mr. Mikulich	Yes
Mr. Dunn	Yes	Mayor D'Ambrosio	
Motion carried.			

- **Other Unfinished Business**

None.

- **Adjournment –**

Motion to adjourn was made by Mrs. Miller, seconded by Mr. Dunn; motion carried unanimously – meeting was adjourned at 12:55PM.

Respectfully submitted:



Joseph Kauer
Borough Manager / Secretary