BOROUGH OF AMBRIDGE
MINUTES
Council Meeting: September 8, 2015
Ambridge Municipal Complex

- **Executive Session – Personnel and Legal Matters**

- **The September 8, 2015 meeting of Ambridge Borough Council was called to order at 7:00PM within the Council Chambers of the Ambridge Municipal Complex.**

- **Roll Call:**

Present: Mr. Cafarelli
Mrs. Caldarelli
Mrs. Drewnowski
Mr. McCoy
President Mikulich
Vice President Iorfido- Miller
Mayor D'Ambrosio

Also Present: Borough Manager Kauer, Police Chief Mann, Fire Chief Drewnowski, Solicitor Start, Engineer Lemmon and Code Enforcement Officer Clark.

Absent: Mr. Pucci

- **Invocation** given by Ms. Barb Costa, Trinity School of Ministry. Ms. Costa also led a Moment of Silence in memory of Mrs. Irene Panek, wife of the late Mayor Walter Panek.

- **Pledge of Allegiance**

- **Presentations**

a. Mr. Harry Deitzer, Ambridge Municipal Authority – Ongoing Sanitary Sewer Improvement Projects. He reported that upcoming sewer improvement work will involve the intermittent closing of Park Road and 4th Street. He stated that 4th Street would be closed for installation of the new force main and that work is anticipated to take 4-5 days, tentatively scheduled for around October 5 through 12, 2015.

- **Citizen's Participation On/Off Agenda Items (5 minutes per speaker)**
  - **Mr. Michael Prichinello, 799 Kerr Street,** commended the Ambridge Police Department and the APD K9 Unit for a recent drug bust on Kerr Street that has improved the quality of life on Kerr Street as result. He stated that by getting drugs off of our streets, it will make a better community for everyone.

  - **Mr. Ross McCoy, 1700 Duss Avenue,** informed Council that he has called in 12 burnt out street lights to Duquesne Light and stated that he will continue to help the Borough Office report these burnt out street lights.

  - **Mr. Tom Friend, 511 Merchant Street**, thanked the Public Works Department for clearing the weeds from Merchant Street's curbs and tree pits. He also stated that the Council needs additional microphones at the Council desk so that all of the audience can hear them better. Mr. Friend also asked for clarification on Agenda Items 1 and 2, in which the Borough Manager explained. Lastly, he made a complaint about a PENNDOT DUI Awareness sign that is on Route 65. He stated that it should be removed as it does not shed a positive image about our community to motorists who travel Route 65 into Ambridge.

- **Mrs. Kathleen Spence, 280 Laughlin Street,** made a complaint about a street sweeping parking violation ticket she received. She stated that she didn't know that street sweeping was going to happen because of the Labor Day Holiday. She also made a complaint about her neighbor's fruit tree adversely affecting her property. She was advised that the Code Officer will look into the matter and that it possibly is a civil matter outside of the purviews of the Borough.

- **Approval of Previous Meeting Minutes**
  August 11, 2015 Council Meeting
  Mrs. Caldarelli made the motion to accept the minutes, seconded by Mr. McCoy. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Abstain	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Absent
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- **Treasurer's Report:** Mrs. Drewnowski reported the Treasurer's Report:

September 8, 2015

Marilyn Sheleheda - Treasurer

General Fund Analysis

$1,022,193.09	General Fund Bank Account Balance as of:	-(September 8, 2015) -4:00 pm
$18,725.58	All Outstanding Checks as of:	-(September 8, 2015) -4:00 pm
$1,003,467.51	**Available Balance as of:**	**-(September 8, 2015) -4:00 pm**

General Fund Summary:	***Totals are as follows:***		
	Deposits:		**$138,316.30**
	Debits:		**$294,756.07**
	-which include the following:		
	66 Checks	*$167,753.59*	
	2 Payroll (s)	*$127,002.48*	

Other Fund Balances as of (September 8, 2015) 4:00 pm	
$850.01	**Ambridge Fire Apparatus Replacement Fund**
$82,553.27	**Grants/Special Funds**
$164,393.14	**Liquid Fuels Fund**
$54,225.54	**Escrow Disbursement Account**
$33,496.20	**Recreation Fund**
$912,783.50	**2015 Road Construction Fund**
$	**2015 PIB Note Sinking Fund**
$334,420.58	**Sinking Fund**
$1,582,722.24	***Total Other Funds Balances (Restricted Use)***

- **Borough Bills and Expenses**

Motion to Pay the Bills (Unpaid: $127,467.66 / Paid: $53,790.00) was made by Mr. McCoy, seconded by Mr. Cafarelli; - a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Absent
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- **New Business - Items for Discussion:**

1) Motion to authorize the advertisement and public display of Ordinance No. 1276, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, amending the Ambridge Borough MS4 Stormwater Facility Operation and Maintenance Program. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Absent
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

2) Motion to authorize the advertisement and public display of Ordinance No. 1277, an Ordinance of the Council of the Borough of Ambridge, Beaver County, Pennsylvania, pursuant to the Local Economic Revitalization Tax Assistance Act, 72 P.S – 422 et. seq., as amended, establishing boundaries of deteriorated areas of the Borough of Ambridge, Beaver County, Pennsylvania, setting forth a designated area for the purposes of limited tax exemption, and a schedule of taxes exempted. Motion was made by Mr. Cafarelli, seconded by Mrs. Drewnowski; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Absent
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

3) Motion to authorize the Solicitor to prepare an Ordinance that would allow for and create guidelines regarding outdoor dining at restaurant establishments. Motion was made by Mr. Cafarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Absent
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

4) Motion to authorize the Solicitor to prepare an Ordinance that would establish speed limits on various streets within the Borough of Ambridge. Motion was made by Mr. McCoy, seconded by Mrs. Drewnowski, Mr. Mikulich explained that this proposed Ordinance will codify speed limits of 25 MPH on all Borough Streets, 15MPH on alleys and 15MPH on Henrici Street; motion carried unanimously.

5) Motion to authorize the purchase of a half page advertisement in the Laughlin Memorial Library *Taste of Autumn* Celebration Book at a cost not to exceed $50.00. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Absent
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

6) Motion to authorize the disbursement of $7,498.75 from the Fire Escrow Fund to John Maschack; disbursement reflects fire insurance withholdings, after open taxes and municipal fees, from the damages sustained at 807 19th Street. Motion was made by Mrs. Drewnowski, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Absent
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

7) Consider action to proceed with a Phase 2 Feasibility Study regarding the consideration of creating a regional police force with Harmony Township, Conway Borough and Baden Borough. No motion / second was made – no action was taken. It was discussed that Baden recently backed out of the study process as well as Harmony Township. Members of Council praised the Police Department for their on-going efforts and stated that our Borough Police Department is the best level of service we can provide and did not see the need to proceed with the consolidation study.

8) Motion to approve and grant a dedicated on-street handicapped parking space in front of 533 Glenwood Avenue as recommended by the Ambridge Police Department. Motion was made by Mr. McCoy, seconded by Mrs. Miller; motion carried unanimously.

9) Discussion:
   a. 2016 Budget Process – set Budget Meetings – Council agreed to set the following dates and times to discuss the 2016 Borough Budget: Tuesday, September 29, 2015 – 5PM and Tuesday, October 27, 2015 – 5PM.
   b. 4th Street Gateway Plan / Shade Tree Commission Request to plant trees in partnership with Creekside Springs Water Co. Motion by Mrs. Drewnowski, seconded by Mrs. Miller to proceed with the tree planting plan as proposed by the Shade Tree Commission; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Absent
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

10) Motion to accept the lowest responsible received from A. Folino, Inc., in the amount of $830,508.20 for the 2016 Road Program. Road segments to be paved include: 11th Street (Park and Ride to Duss Avenue), 11th Street (Railroad Tracks to Merchant St.), 9th St (Maplewood to Merchant), Duss Avenue (4th to Merchant St.), 14th Street (Beaver to split at Larch), Pine St (6th to 8th), Kennedy Dr. (11th to 8th St.), Church St (11th to 14th St.), Panek Park Exit Road, 5th St at Elm. Roads that are to be deleted from the contract include concrete repairs to Rice Avenue and Olive Lane. Motion was made by Mrs. Miller, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Absent
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

Mr. McCoy questioned if any of this road work would be completed in 2015. The Engineer reported that it is at the discretion of the contractor, but it was put into the contract that he can do this work this year and a priority was noted that 5th and Elm is to be completed first.

11) Motion to authorize the Chief of Police and Borough Manager to execute a community policing agreement by and between the Borough of Ambridge and the Housing Authority of the County of Beaver for additional police services valued at $41,000. Contract would provide additional policing to the County Housing properties in the Borough for 2016. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; motion carried unanimously.

- **Committee Reports**
  - **Administration and Finance:** Mrs. Drewnowski reported that the Committee met on September 3, 2015, those present included herself, Mrs. Miller, Mrs. Caldarelli and the Borough Manager. She stated that they discussed the following:
    - 2016 Budget Schedule
    - Drafting of Auditor's recommended Financial Policies
    - Additional outreach to attract a new grocery store to the former Bottom Dollar on 11th Street, correspondence has been sent to Publix Grocery Stores.
    - 2016 Pension Minimum Municipal Obligations:
      - Police Pension – $185,755.00
      - Firemen's Pension - $61,673.00
      - Service Employee's Pension - $52,517.00

  - **Code Enforcement Committee:** Mrs. Caldarelli reported that the Code Enforcement Committee met on September 3, 2015, present included herself, Mrs. Drewnowski, Code Officer Clark, Borough Manager Kauer and Fire Chief Drewnowski. It was reported that the Fire Department has completed 49 rental property inspections and final notices for the 2015/16 Occupancy Permit program will be mailed out shortly. Mrs. Caldarelli also reported that the planning consultant is still working on the business district zoning amendment ordinance and that the Code Officer continues to be proactive and sends out many notices each week.

  - **Public Safety:** No Report.

  - **Public Works:** Mr. Cafarelli reported the following activity from the Public Works Department:
    - Contracted repairs to the catch basins under the 2015 PIB Inlet Project is currently underway.
    - Street Sweeping is running as scheduled. Repairs to the Borough's Street Sweeper are complete, waiting for it to be returned to Ambridge by A&H Equipment.
    - Grass Cutting and summer maintenance of the parks, public facilities and lots is on-going.
    - Grass Cutting of 20 abandoned homes have been taken care of, documented and processed through the Bookkeeper for invoices and liening.
    - Line Painting (cross walks, stop bars, curbs, VASCAR lines, turning lanes / arrows, and parking lots) have been completed throughout the Borough
    - Ongoing maintenance has been dedicated to filling pot-holes.
    - Sign maintenance is on-going, replacing missing signs and repairing damaged locations.
    - Crew removed dead street trees per the recommendation of the Ambridge Shade Tree Commission.
    - Assisted Leetsdale Borough DPW with crack sealing of the road surface on the bridge on Merchant Street over Big Sewickley Creek at the Leetsdale Borough.
    - Active picking up residential yard waste debris that is called into Borough Office for pickup.
    - Foreman responded, marked and reported multiple PA-One Call requests.

- **Parks:** Mrs. Miller reported that the Fall Festival is scheduled for October 3rd from 11AM to 6PM in PJ Caul Park. She stated that this year there will be a parade thanks to the efforts of Felicia Mycik; parade start is 11AM. It was reported that we are still looking for additional vendors, and she thanked Pat Ascoto for lining up all of the bands – all of whom are donating their time and talents that day. Mrs. Caldarelli commended Mrs. Miller for all of her efforts to coordinate the Fall Festival.

  Mrs. Miller also reported that the street lighting on Merchant Street within the Historic District are very dark and need to be improved as it is very hard to see there at night. It was discussed that the Borough should consider upgrading these light fixtures to brighter LEDs to improve visibility and public safety. Motion by Mr. McCoy, seconded by Mrs. Miller to solicit proposals to upgrade the street lighting on Merchant Street between 12th and 16th Street to LED lighting; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Absent
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

  Mrs. Caldarelli reported that Olive Lane has been very dark and that many street lights throughout the Borough need replaced. She also discussed the possibility of adding a new crosswalk at the corner of Duss Avenue and 6th Street. It was agreed that this crosswalk would be too long and ineffective.

- **Engineer's Report:** Engineer Lemon reported that he has submitted his report to Council and welcomed any questions. He questioned if the bid bond for DeAndrea Plumbing for the PIB Inlet Program has been released. The Borough Manager reported that it was authorized for disbursement as part of the approved bill list.

- **Other Unfinished Business** – None.

- **Official Reports**

  1. **Motion to accept the Official Reports**; motion was made by Mr. McCoy, seconded by Mrs. Drewnowski; motion carried unanimously.

- **Adjournment –**
  Motion to adjourn was made by Mrs. Caldarelli, seconded by Mr. Cafarelli; motion carried unanimously – meeting was adjourned at 8:10 PM

Respectfully submitted:

Joseph Kauer
Borough Manager / Secretary