



**MINUTES**  
**Borough of Ambridge –Council Meeting**  
**Ambridge Municipal Complex**  
*September 24, 2013—7:00 PM*

**I. Executive Session**

Council convened an executive session at 6:00 PM for discussion of personnel matters. No action was taken.

**II. Call to Order**

President McCoy called the meeting to order at 7:07 PM.

**II. Roll Call**

In attendance was Mr. Cafarelli, Mr. Dunn, Mr. Flannery, Mr. Mikulich, Mr. Pucci, President McCoy, Mayor D’Ambrosio, Borough Manager Whitney Brady, Interim Police Chief James Mann, Fire Chief Dave Drewnowski, and Solicitor Rick Start. Mrs. Caldarelli was absent due to vacation.

**III. Invocation**

Ms. Barb Costa provided the Invocation of the Meeting.

**IV. Pledge of Allegiance**

**V. Local Government Academy CFO Circuit Rider Presentation**

Susan Hockenberry, Executive Director, Local Government Academy spoke to Council regarding the participation of Ambridge Borough in the Local Government Academy (LGA) CFO Circuit Rider program. Ms. Hockenberry explained that the LGA is interested in using Ambridge as a pilot community to provide training to Borough Council on financial planning and record keeping. Ms. Hockenberry left Council a list of questions to provide the LGA to help commence the project.

**VI. Citizen’s Participation, *on- and off-agenda items (5 minutes per speaker)***

Marlene Verygood, 652 Melrose, spoke regarding the hiring of a full-time police officer as well as promotion of James Mann to full-time police chief.

Joanne Trella, 332 Glenwood Avenue, spoke thanking Council and the Borough Manager for fixing the fence as well to report the status of a tree plaque near the municipal building.

Bobbi Boikens, 1004 Eleventh Street, storm sewer on Eleventh Street needs repaired. Frank Lemmon, the Borough Engineer, stated that storm sewer is slated to be repaired during the Eleventh Street resurfacing.

Loriann Burgess, Twelfth Street, presented flyers regarding drug dealing that have been hanging in the alley. She asked that the police look into the matter.

**VII. Approval of Previous Meeting Minutes**

1. Mr. Mikulich made a motion to approve the minutes of the meeting of the August 24, 2013 Public Meeting. Mr. Caldarelli seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

- Mr. Flannery made a motion to approve the minutes of the September 10, 2013 Pre-Council Meeting. Mr. Dunn seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

### VIII. Treasurer's Report

Mr. Mikulich read the September 2013 Treasurer's Report.

### IX. Motion to approve September Bill List

Mr. Cafarelli made a motion to approve the September Bill list which includes \$60,547.13 in paid bills and \$118,316.41 in unpaid bills. Mr. Dunn seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

### X. New Business

- Mr. Mikulich made a motion to accept the resignation of Marilyn Sheleheda effective September 17, 2013. Mr. Flannery seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

- Mr. Flannery made a motion to approve the Job Descriptions for Administrative Assistant I and Administrative Assistant II. Mr. Dunn seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

- Mr. Dunn made a motion to advertise for an Administrative Assistant in the Beaver County Times. Mr. Cafarelli seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

4. Mr. Mikulich made a motion to promote Beverly Thomas to the position of full-time administrative secretary at a pay rate not to exceed \$13.00 per hour effective September 24, 2013. Mr. Pucci seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

5. Mr. Flannery made a motion to promote James Mann to the position of Police Chief. Discussion occurred between Mr. Pucci and Mayor D'Ambrosio regarding whether the motion was appropriate since it had not been placed on the agenda. Mr. Flannery changed his motion to have the Public Safety Committee to meet again with James Mann regarding his salary requirements for Police Chief. Mr. Dunn seconded the motion. The motion carried by roll call vote as indicated below.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	N
Mr. Dunn	Y		Mr. McCoy	N
Mr. Flannery	Y		Mayor D'Ambrosio	

## XI. Ordinances

1. Mr. Mikulich made a motion to adopt Ordinance Number 1259, an Ordinance of the Borough of Ambridge repealing Ordinance Number 1100 designating fire loss insurance proceeds be directed to a designated officer of the Borough to be held as security against total cost of remediation. Mr. Pucci seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

2. Mr. Dunn made a motion to advertise Ordinance Number 1260, an ordinance of the Borough of Ambridge dedicating a part of certain roadways as New Economy Park Drive. Mr. Cafarelli seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

## XII. Committee Reports

Mr. Mikulich made a motion to approve the September 2013 Committee Reports. Mr. Cafarelli seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

**XIII. Engineer’s Report**

Mr. Lemmon presented his September 2013 Engineers Report. Mr. Lemmon requested a motion for the repair of the Alley to Stairs at Walter Panek Park from Youngblood Paving. The total cost is \$10,940.00.

Mr. Cafarelli made a motion to accept the proposal from Youngblood Paving in an amount not to exceed \$10,940.00 for the repair of the Alley to the Stairs at Walter Panek Park. Mr. Pucci seconded the motion. The motion carried by unanimous roll call vote.

Council	VOTE		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mrs. Caldarelli	Absent		Mr. Pucci	Y
Mr. Dunn	Y		Mr. McCoy	Y
Mr. Flannery	Y		Mayor D'Ambrosio	

**XIV. Adjournment**

Mr. Cafarelli made a motion to adjourn the meeting. The motion carried by voice vote. The meeting adjourned at 8:05 PM.

Respectfully Submitted,  
 Whitney M Brady  
 Borough Manager