

BOROUGH OF AMBRIDGE

MINUTES

Council Meeting: October 13, 2015
Ambridge Municipal Complex



- **Executive Session – Personnel and Legal Matters**
- **The October 13, 2015 meeting of Ambridge Borough Council was called to order at 7:00PM within the Council Chambers of the Ambridge Municipal Complex.**

- **Roll Call:**
Present:

Mrs. Caldarelli
Mrs. Drewnowski
Mr. McCoy
President Mikulich
Mr. Pucci
Mayor D'Ambrosio

Also Present: Borough Manager Kauer, Police Chief Mann, Fire Chief Drewnowski, Solicitor Rogers, Engineer Lemmon and Code Enforcement Officer Clark.

Absent: Mr. Cafarelli and Mrs. Miller

- **Invocation** given by Ms. Barb Costa, Trinity School of Ministry.
- **Pledge of Allegiance**
- **Presentations**
 - Council and Mayor presented the Burzese Family and Police Station Pizza with a proclamation recognizing them for over six decades of business in Ambridge.

- **Citizen's Participation On/Off Agenda Items (5 minutes per speaker)**

Ms. Kathleen Sabol, 992 Pine Street, expressed concerns to Borough Council about a street name sign that was installed on Hill Alley that indicates it as Pine Street. She also shared concerns about a leaning retaining wall on Hill Alley and a complaint of people possibly residing in a camper on 15th Street. Lastly, Ms. Sabol stated that Council should spearhead a program that could sell vacant lots to interested neighbors. She was advised that the County Tax Claim Bureau is responsible for those types of transactions.

Mrs. Trish Digliado, 233 Merchant Street, stated that she is new to the Borough and has recently joined the Ambridge Regional Chamber of Commerce. She stated that on November 7th, the Regional Chamber will be having a Commercial Property Open House where vacant properties will be showcased with contacts potentially on site to help facilitate questions. She stated that the event will start at Recycled Dreams and will end at the old Devine Redeemer Church.

Mr. Tom Friend, 511 Merchant Street, expressed to Council that the trees and weeds on Merchant Street need tended to and that four women from the Maplewood Rest-home continue to beg on Merchant Street causing a nuisance and hazard.

Ms. Lorianne Burgess, 570 Merchant Street, expressed dissatisfaction with Borough Council regarding the ongoing sanitary sewer project on Church Street where large sewer pipes were stockpiled in front of Old Economy Village during their recent Autumn Festival. She also stated that at 8th Street Park, additional playground mulch is needed under the slides and that there is graffiti that needs removed off of the play

equipment. Ms. Burgess also stated that there are numerous sites on Merchant Street that need its grass cut and maintained better.

- **Approval of Previous Meeting Minutes
September 8, 2015 Council Meeting**

Mrs. Caldarelli made the motion to accept the minutes, seconded by Mrs. Drewnowski. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- **Treasurer's Report:** Mrs. Drewnowski reported the Treasurer's Report:

Treasurer's Report

October 13, 2015

Marilyn Sheleheda - Treasurer

General Fund Analysis

\$1,158,112.68	General Fund Bank Account Balance as of: -(Oct. 13, 2015) -4:00 pm
\$50,125.55	All Outstanding Checks as of: -(Oct. 13, 2015) -4:00 pm
\$1,107,987.13	Available Balance as of: -(Oct. 13, 2015) -4:00 pm

General Fund Summary:	<i>Totals are as follows:</i>	
	Deposits:	\$445,717.53
	Debits:	\$321,841.80
	-which include the foll:	
	72 <u>Checks & Misc</u>	\$116,798.43
3 <u>Payroll (s)</u>	\$205,043.37	

Other Fund Balances as of (Oct. 13, 2015) 4:00 pm

\$850.02	Ambridge Fire Apparatus Replacement Fund
\$82,553.95	Grants/Special Funds
\$164,395.84	Liquid Fuels Fund
\$46,305.54	Escrow Disbursement Account
\$33,496.20	Recreation Fund
\$912,798.50	2015 Road Construction Fund
\$0.00	2015 PIB Note Sinking Fund
\$334,423.33	Sinking Fund
\$1,574,823.38	Total Other Funds Balances (Restricted Use)

- **Borough Bills and Expenses**

Motion to Pay the Bills (Unpaid: \$644,711.86 / Paid: \$89,503.00) was made by Mr. McCoy, seconded by Mrs. Drewnowski; - a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

• **New Business - Items for Discussion:**

- 1) Motion to authorize the advertisement and public display of Ordinance No. 1275, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, amending the Ambridge Borough Code of Ordinances, Chapter 290, entitled "Vehicles and Traffic", Article II, entitled "Intersections Where Turn Prohibited on Red Signal" so as to establish certain intersections that prohibit drivers from turning right on a steady red traffic signal during certain hours. Motion was made by Mr. McCoy, seconded by Mr. Pucci; roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	NO	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 2) Motion to adopt Ordinance No. 1276, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, amending the Ambridge Borough MS4 Storm water Facility Operation and Maintenance Program. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; motion carried unanimously.
- 3) Motion to adopt Ordinance No. 1277, an Ordinance of the Council of the Borough of Ambridge, Beaver County, Pennsylvania, pursuant to the Local Economic Revitalization Tax Assistance Act, 72 P.S – 422 et. seq., as amended, establishing boundaries of deteriorated areas of the Borough of Ambridge, Beaver County, Pennsylvania, setting forth a designated area for the purposes of limited tax exemption, and a schedule of taxes exempted. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; motion carried unanimously.
- 4) Motion to authorize the advertisement and public display of Ordinance No. 1278, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, amending certain traffic regulations of the Borough of Ambridge, by inter alia, establishing maximum speed limits on all streets and alleys situated in the Borough of Ambridge and providing penalties for violation thereof. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 5) Motion to authorize the advertisement and public display of Ordinance No. 1279, an Ordinance of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania, repealing Borough of Ambridge Zoning Code Section 310-95, No. 5 A, entitled "Restaurant" and in lieu thereof enacting the within Ordinance entitled "Outdoor Dining". Motion was made by Mr. McCoy, seconded by Mrs. Drewnowski. Mrs. Caldarelli questioned how this would affect the serving of alcohol outside; she was advised by the Solicitor that the establishment would still have to follow the guidelines and permit requirements from the State Liquor Control Board; this Ordinance will not supersede their policies. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 6) Motion to authorize the advertisement and public display of Ordinance No. 1280, an Ordinance of the Borough of Ambridge, Beaver County, Pennsylvania, relative to the establishment and maintenance of Firemen's Pension, Annuity, Insurance and Benefit Fund or Funds, to amend certain provisions of the pension plan or program applicable to the Firemen of said Borough. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 7) Motion to adopt Resolution No. 2015-11, a Resolution of the Borough of Ambridge, establishing control policies to formalize accounting and fiscal management of the Borough of Ambridge. Motion was made by Mrs. Caldarelli, seconded by Mrs. Drewnowski; roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 8) Motion to award contract to Morton Salt, Inc. for the Winter Road Material Contract, specifically for the procurement of rock salt at the lowest responsible bid received in the amount of \$76.93 per ton. Motion was made by Mr. Pucci, seconded by Mr. McCoy; roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 9) Motion to enter into contract by and between the Borough of Ambridge and Joseph J. Brunner Inc. for the 2016-2020 Collection, Disposal and Processing of Municipal Solid Waste and Recyclables at a combined total annual cost of \$2,431,708.56 which reflects the lowest responsible bid received. Motion was made by Mr. Pucci, seconded by Mr. McCoy; Mr. Mikulich remarked that under this new contract all accounts will receive a new recycling bin. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 10) Motion to approve disbursement of \$25,664.99 to A&H Equipment Co. for transfer case and power take off (PTO) repairs to the street sweeper. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 11) Motion approving the determination by the Council of the Borough of Ambridge (the "Borough") that it is in its best financial interest to issue bonds in order to refund/restructure its currently outstanding Guaranteed Revenue Bonds, Series of 2006, and the Federally Taxable General Obligation Pension Bonds, Series of 2006 (the "Refunding Program") and to appoint and authorize the Borough's Administration to work with Janney Montgomery Scott LLC, as Investment Banker, the Law Office of John F. Salopek, as Bond Counsel, and Damian, Amato & Start, the Borough Solicitor, in connection with the Refunding Program, and authorizes the financing professionals to present a Bond Purchase Proposal to the Borough, in order to effectuate the Refunding Program. Motion was made by Mrs. Caldarelli, seconded by Mrs. Drewnowski. The Manager explained that this effort will reduce the annual debt premium and allow for some budgetary relief by extending the life of the current bonds. Mr. McCoy stated that this effort does not save money, it only extends the life of the bonds making the annual payments more affordable. Mrs. Drewnowski stated that by moving forward with this bond restructuring we are saving the taxpayers from a significant tax increase, as much as 5.5 mills. Mr. McCoy stated that he is not criticizing this action, this is something we have to consider if we do not want a tax increase in 2016. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 12) Motion to grant a Curb Cut Permit at 502 Wilson Avenue. (NOTE: Applicant has received favorable consideration for the necessary variances in order to proceed with the applied curb cut at this location.) Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; Mrs. Drewnowski questioned why the applicant is requesting this; the Mayor informed her for additional parking reasons. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 13) Motion to approve and grant a dedicated on-street handicapped parking space in front of 608 Glenwood Avenue and 513 Wilson Avenue as recommended by the Ambridge Police Department. Motion was made by Mr. Pucci, seconded by Mr. McCoy; motion carried unanimously.
- 14) Motion to authorize the following purchases as recommended by the Ambridge Shade Tree Commission for the 4th Street Gateway Improvement Project: 1) Lake Forest Gardens – 24 Trees at \$2,960, 2) Graham's Tree Service – Removal of four existing trees between Merchant Street and Duss Avenue at \$2,000, and 3) Spencer Excavation to assist with the necessary hole digging for the new trees at \$650. Motion was made by Mrs. Caldarelli, seconded by Mrs. Drewnowski.

Mr. Mikulich stated that Mr. Sass and Mr. Taylor have done a great job preparing the sites for the Shade Tree Commission. Mayor D'Ambrosio stated that the four current trees on 4th Street between Duss and Merchant St. are in poor shape and do need to be removed. Lastly, the Borough Engineer remarked that the Municipal Authority is scheduled to plant additional trees near their new pump station that is currently under construction as part of their project. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 15) Motion to authorize the disbursement of \$24,219.56 to the Ambridge Volunteer Fire Department Relief Association. (NOTE: Disbursement reflects a pass-through allocation from the Commonwealth of Pennsylvania.) Motion was made by Mrs. Caldarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 16) Motion to authorize the following disbursements from the General Fund to the following Pension Funds reflecting the Borough's 2015 Minimum Municipal Obligations (MMO): Police Pension Plan - \$183,625.00, Firemen's Pension Plan - \$59,965.00 and Service Employees Pension Plan - \$51,032.00. Motion was made by Mr. McCoy and seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 17) Motion to authorize the fund transfer of \$160,000.00 from the Liquid Fuels Fund to the General Fund. (NOTE: Fund Transfer reflects the budgeted transfer of funds to offset the costs of operating the Borough's Streetlights and Traffic Signals.) Motion was made by Mrs. Drewnowski, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 18) Motion to request the Ambridge Civil Service Commission to begin the necessary testing that is needed to prepare a hiring eligibility list for the position of full-time Driver / Firefighter. Motion was made by Mrs. Caldarelli, seconded by Mrs. Drewnowski; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 19) Motion to authorize the submission of a grant request to the Federal Emergency Management Agency seeking Assistance to Firefighters grant support to offset the costs of procuring a new fire engine. Motion was made by Mr. Pucci, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 20) Motion to accept the resignation of Ms. Sarah Goodman from the Ambridge Historical Architectural Review Board as she has moved out of the Borough. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; Mr. Mikulich requested that a letter be sent to Ms. Goodman thanking her for her service and letting her know that her resignation was accepted with sincere regret; motion carried unanimously.

- 21) Motion to authorize the disbursement of \$9,498.25 to Aiken and Sons for the installation of a new storm-water inlet and drain in the alley behind the High School Gym Parking Lot and Glenwood Avenue. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; a roll vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 22) Motion to authorize the disbursement of \$27,714.60 from the PIB Road Improvement Fund to D'Andrea Plumbing for Progress Payment No. 1 of the PIB Inlet Repair Contract. Motion was made by Mrs. Caldarelli, seconded by Mr. McCoy, Engineer Lemmon stated that this invoice reflects that 10% retainage is being held until the conclusion of the project; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 23) Motion to authorize entering into a Collective Bargaining Agreement by and between the Borough of Ambridge and Local Union No. 248, Ambridge Borough Employees Chapter – Western Pennsylvania District Council 84 AFSME, AFL-CIO for the period January 1, 2016 through December 31, 2018, and subsequently authorizing the President of Council and Borough Manager to execute said agreement. Motion was made by Mrs. Caldarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 24) Motion to designate WesBanco as the official depository and financial institution for the Borough to do business with. Motion was made by Mrs. Caldarelli seconded by Mr. McCoy; the Manager explained that our current bank is now charging us excessive fees in the range of \$350-\$1,200 per month and the new bank will not charge the Borough any fees and has a higher interest return. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Absent
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- **Committee Reports**

- **Administration and Finance:** Mrs. Drewnowski reported that the Committee met on October 7, 2015, those present included herself, Mrs. Caldarelli and the Borough Manager. She stated that they discussed the following:
 - Financial Policies and the need to change banks
 - 2016 Budget – review of revisions.

Mrs. Drewnowski also thanked the Police Department for their efforts to help secure the COPS Hiring Grant that will help hire two additional full-time police officers. She also stated that the Borough Manager has received Credentialed Manager Status from the International City / County Management Association.

- **Code Enforcement Committee:** Mrs. Caldarelli reported that the Code Enforcement Committee met on October 7, 2015, present included herself, Mrs. Drewnowski, Code Officer Clark, Borough Manager Kauer, Firefighter Larrick and Fire Chief Drewnowski. She stated that inspections are on-going.
- **Public Safety:** Mr. Pucci reported that the Civil Service Commission has met and certified the police hiring eligibility list. He also reported on the Police Hiring Grant, thanking everyone who helped make this possible.
- **Public Works:** No Report.
- **Parks:** Mrs. Drewnowski recognized Mrs. Miller for her tireless efforts organizing and coordinating the recent Fall Festival. She stated that despite the poor weather, the event was still very nice and a great community venture. Mr. McCoy also stated that the festival was a nice community event and Mrs. Miller did a great job. Mrs. Caldarelli added that Mrs. Miller raised all of the funds needed for the festival through donations with the goal to provide the festivities without charge to the children and families.
- **Engineer's Report:** Engineer Lemon reported that he has submitted his report to Council and welcomed any questions. He also reported that PENNDOT has extended the 2015 paving season through November 30th. He stated that with this change, he hopes that the paving contractor will be able to accomplish the paving that is needed at 5th Street and Elm Road this year.
- **Other Unfinished Business – None.**

- **Official Reports**

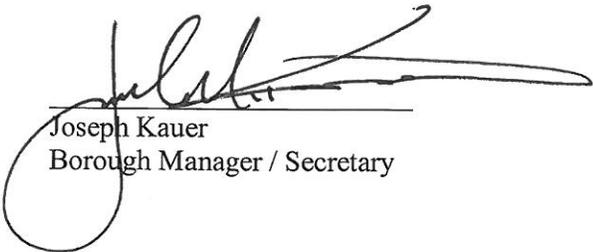
1. **Motion to accept the Official Reports;** motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Absent	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- **Adjournment –**

Motion to adjourn was made by Mr. Pucci, seconded by Mrs. Drewnowski; motion carried unanimously – meeting was adjourned at 8:30 PM

Respectfully submitted:



Joseph Kauer
Borough Manager / Secretary