

BOROUGH OF AMBRIDGE

MINUTES

Council Meeting: June 14, 2016
Ambridge Municipal Complex



- **Executive Session – Personnel and Legal Matters**
- **The June 14, 2016 meeting of Ambridge Borough Council was called to order at 7:00PM within the Council Chambers of the Ambridge Municipal Complex.**

- **Roll Call:**
Present:

Mr. Cafarelli
Mrs. Caldarelli
Mrs. Drewnowski
Mr. Dunn
Mr. McCoy
Mrs. Miller
Mr. Mikulich
Mayor D'Ambrosio

Also Present: Borough Manager Kauer, Solicitor Start, Borough Engineer Suehr, Chief Mann, Chief Gottschalk and Code Enforcement Officer Clark.

Absent: n/a

- **Invocation** given by Mrs. Barbara Costa of the Trinity School of Ministry.
- **Pledge of Allegiance**
- **Presentations** – None.
- **Citizen's Participation On/Off Agenda Items (5 minutes per speaker)**
Mrs. Lorianne Burgess, 570 Merchant Street, made complaint about juveniles riding their bicycles on Merchant Street. She suggested that signs be posted advising the public that bicycles are prohibited on the sidewalks.

Ms. Barb Costa, 1320 Church Street, stated that on June 15th, Trinity School for Ministry will be having a farewell gathering for their Dean-President who is leaving the school after 13 years and is relocating to England. She welcomed the Council and officials to attend.

Ms. Felicia Mycyk, Ambridge Little Bridgers, reported to Council that the Ambridge Little Bridgers has a new coaching staff for the 2016 season. She also reported that the children are excited about the possibility of a second season of Friday Night Tykes and encouraged the Council to approve the agreement to authorize filming in Panek Park. Mr. Mikulich stated that he believed the first year's season of Friday Night Tykes did not portray Beaver County in a positive manner. Mrs. Miller commented that Mrs. Mycyk did an excellent job explaining our community on the last season and online during interviews. Mrs. Drewnowski echoed Mrs. Miller's comments and added that Mrs. Mycyk has done an excellent job advocating the many positive efforts and achievements within the community.

- **Approval of Previous Meeting Minutes**
May 10, 2016 Council Meeting

Mrs. Drewnowski made the motion to accept the minutes, seconded by Mrs. Miller. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

- Treasurer's Report:**

President Mikulich reviewed the Treasurer's Report with Borough Council:

Treasurer's Report
June 14, 2016
Marilyn Sheleheda - Treasurer
General Fund Analysis

\$1,054,811.34	General Fund Bank Account Balance as of: -(June 14, 2016) -4:00 pm
\$47,659.89	All Outstanding Checks as of: -(June 14, 2016) -4:00 pm
\$1,007,151.45	Available Balance as of: -(June 14, 2016) -4:00 pm

General Fund Summary:	<i>Totals are as follows:</i>	
	Deposits:	\$376,270.82
	<hr/>	
	Debits:	\$319,955.83
	-which include the follo	
	85 <u>Checks & Misc</u>	\$175,556.30
2 <u>Payroll (s)</u>	\$144,399.53	

Other Fund Balances as of (June 14, 2016) 4:00 pm	
\$4,739.99	Ambridge Fire Apparatus Replacement Fund
\$82,256.89	Grants/Special Funds
\$184,748.63	Liquid Fuels Fund
\$46,260.30	Escrow Disbursement Account
\$29,025.46	Recreation Fund
\$195,852.80	2015 Road Construction Fund
\$0.00	2015 PIB Note Sinking Fund
\$334,811.34	Sinking Fund
\$7,517.72	Ambridge Borough Drug Investigation Fund
\$885,213.13	Total Other Funds Balances (Restricted Use)

- Borough Bills and Expenses**

Motion to Pay the Bills (Unpaid: \$88,574.40 / Paid: \$94,014.28) was made by Mrs. Miller, seconded by Mr. Dunn; - a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

• **New Business - Items for Discussion:**

1. Motion to adopt and enact Ordinance No. 1287, authorizing the incurring of nonelectoral debt in the total amount of \$1,720,000 for the purposes of refunding prior debt, funding a capital improvements program and paying the costs of issuance, by the issuance of federally taxable general obligation notes in the aggregate principal amount of \$2,900,000 and general obligation bonds in the aggregate principal amount of \$4,620,000. Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli. Mr. Steve Maslik from CIM Investments, the Borough's Financial Advisor for the Bond Issue explained the bond issuance and refinancing. He stated that the refinance of the existing bonds is combined with new debt for capital projects. All combined at an interest rate of 2.82%. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

2. Motion to authorize the advertisement and public display of Ordinance No. 1286, an Ordinance of the Borough of Ambridge relative to the establishment and maintenance of Police Employees' Pension, Annuity, Insurance and Benefit Fund or Funds, to amend certain provisions of the Pension Plan or Program applicable to the Police Employees. Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

3. Motion to adopt Resolution No. 2016-6, a Resolution of the Borough of Ambridge entering into an agreement for Traffic Signal Improvements with the Southwestern Pennsylvania Corporation (SPC) and subsequently authorizing the disbursement of \$22,000 to the SPC for 50% of the project match. Motion was made by Mr. Cafarelli, seconded by Mr. McCoy. The Manager explained that this grant will enable the traffic signals at Merchant at 3rd, 4th, 6th, 8th Streets and Mapelwood Avenue at 8th Street to be upgraded and improved. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

4. Motion to adopt Police Policy No. 17, a policy of the Borough of Ambridge providing law enforcement officers with guidelines for the proper use and care of body armor. Motion was made by Mr. McCoy, seconded by Mr. Cafarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

5. Motion to authorize entering into a location agreement between the Borough of Ambridge and FNT Enterprises LLC that would allow for the filming of a second season of Friday Night Tykes at Walter Panek Park. Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

6. Motion to authorize Alex Paris Contracting Co., Inc., to complete road base repairs at the intersection of Park Road and 6th Street at a cost not to exceed \$4,174. Motion was made by Mr. Cafarelli, seconded by Mr. McCoy. Mr. Cafarelli questioned the Borough Engineer as to the size of this needed repair. Mr. Suehr responded, approximately 35 square yards. He stated that it consists of a fault in the roadway outside of the sanitary sewer work project limits. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

7. Motion to authorize the disbursement of \$4,000 from the Ambridge Police Pension Plan to Mockenhaupt Benefits Group for consulting, actuarial and administrative services including preparation of the restated plan Ordinance. Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

Motion to adjourn to an executive session to discuss a personnel matter was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; motion carried.

Motion to reconvey the meeting was made by Mr. McCoy, seconded by Mr. Cafarelli; motion carried unanimously. It was agreed to remove items 8 and 10 from the Agenda.

8. Consider action to hire a part-time firefighter. *(no action taken)*
9. Motion to authorize the Ambridge Rotary Club to hang event banners for their July 16th Car Cruise and CommUnity Day at the H&H Sports Courts on 11th Street, PJ Caul Park and over 8th Street. Motion was made by Mr. McCoy, seconded by Mrs. Miller; motion carried unanimously.

10. Consider action to authorize Ambridge Regional Chamber of Commerce's request to close Merchant Street and have No Parking Restrictions between 4th Street and 14th Street for a Festival of Churches Parade on Saturday, September 24th from 10AM and 11:30AM and on Saturday, December 3, 2016 between 10AM and 11:30AM for their Christmas on Merchant Street Parade; furthermore authorizing the use of PJ Caul Park for the following events:
- i. Festival of Churches, Friday 9/23/16 – 6:30PM to 10PM and Saturday, 9/24/16 – 10AM to 8PM.
 - ii. Autumn Ale Walk & Art in the Park – Saturday, 10/1/16, 12PM to 6PM
 - iii. Christmas on Merchant Street – Saturday, 12/3/2016, 12PM to 6PM

(no action was taken)

11. Motion to authorize the closure of 4th Street from Park Road to Maplewood Avenue on Sunday, August 7, 2016 from 11AM to 7PM for the Fraternal Order of Eagles Wing Cook-Off Event. Motion was made by Mrs. Miller, seconded by Mrs. Drewnowski; motion carried unanimously.
12. Motion to authorize the closure of 15th Street, between Merchant Street and Church Street on Saturday, June 18th between 4PM and 9PM for a neighborhood block party requested by the resident at 266 15th Street. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; motion carried unanimously.
13. Motion to authorize the Ambridge Area High School Band to conduct band rehearsals on the practice field at the H&H Sports-court Facility on 11th Street from July 25, 2016 through August 12, 2016. Motion was made by Mr. Dunn, seconded by Mrs. Drewnowski; motion carried unanimously.

14. Motion to grant a dedicated on-street handicapped parking space in front of the residence at 1416 Merchant Street as recommend by the Ambridge Police Department. Motion was made by Mrs. Caldarelli, seconded by Mrs. Drewnowski; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

15. Motion to grant a dedicated on-street handicapped parking space in front of the residence at 1711 Lenz Avenue as recommend by the Ambridge Police Department. Motion was made by Mrs. Miller, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

16. Motion to participate the Duquesne Light Company LED Municipal Cobrahead Street Lighting Conversion Pilot Program. Motion was made by Mrs. Drewnowski, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

17. Motion to authorize having the September 13, 2016 Ambridge Borough Council Meeting at Old Economy Village within the Granary Building. Motion was made by Mr. Cafarelli, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

Mr. Mikulich stated that back in the 1990's the Borough used to have its meetings on occasion at Old Economy Village and thought it would be fitting to do this again this year as 2016 marks the 100th year anniversary of the museum.

• **Committee Reports**

- **Code Enforcement Committee:** Mrs. Caldarelli reported that the Committee met on June 6th, in attendance was herself, Code Officer Clark, Mrs. Miller, Mr. Dunn, Manager Kauer and Asst. Chief Larrick. She reported that high grass complaints are on the rise right now and it was discussed hiring a part-time code officer to supplement the office.

Mrs. Caldarelli stated that the Committee also discussed increasing the amount of permitted animals residents can have from 2 to 3. She also reported that in regards to possibly allowing chickens and bees in the Borough, the Committee will conduct an on-line survey to see how the community feels.

Mrs. Drewnowski expressed a concern that a number of the businesses in the Borough need reminded of property maintenance code standards. She pointed out that the Code Officer should visit the CVS and Dollar General and advise them that their lots need to be cleaned. Mr. Mikulich added that so should the Gas Station that is located at 11th and Merchant Street.

- **Public Safety:** Mrs. Drewnowski reported that there was not a meeting this past month of the Public Safety Committee. She did report that the Police Department needed to upgrade their bulletproof vest policy to remain in compliance with the US Department of Justice. She also reported that the Borough was able to draw down its first amount of funds as part of the COPS hiring grant. Lastly, Mrs. Drewnowski reported that the Fire Department received a grant from the Firehouse Subs Public Safety Foundation for new equipment. She thanked Firefighter Gorecki for his efforts to make this grant possible.

- **Public Works:** Mr. Cafarelli reported the following:

- Committee met on May 31st, in attendance was Mr. Cafarelli, Mr. Dunn, DPW Foreman Ted Eberhardt and Manager Kauer. The Committee reviewed the 2017 Road Program and is working with the Borough Engineer to select what roads are to be done with the bond project budget.
- Street sweeping is underway – biweekly.
- Borough Electrician continues work to upgrade the streetlights on Merchant Street within the Historic District to LED lighting.
- Ongoing maintenance has been dedicated to filling pot-holes and repairs to alleys.
- New angle broom for the skid-steer is in and has been put to use.
- Equipment Maintenance:
 - Bucket Truck had ball joints replaced and was inspected.
- Sign maintenance is on-going, replacing missing signs and repairing damaged locations.
- Grass cutting of public areas, parks, right-of-ways and abandoned properties is on-going.
- Foreman responded, marked and reported multiple PA-One Call requests.

Mrs. Miller commented that the LED Street Lighting upgrades in the Historic District has had a positive impact at improving visibility along Merchant Street. Mrs. Drewnowski stated that in regards to the upcoming Duquesne Light program we need to determine where these new lights are to go. She recommended current dark areas so that we can help improve the public safety in those areas.

Mr. Mikulich stated that Columbia Gas has recently dug up freshly paved Kennedy Drive to repair a gas leak. He directed the Engineer to contact Columbia Gas so that this site is restored to the Borough's specifications. Mr. Cafarelli stated the Borough should consider imposing a time restriction on how long the utility providers have to restore street openings within the Borough.

- **Parks:** Mrs. Miller reported that Borough Park looks great. She also stated that the Borough is waiting to hear if the grant to improve the 8th Street Park Playground will be awarded or not. Mrs. Miller also reported that she is going to have the Fall Festival again this year, with possibly having a rain date.

Mrs. Caldarelli questioned what repairs are needed at 8th Street playground. Mrs. Miller stated that it was vandalized extensively. She encouraged the public to call the police should they see suspicious activity within the parks. Chief Mann reported that the Police made arrests recently at 8th Street Park.

- **Engineer's Report:** The Engineer reported that all of the road work as part of the 2016 Road Program is complete with the exception of Church Street. He reported that he amended the scope of Church Streets paving to eliminate the need for scratch course asphalt, thus saving the Borough funds. Engineer Suehr also reported that he is currently working with the Public Works Committee to establish an estimate for the 2017 Road Program. Lastly, he reported that he is working with DEP to see what permitting will be needed to make the necessary repairs to the storm sewer under the Ambridge- Aliquippa Bridge.

- **Official Reports**

1. **Motion to accept the Official Reports;** motion was made by Mrs. Miller, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mr. McCoy	Y
Mrs. Caldarelli	Y	Mrs. Miller	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. Dunn	Y	Mayor D'Ambrosio	
Motion Carried			

- **Other Unfinished Business**

Mrs. Drewnowski stated that the long-outstanding property maintenance / code enforcement issue at 4th Street and Park Road has been cleaned up. She stated that she saw that all of the debris has been cleaned up, grass planted and junk cars removed.

Mayor D'Ambrosio reported that there will be a meeting of the Ambridge Crime Watch on June 21 at 6PM. He reported that Officer Jason Seng will administer the Crime Watch Program.

Chief Mann reported that within the past month there has been five day-time burglaries in the Borough. He also stated that one was in Harmony Township today as well. He encouraged the public to call the police should you see something suspicious.

Mr. Mikulich stated that there will be fireworks at Panek Park on July 3rd at dusk. Mrs. Miller thanked Mrs. Marilyn Sheleheda and the Ambridge Fireworks Committee for their efforts to make this event possible.

- **Adjournment –**

Motion to adjourn was made by Mr. Cafarelli, seconded by Mrs. Miller; motion carried unanimously – meeting was adjourned at 8:30 PM

Respectfully submitted:



Joseph Kauer
Borough Manager / Secretary