

**BOROUGH OF AMBRIDGE**  
**MINUTES**  
**Council Meeting: January 13, 2015**  
**Ambridge Municipal Complex**



**I. Executive Session – Personnel Matters**

**II. The January 13, 2015 meeting of Ambridge Borough Council was called to order at 7:00PM within the Council Chambers of the Ambridge Municipal Complex.**

**III. Roll Call:**

- Present: Mr. Cafarelli,  
 Mrs. Caldarelli  
 Mrs. Drewnowski  
 Mr. McCoy  
 President Mikulich  
 Vice President Iorfido- Miller  
 Mr. Pucci  
 Mayor D’Ambrosio

Also Present: Borough Manager Kauer, Police Chief Mann, Fire Chief Drewnowski, Solicitor Start, Engineer Lemmon and Code Enforcement Officer Clark.

**IV. Invocation** given by Ms. Barbara Cost of the Trinity Episcopal Church.

**V. Pledge of Allegiance**

**VI. Citizen’s Participation On/Off Agenda Items (5 minutes per speaker)**

- Mr. Michael S. Knect**, Historical Site Administrator – Old Economy Village, made a presentation to Council and Mayor regarding some recent operational changes at the Village including their hours of operation including new seasonal hours and the creation of a 2015 Ambridge Borough Resident Pass to the site that will allow residents free access to Old Economy. He also outlined some plans for 2016, including the 100 year anniversary of state control of the Village and plans for a 2024 bicentennial celebration for both Old Economy and Ambridge.

**VII. Approval of Previous Meeting Minutes**

1. December 9, 2014 Council Meeting

Mr. McCoy made the motion to accept the minutes, seconded by Mrs. Caldarelli. A correction to the minutes was raised by Mrs. Drewnowski regarding the location of the public parking lot on Merchant Street that was inquired upon for redevelopment. The correction was duly noted and made. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	

Motion Carried.

2. December 23, 2014 Council Meeting

Mrs. Caldarelli made the motion to accept the minutes, seconded by Mrs. Drewnowski. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Abstained	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	

Motion Carried.

**VIII. Treasurer's Report**

<b>General Fund Analysis</b>
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\$359,820.37	General Fund Bank Account Balance as of: -1/13/2015 -4:00 pm	
\$78,367.74	All Outstanding Checks as of: -1/13/2015 -4:00 pm	
<b>\$281,452.63</b>	<b>Available Balance as of: -1/13/2015 -4:00 pm</b>	

<b>General Fund Summary:</b>	<i>Totals are as follows:</i>		
	Deposits:	<b>\$273,340.19</b>	
	(Includes Transfers from Liquid Fuels & Escrow for Fall Festival Expenses)		
	Debits:	<b>\$562,327.17</b>	
	-which include the following:		
	<u>78</u> Checks & Debits	\$429,518.02	(Includes MMO PMT \$298,265.00)
<u>2</u> Payroll (s)	\$132,809.15		

Other Fund Balances as of 1/13/2015 4:00 pm	
\$135,556.31	<b>Grants/Special Funds</b>
\$4,612.14	<b>Liquid Fuels Fund</b>
\$47,598.13	<b>Escrow Disbursement Account</b>
\$33,496.20	<b>Recreation Fund</b>
\$334,405.58	<b>Sinking Fund</b>
<b>\$555,668.36</b>	<b>Total Other Funds Balances (Restricted Use)</b>

**IX. Borough Bills and Expenses**

Motion to Pay the Bills was made by Mr. McCoy, seconded by Mrs. Miller.

Council	VOTE	Council	Vote
Mr. Cafarelli	Yes	Mrs. Miller	Yes
Mrs. Caldarelli	Yes	Mr. Pucci	Yes
Mrs. Drewnowski	Yes	Mr. Mikulich	Yes
Mr. McCoy	Yes	Mayor D'Ambrosio	

Motion Carried unanimously.

**X. New Business - Items for Discussion:**

- 1. Motion to adopt Resolution No. 2015-1**, a Resolution of the Borough of Ambridge, County of Beaver, Commonwealth of Pennsylvania establishing fees for the filing of applications, permits, services and licenses for the year 2015. Motion was made by Mr. McCoy, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 2. Motion to authorize the street closure of 14<sup>th</sup> Street, between Duss Avenue and Merchant Street** on April 18, 2015 between the hours of 6:00AM and 4:00PM, and on June 5, 2015, 6:00 PM through June 6, 2015, 6:00PM. Purpose is for the annual Soap Box Derby. Motion was made by Mr. McCoy, seconded by Mr. Pucci; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 3. Motion to appoint Mr. Nicholas Sheleheda as the Borough's Health Inspector** on an as needed basis. Motion was made by Mr. McCoy, seconded by Mrs. Drewnowski; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 4. Motion to approve the plans for the Cobblestone Inn Project** as all conditions have been met per the Borough Engineer and Planning Commission. Motion was made by Mr. McCoy, seconded by Mrs. Drewnowski; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

- 5. Motion to authorize payment of \$60,778.58 to Esken Landscaping** for the 2<sup>nd</sup> invoice of the Walter Panek Park Rehabilitation Project. Motion was made by Mr. McCoy, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

6. **Motion to promote Code Enforcement Officer, DeAunta'e Clark** to full-time status effective January 14, 2015. Motion was made by Mr. Pucci, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

7. **Motion to authorize T. Rosinsky Roofing to replace the roof** on the Public Works Garage at a cost not to exceed \$9,975.00. Motion by Mr. Cafarelli, seconded by Mrs. Drewnowski; Mr. Cafarelli commented that the Public Works Committee discussed this project and would like the Engineer to inspect the roof once the shingles have been removed to determine what / if any structure members of the roof will need to be replaced before new shingles are added. A roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	NO	Mayor D'Ambrosio	
Motion Passes			

8. **Motion to terminate the service agreement with Coverall Cleaning Services**, providing them with 30 day notice of our intention to not renew their agreement per section one of the November 11, 2014 Agreement. Motion was made by Mrs. Drewnowski, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

9. **Motion to appoint Anago Cleaning Systems as the janitor service** for the Borough Complex at a rate of \$450 per month, furnishing janitor services two days per week. (*Note: Anago was the lowest quote received*) Motion was made by Mr. McCoy, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

10. **Motion to authorize Anago Cleaning Systems to strip and refinish all vinyl floors** within the Municipal Complex at a cost not to exceed \$1,200. Motion was made by Mrs. Caldarelli, seconded by Mrs. Miller; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

**11. Motion to reappoint the following people to the following applicable boards and commissions:**

- **Mr. Robert Hare to the Ambridge Municipal Authority** with a five year term that would expire December 31, 2019.
- **Mr. Ross McCoy to the Ambridge Planning Commission** with a four year term that would expire December 31, 2018.
- **Ms. Ann Ridley to the Ambridge Zoning Hearing Board** with a three year term that would expire December 31, 2017.
- **Ms. Kathleen Sabol to the Ambridge Zoning Hearing Board** with a three year term that would expire December 31, 2017.
- **Mr. Ed Dzubak to the Ambridge Water Authority** with a five year term that would expire December 31, 2019.
- **Mr. Ross McCoy to the Ambridge Shade Tree Commission** with a term that would expire December 31, 2019.
- **Ms. Millie Vukelic to the Ambridge Landlord-Tenant Appeals Board** with a term that would expire December 31, 2017.
- **Mr. Delmar Slappo to Ambridge Landlord-Tenant Appeals Board** with a term that would expire December 31, 2016.
- **Mr. Tim Kay to the Ambridge Landlord – Tenant Appeals Board** with a term that would expire December 31, 2015.
- **Mr. Joseph Hlista to the Board of Code Appeals / Board of Health** with a term that would expire December 31, 2019.

Motion was made by Mrs. Miller, seconded by Mr. McCoy; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

**12. Motion to authorize Council Members to attend the Pennsylvania State Association of Boroughs 104<sup>th</sup> Annual Conference** in Lancaster, PA, April 26-29, 2015. Motion was made by Mr. Pucci, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

**13. Road Selections for 2015 Paving Program:** Mr. Mikulich requested Council to consider adding Kennedy Avenue and Church Street to the 2015 Road Program. It was discussed removing Hazel Avenue, Hill Alley and a section of 14<sup>th</sup> Street to enable adding Kennedy and Church to the program. It was agreed that the following road segments would be considered for the 2015 Road Program, contingent on approval from PENNDOT for the Pennsylvania Infrastructure Bank (PIB) loan:

1. Kennedy Drive
2. Church Street
3. 4th Street (At Do-it-Best Hardware Intersection Only)
4. 5th Street (Intersection with Elm)
5. 9th Street (Merchant to Maplewood)
6. 11st Street (Merchant to R/R Tracks)
7. 11st Street (R/R Tracks to Duss Ave.)

8. 14th Street (Duss to Beaver)
9. Duss Ave. (4th to Merchant)
10. Olive Lane
11. Pine Street
12. Rice Ave.
13. Walter Panek Park (Entrance Gate to Dump Area Gate)

Motion to approve the 2015 Road Program selection of streets and segments to be paved / reconstructed pending approval from PENNDOT for the Pennsylvania Infrastructure Bank (PIB) loan was made by Mr. McCoy, seconded by Mrs. Caldarelli; a roll call vote was taken:

Council	VOTE	Council	Vote
Mr. Cafarelli	Y	Mrs. Miller	Y
Mrs. Caldarelli	Y	Mr. Pucci	Y
Mrs. Drewnowski	Y	Mr. Mikulich	Y
Mr. McCoy	Y	Mayor D'Ambrosio	
Motion Passes			

## XI. Committee Reports

- i) **Administration and Finance:** Mrs. Drewnowski reported that the Committee met on January 8th, in attendance was Mrs. Miller, Manager Kauer and herself. It was reported that the Committee discussed the appointment of the Health Inspector, applying for a grant to upgrade traffic signals in the Borough and efforts to be made to advance the Borough's Facebook page. She also reported that the Manager has prepared a "New Business Welcome Packet" that would assist new businesses with permits that are needed. Lastly, she reported that the monthly Manager's report is included in everyone's Council packets.
- ii) **Code Enforcement Committee:** Mrs. Caldarelli reported that the Code Enforcement Officer is working with the Borough Manager on securing the necessary contracts to get some of the condemned structures in the Borough added to the County's demolition list. She also reported that the Code Enforcement Officer has been active this past month with sending out proactive Ordinance Violation Notices for items including expired vehicles, trash and property maintenance matters. Mr. Cafarelli reported that the demolition of 537 Merchant Street is almost complete, he requested the Code Enforcement Officer to inspect the sidewalk in front of the property to ensure that it wasn't damaged during the demolition efforts.
- iii) **Public Safety:** Mr. Pucci reported that the Committee met on January 12, 2015; in attendance was Manager Kauer, Chief Mann, Chief Drewnowski, Asst. Chief Gottschalk and himself. He reported that the following items were discussed:
  - The Police Chief reported that the Police Department is waiting on some wiring parts to come in for the new unmarked police cruiser.
  - The Borough needs to consider authorizing the Civil Service Commission to test, as we do not have an active Civil Service List.
  - Repairs to the Police Station Roof are to start once the weather breaks.
  - Discussed ordering the new Police Cruiser once the 2015 models are available at state contract prices. All larger purchases are on hold until March.
  - Police Dept. will be replacing five portable radios this year; they are waiting for when a \$300 rebate is available.
  - Discussed how the Magistrate has been lowering all of the fines against offenders, creating a hardship for the Borough.
  - The Manager sought the assistance of the Police and Fire Departments in reestablishing the Workers Compensation Safety Committee. Each Department is to provide a representative. The program will result in a 5% reduction in our workers compensation insurance premiums.
  - The Fire Department updated everyone on the status of the demolition projects on Merchant Street. Work is almost complete at 537 Merchant St.

- Fire Department reported that 48 of their SCBA air-bottles are expiring. 24 bottles have just been replaced under a recent FEMA grant; they are applying for additional funds to replace at least 30 bottles total. The bottles have a 15 year life expectancy.
- Fire Department is working on updating the Borough's Emergency Operation Plan, the Asst. Fire Chief expressed a need to have all of the Borough employees and elected officials NIMS certified and trained. All need to take the NIMS 100 and 700 courses.
- The Asst. Fire Chief updated the Committee on the pending SAFER grant application that would seek financing to provide one new firefighter for at least 2 years. The grant would cover wages, benefits and all costs associated with the new hire. There is a grant requirement that the new hire must be sustained by the Borough for at least one year post the grant period.
- Lastly, traffic safety items were discussed including the Manager is in the process of preparing a grant application to upgrade traffic signals in the Borough, and the Police Chief made a request to consider eliminating or placing time restrictions on the "No Turn on Red" Signs within the Borough. The Police Dept. is to do a traffic study in house; a letter from the Police Department to Council will be forthcoming.

iv) **Public Works:** Mr. Cafarelli reported that the Committee met on January 13, 2015, present included himself, Mr. Pucci, Mr. McCoy, Public Works Foreman Ted Eberhardt, and Manager Kauer. He reported that the following items were discussed:

- A Storm Sewer catch basin is needed behind the High School Football Stadium. Run off from the School's parking lot is causing water conditions in the garages in the alley behind Glenwood Ave. The Committee reviewed the recommendations of the Borough Engineer.
- Public Works Garage Roof Project – committee reviewed the two bids received. Recommended that we have the Borough Engineer inspect the roof once all of the shingles and paper have been removed to state what / if any wood base needs replaced.
- Collection of Christmas trees is ongoing. Drop off location and pick up is available through February 1<sup>st</sup>.
- Storm Sewer Cleaning with a Vactor Truck has been scheduled for four days starting on July 13<sup>th</sup>.
- New Public Works Employee, Shawn West started on Monday, 1/12/15.
- 42 missing street name signs have been ordered. DPW will be installing them within the next month.
- Vehicle Items:
  - Two trucks get inspected this month.
  - Tire Chains have been ordered for the 5-ton truck.
  - A tire has been repaired on the Skid-Steer.
  - Salt Hopper on the F-550 Dump Truck is to be repaired this week.
  - New DPW Pick up – beacon light, power inverter and backup alarm have been added. We are waiting on the sign company to come down to put the door logos on.
  - It was discussed having Tim on the Public Works Dept. in the long-term become the Borough's mechanic, fixing a lot of the smaller repairs in house.

v) **Parks:** Mrs. Miller reported that the Committee met on January 8, 2015; in attendance was Mr. McCoy, Mrs. Drewnowski, Manager Kauer and herself. She stated that the Committee discussed scheduling the 2015 Fall Festival and some maintenance improvements that are needed at Walter Panek Park.

## XII. Other Unfinished Business

None.

## XIII. Official Reports

1. **Motion to accept the Official Reports;** motion was made by Mr. Pucci, seconded by Mrs. Drewnowski; motion carried unanimously.

2. **Engineers Report:** Engineer Lemon reviewed his submitted written report to Council. He also reported that he is currently waiting on Castlebrook Development to return his call regarding the donation of the land on Merchant Street for the new playground. The Engineer also reviewed the storm water runoff issue in the alley behind Glenwood Avenue and the High School complex. He stated that the issue is that the alley is flat and the garages affected from the run off are relatively low. To rectify the issue he stated that the alley will need to be resurfaced in that area to an inverted crown, install one new inlet and 40 feet of additional storm sewer piping. It was agreed to authorize the Engineer to seek quotes to do this repair and report back to Council.

**XIV. Adjournment –**

Motion to adjourn was made by Mr. Cafarelli, seconded by Mrs. Drewnowski; motion carried unanimously – meeting was adjourned at 8:15PM

Respectfully submitted:



Joseph Kauer  
Borough Manager / Secretary