

MINUTES
Borough of Ambridge – Workshop Meeting
Ambridge Municipal Complex
Tuesday - February 10, 2009
7:00 pm

I. Call to order

II. Roll Call

Present: *Tony Cafarelli, Bob Dunn, Orlando Gagliardi, Tina Iorfido Miller, Mike Mikulich, Joe Pucci and Gerald C. McCoy*

Administration and Staff Present: *Mayor Carl Notarianni, Borough Manager/Secretary Kristen Denne, Borough Solicitor Rick Start, Borough Engineer Frank Lemmon, Police Chief Mark Romutis, Fire Chief David Drewnowski and Zoning/Code Enforcement Officer James Ivancik.*

III. Invocation: Given by James Swifard, Trinity School.

IV. Pledge of Allegiance

V. Treasurer’s Report – respectfully submitted by Marilyn Sheleheda
 Mr. Mikulich read the following report aloud as of 4pm February 10, 2009:

General Fund Analysis

\$730,697.17	General Fund Bank Account Balance 2/10/2009 4:00 pm.
<u>\$8,548.19</u>	2007-2008 Outstanding Checks 2/10/2009 4:00 p.m.
\$722,148.98	Available Balance 2/10/2009 4:00 p.m.

Totals are as follows:

	Deposits:	\$169,613.19
Treasurer's General Fund NOTES:	Debits:	\$268,024.65
	-which include the following:	
	<u>50</u> Checks	\$204,531.44
	<u>1</u> Payroll (s)	\$63,493.21

Other Fund Balances as of 2/10/2009

\$75,497.20	Grants/Special Funds (Insurance Proceeds - Garage Damage)
\$162,525.70	Liquid Fuels Fund
\$5,961.75	Escrow Disbursement Account
\$39,148.63	Recreation Fund
\$332,705.97	Sinking Fund (FEMA Grant)
\$615,839.25	Total Other Funds Balances (Restricted Use)

VI. Boroughs Bills and Expenses

Mr. McCoy mentioned to the council that there is an added expense from the tax collector; copies are in front of you for \$1,306.20. Mr. Mikulich asked if the Borough would be purchasing more salt. Mr. Kokoski remarked that we have 150 tons and it all depends on the weather. Mr. Mikulich commented that we should be cautious in case we get a major storm in March. Mr. Cafarelli commented that what we have there now is enough for 3 days bad weather.

No other questions.

Mr. Cafarelli made the motion to pay the bills. Mr. Pucci seconded. Mr. McCoy commented that this includes the \$1,306.20 from the tax collector.

Council	Vote		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mr. Dunn	Y		Mr. Pucci	Y
Mr. Gagliardi	Y		President McCoy	Y
Ms. Miller	Y		Mayor Notarianni	

Motion Passes 7 ~ 0

VII. Citizen’s Participation on Agenda Items Only. (3 minute per speaker)

No one wished to speak.

VIII. Items for Discussion

1. Dumpster Ordinance.

No other additions or corrections. Mr. Start did comment that he did make a change as per a suggestion from a resident (Mr. Mihalic) that should there be perishable items in the dumpster that it must have a lid. A motion made by Mr. Mikulich to advertise the Dumpster Ordinance. Seconded by Mr. Cafarelli.

Council	Vote		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mr. Dunn	Y		Mr. Pucci	Y
Mr. Gagliardi	Y		President McCoy	Y
Ms. Miller	Y		Mayor Notarianni	

Motion Passes 7 ~ 0

2. Review Bids for Salt Storage Facility.

Ms. Denne commented that we talked about it during the budget season. We would like everyone to look over these bids and move on it at the next meeting. Mr. Mikulich remarked that we are looking at 3 separate bids for 3 different items. Mr. McCoy stated that if it exceeded Ten thousand dollars they would have to formally bid it. Ms. Denne commented that these are actually not formal advertised bids, they are actually quotes. Mr. Mikulich asked if this was just to get an idea of what it would cost us. Ms. Denne replied yes.

(Continued)

Mr. Mikulich asked if we gave the contractors any guidelines. Ms. Denne commented that this is their version of what it would be to repair that building. Some wanted to use cheap material, some more expensive. We just wanted an idea. Mr. Cafarelli commented on Exterior Systems proposal and Tim Cassidy's quote say the same thing that they will square off the building, but Mr. Helbig doesn't indicate it in the quote. Ms. Denne commented that she told him that she wanted it squared off on that section. Mr. Cafarelli commented that we want to add an additional 10 feet which was wiped out by the heavy winds. Mr. Cafarelli wanted a sketch to give to the bidders. Isn't that what we did last year? Ms. Denne commented that we did that last year and we put it out a formal bid and the bids came in over \$10,000.00. At this point we decided we were not going to go \$100,000.00- we are just going to repair instead of replacing. Mr. Start commented that we should lay out in some writing of what you expect so you are happy. Mr. Cafarelli commented that he met with a contractor and asked if he can work with what's there and the contractor said it was structurally sound and he would have to do is order new trusses and put them on it. Mr. Gagliardi asked about the insurance on the building. Ms. Denne commented that it was \$24,000.00. Mr. Cafarelli mentioned that he was pleased with the two bids already; he would still like to sit down with the bidders and discuss a more thorough layout. Mr. McCoy asked if there were any more questions. None were asked. He moved this to committee for review.

3. Review of Bid List for Borough Vehicles

Ms. Denne remarked that she is putting out on a Municipi-bid and the police vehicles out tomorrow. She commented that everyone on council agree that one police vehicle will be donated to fire department for training. Ms. Miller asked about how many miles are on the street sweeper. Ms. Miller other comments about the street sweeper were inaudible. Mr. McCoy asked Mr. Lemmon about the minimum bid. Ms. Denne commented that she would put a minimum of \$1,000.00 on the street sweeper. However, the vehicles she would take whatever she can get.. Mr. McCoy asked if this was just a review for the bid list, Ms. Denne replied that this was a review to see which vehicles we were going to put out for bid. Mr. Cafarelli commented that he would get rid of all the vehicles, cars, truck & whatever we get we can pick up another vehicle for public works or whatever we need. Mr. McCoy then asked for a motion to advertise for bids. Mr. Gagliardi is asking what the minimum is. Ms. Denne commented the reserve is going to \$1,000.00. Mr. Gagliardi commented that it was too cheap, his suggestion is \$5,000.00. We can always re-bid it. Mr. Start stated that on the Municipi-bid you have to state a specific minimum. Mr. Cafarelli suggested \$5,000.00 OBO (or best offer). Mr. Start remarked that if the best offer is \$100.00 you have to sell it. Mr. McCoy asked for a motion to authorize the Borough Manager to put out bids for the vehicles and a bid for the street sweeper for no less than \$5,000.00. Mr. Gagliardi made the motion, Mr. Pucci seconded.

All in Favor. 7 Ayes ~ 0 Nays.

Motion Passes. 7 – 0.

4. CDBG Project

Ms. Denne explained the CDBG Project. It's a project for street improvement that will go into effect next summer (2010). It will complete improvements on 6th Street from Merchant to Duss. Mr. Mikulich made the motion approve. Seconded by Mr. Dunn.

Council	Vote		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mr. Dunn	Y		Mr. Pucci	Y
Mr. Gagliardi	Y		President McCoy	Y
Ms. Miller	Y		Mayor Notarianni	

Motion Passes 7 ~ 0

5. Commercial Truck Route Study

Mr. Cafarelli explained that Mr. Kuzma, Mr. Gagliardi and himself had a meeting to discuss the legal matter of weight limits on the roads for giving citations on over weight vehicles. Mr. Gagliardi commented that Mr. Kuzma checked the ordinances and we only have one that states that only passenger vehicles can be on the roads. Mr. Mikulich asked about the ordinance, he thought it said no trucks except local deliveries because that is what the signs said. Ms. Denne remarked is how it's written, she checked with the solicitor and it could easily be over-turned in court because it doesn't include motorcycles, it just says passenger vehicle. It's how it's worded. Mr. Start, the solicitor, commented that it is a common misconception of what the law allows. Just because the Boro says no trucks allowed, it doesn't mean it can't be over-turned. The law protects the rights of truck users, car drivers, etc. unless there is a good reason not to, such as the road won't support the weight of the truck. In order to legally hold up the contention that the road is not construction in that manner to carry the weight you have to have a study done by an engineer. Harmony Twp had the study conducted a few years ago limiting the scope of the study, you can't afford to study every street in the town, so you do the study on certain streets. You then limit the cost in the analysis. Mr. McCoy asked Mr. Lemmon what action does this council have to take to get the ball rolling and how long does the study take? Mr. Lemmon replied that he just needs council to authorize him to begin the study and the length of time depends on how many streets he has to conduct the study. Mr. Lemmon also stated that Mr. Kuzma was going to take a map and decide which streets needed the study. Mr. Mikulich made the motion to authorize the study, Ms. Miller seconded.

Discussion after the motion: Mr. Gagliardi commented that we discussed (in the meeting) the weight limit on the bridge. Mr. Gagliardi didn't think we had a weight limit sign on our side of the bridge, only Aliquippa side. Chief Romutis remarked that he believes that there is one on each side. Mr. Gagliardi asked if we have to take the trucks to a weigh station. Mr. McCoy asked the police chief if we have portable scales. The police chief said that we have an agreement with Ambridge Regional. Mr. Gagliardi commented that he heard that we weighed one truck and fined him \$20,000.00. Chief Romutis replied it was \$20,000.00 fine. Mr. Cafarelli also commented that Waste Management also has a scale that we can use.

Council	Vote		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mr. Dunn	Y		Mr. Pucci	Y
Mr. Gagliardi	Y		President McCoy	Y
Ms. Miller	Y		Mayor Notarianni	

Motion Passes 7 ~ 0

6. Proposed Road List

Mr. McCoy stated that for everyone's information we waited to long last year to get the bids out for the asphalt work. He suggests that we make a decision now. Mr. Lemmon explained that the list some of the Streets were submitted for CDBG, some of the streets for 2009, and 2010 and 15th St – from Duss to Beaver. Mr. Mikulich makes the motion to approve for 15th St. & Century Drive (Mr. Lemmon commented that Century Dr was added). Ms. Miller seconded.

Discussion after the motion: Mr. Cafarelli asked if Century Drive is all concrete. Mr. Lemmon remarked that it is all concrete however we were looking to do some spot repairs. Mr. Cafarelli asked if we should do spot repairs on concrete with asphalt. Mr. Lemmon commented that it can not be overlay, but we can do some base repair.

(Continued)

Mr. McCoy asked about how much material are we going to have to put into it. Mr. Lemmon remarked that the minimum is 2 inches of binder and 1 ½ of top. 3 ½ inches total. Mr. Cafarelli asked – if it’s just concrete there you are going to give us a price for just concrete? Mr. Lemmon commented that he’s going to look at it and give council a breakdown and then they can decide what to do. We first need to evaluate it. Mr. Mikulich commented that 15-16 years ago we floated a bond to pave roads and build the building, buy furniture and some other things. One of the roads that were concrete paved at that time was 11th Street to 8th Street on Glenwood. And it’s still on good shape compared to the asphalt streets that we have, even though we spent more money; in the long run; the concrete saved us money. If the road in question is concrete he suggested that we keep it concrete. Mr. Cafarelli agreed with Mr. Mikulich 100%; however he is looking at the financial factor if we can afford it, we can make the decision when Mr. Lemmon comes back with numbers.

Council	Vote		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mr. Dunn	Y		Mr. Pucci	Y
Mr. Gagliardi	Y		President McCoy	Y
Ms. Miller	Y		Mayor Notarianni	

Motion Passes 7 ~ 0

IX. Committee Reports

1. Administration and Finance

Mr. Mikulich commented that this may fall under Public Works, but with the warm weather that we are having now the snow is melting and it is showing a lot of the litter that has accumulated during the last few months. He would encourage our citizen to watch their areas and ask that Public Works go around in the trucks to pick it up to make our town look cleaner. Mr. McCoy remarked that Ms. Denne & Mr. Cafarelli plan to have the street sweeper out the next few days, the police won’t be ticketing, but it will help clean things up.

2. Public Safety

Mr. Gagliardi commented that incident at the VFW; the security guard at the VFW told Mr. Gagliardi that it was an incident that couldn’t be helped. All their guns were outside in their cars but the trouble started after the party. He suggested any event in a major club should have a police car outside when it disburses to prevent trouble.

3. Public Works

Mr. Cafarelli spoke of the meeting the day before concerning the Boro streets with Mr. Lemmon. He was over at the Borough garage asking Mr. Kokoski about the salt status, he feels that the Public Works department did a good job this year keeping the roads clean. He also asked the P.W.D. to get the street sweeper out in the next few days (unless there was a downpour of rain) while the weather is nice.

4. Recreation

Mr. Dunn had a meeting with Mr. Ralph Unis and he gave a date of when the old swimming pool would be knocked down to be first week in March 2009. Mr. Dunn asked Mr. Lemmon to go up ahead of time and check the sewers. Mr. Dunn requested of the Fire Chief: Mr. Unis piles the wood up in one area if the Fire Dept. can go up and burn it.

(Continued)

Mr. Gagliardi commented about one hydrant up at the pool that is shut off all together. You have to watch where you are going to burn. Mr. Cafarelli commented that the Chief Drewnowski knows the area up there pretty well, and if you would go up there with Mr. Unis and let him know where the shut offs are and where you want him to make the wood pile, he'll do it.

Tape Turned Over

Mr. McCoy commented about the PA ONE CALL. Mr. Cafarelli agreed.

- X. Request for Executive Session – Personnel Matters 7:50pm.
Motion made to go into Executive Session by Mr. Cafarelli, second by Ms. Miller.
All in Favor: Ayes 7 ~ Nays 0.

Return from Executive Session -8pm.

**Tape failed to record the rest of the meeting.
The rest of the meeting taken from Ms. Denne's notes.*

- XI. Citizens Participation (3 minutes per speaker)

- XII. Engineer's Report

- XIII. Borough Manager's Report

- XIV. Items not included in the agenda

Intern – Local government Academy.
Mr. Cafarelli made the motion, Mr. Mikulich seconded.

Council	Vote		Council	Vote
Mr. Cafarelli	Y		Mr. Mikulich	Y
Mr. Dunn	Y		Mr. Pucci	Y
Mr. Gagliardi	Y		President McCoy	Y
Ms. Miller	Y		Mayor Notarianni	

Motion Passes 7 ~ 0

Traffic Study Henrici – Documentation – No one opposed it.

- XIII. Adjournment -8:16pm

NEXT COUNCIL MEETING: February 24, 2009

Respectfully submitted, by Kristen Denne, Borough Manager

I hereby certify that these are the true and correct minutes of the Regular Meeting of the Borough of Ambridge Council for February 10, 2009.

Borough of Ambridge Seal